



No. Admin/Rec./Deput./ 2017/AIIMS.RPR

Dated: 08-02-2017

Engagement of various posts on Deputation Basis in AIIMS, Raipur.

Applications are invited in the prescribed proforma from suitable candidate for filling up following posts on DEPUTATION BASIS in All India Institute of Medical Sciences, Raipur. The essential qualification experiences etc. required for applying for these posts are as under:-

Sr. No.	Name of Post	Group	Pay Band/Grade Pay/Pay Scale	No. of Post(s)
1.	Chief Finance and Accounts Officer (Senior Accounts Officer)	A	Rs.15600-39100+GP 6600/-	01
2.	Chief Nursing Officer	A	Rs.15600-39100+GP 7600/-	01
3.	Chief Dietician	A	Rs.15600-39100+GP 6600/-	01
4.	Senior Procurement – cum-Stores Officer	A	Rs.15600-39100+GP 6600/-	01
5.	Security Officer	A	Rs.15600-39100+GP 5400/-	01
6.	Administrative Officer	A	Rs. 15600-39100+GP 5400/-	01
7.	Sr. Sanitation Officer	B	Rs.9300-34800+GP 4600/-	01
8.	Sanitation Officer	B	Rs.9300-34800+GP 4200/-	03
9.	Assistant Engineer(Civil)	B	Rs.9300-34800+GP 4600/-	01
10.	Assistant Engineer(Electrical)	B	Rs.9300-34800+GP 4600/-	01
11.	Assistant Engineer (Air Conditioning & Refrigeration)	B	Rs.9300-34800 +GP 4600/-	01
12.	Cashier	C	Rs.5200-20200+GP 2400/-	02
Total Posts				15

Note:

- * The number of posts is tentative and is liable to change based on the Institute's requirements.
- ** Maximum age limit for applying for the aforesaid posts on deputation is **56 years** as on last date of receipt of application.
- *** The period of deputation shall not ordinarily exceed **3 years**.

S. No.	Name of the Post, Pay-band & Grade Pay and Essential Eligibility Conditions.	Number of posts
1.	<p>Chief Accounts Officer (Senior Accounts Officer)</p> <p>Group 'A'</p> <p>Pay Band-3: Rs.15600-39100 with Grade Pay of Rs.6600/-</p> <p>Essential: Officers under the Central/State/U.T. Governments/ Universities/Statutory/Autonomous Bodies or Research and Development Organizations holding analogous posts on regular basis ,</p> <p>or</p> <p>With 5 years regular service in the relevant field in the grade pay of Rs. 5400/-.</p>	01
2.	<p>Chief Nursing Officer</p> <p>Group 'A'</p> <p>Pay Band – 3 Rs.15600-39100 with Grade Pay of Rs. 7600/-</p> <p>Essential: Officers of the State/ Central Government or Statutory/ Autonomous Bodies:</p> <p>i. holding analogous posts</p> <p style="text-align: center;">Or</p> <p>ii. With 5 years of regular service in the post in the relevant field in the PB 3 with Grade Pay of Rs. 6600/-</p> <p>Or</p> <p>iii. With 10 years of regular service in the post in the relevant field in the PB 3 with Grade Pay of Rs. 5400/-.</p>	01
3.	<p>Chief Dietician</p> <p>Group 'A'</p> <p>Pay Band-3: Rs.15600-39100 with Grade Pay of Rs.6600/-</p> <p>Essential: Officers under the Central/State/U.T. Governments/ Universities/Statutory, Autonomous Bodies or Health Care Organizations: holding analogous posts on regular basis</p> <p>Or</p>	01

	<p>with 5 years of regular service in the post of Senior Dietician (Assistant Food Manager) in the Grade Pay ofRs. 5400/-.</p> <p>Or</p> <p>with 7 years of regular service in the post of Dietician in the Grade Pay ofRs. 4600/-.</p>	
4.	<p>Senior Procurement –cum-Stores Officer</p> <p>Group ‘A’</p> <p>Pay Band-3 : Rs.15600-39100 + GP Rs. 6600/-</p> <p>Essential: Officers under the Central/State Govt., U.T. Administrations or of Central Statutory/ Autonomous Bodies holding analogous post or with at least 5 years of regular service in the post with Grade Pay of Rs. 5400/- and have 5 years’ experience as a Stores officer on regular basis</p>	01
5.	<p>Security Officer</p> <p>Group ‘A’</p> <p>Pay Band-1: Rs.15600-39100 + GP Rs. 5400/-</p> <p>Essential: Officers of the Police Departments of the Central/State/UT or Officers of the Armed Forces including Para Military Forces, holding analogous posts or with 2/3 years regular service in a post in PB-2 GP 4800/GP 4600 or above, preferably having experience connected with security, handling agitations strikes of employees.</p>	01
6.	<p>Administrative Officer</p> <p>Group ‘A’</p> <p>Pay Band-3: Rs.15600-39100 + GP Rs. 5400</p> <p>Essential: Officers under the Central/State/U.T. Governments/ Universities/Statutory/ Autonomous Bodies or Research and Development Organizations</p> <p>i. holding analogous posts on regular basis ,</p> <p>Or</p> <p>ii. With 2/3 years regular service in the grade pay of Rs. 4800/- or 4600/- respectively in the relevant field.</p>	01

7.	<p>Senior Sanitation Officer Group 'B' Pay Band-2: Rs.9300-34800 with Grade Pay of Rs.4600/- Essential: Officers working in 200 bedded Hospital of Central/ State/ U.T. Governments or Central Autonomous/ Statutory/ Local Self Government Bodies or Public Sector undertakings: (i) Holding analogous posts on regular basis; or (ii) Holding a post in the grade pay of Rs.4200/-with 5 years of regular service in the grade.</p>	01
8.	<p>Sanitation Officer Group 'B' Pay Band-2: Rs.9300-34800 with Grade Pay of Rs.4200/- Essential: Officers of the 200 bedded Hospital of Central/ State/ U.T. Governments or Central Autonomous/ Statutory/ Local Self Government Bodies or Public Sector undertakings: (i) Holding analogous posts on regular basis; or (ii) Holding a post in the grade pay of Rs.2800/-with 6 years of regular service in the grade.</p>	03
9.	<p>Assistant Engineer (Civil) Group 'B' Pay Band-2: Rs.9300-34800 with Grade Pay of Rs.4600/- Essential: Officers under the Central/State/U.T. Governments/ Universities/Statutory/ Autonomous Bodies or Research and Development Organizations holding analogous posts on regular basis. <p style="text-align: center;">Or</p> Jr. Engineer (Civil) with 5 years of regular service in the grade.</p>	01
10.	<p>Assistant Engineer (Electrical) Group 'B' Pay Band-2: Rs.9300-34800 with Grade Pay of Rs.4600/- Essential: Officers under the Central/State/U.T. Governments/ Universities/ Statutory/ Autonomous Bodies or Research and Development Organizations Holding analogous posts on regular basis. <p style="text-align: center;">Or</p> Jr. Engineer (Electric) with 5 years of regular service in the grade.</p>	01
11.	<p>Assistant Engineer (Air Conditioning & Refrigeration) Group 'B' Pay Band-2: Rs.9300-34800 with Grade Pay of Rs.4600/- Essential: Officers from Ministries/ Departments of Government of India, CPWD, MES, BRO, DoT, State Government/Union</p>	01

	Territories Engineering Services, and other Engineering Departments of the Central /State Statutory/Autonomous Bodies holding analogous post or with 5 years of regular service as Junior Engineer.	
12.	<p>Cashier Group 'C' Pay Band- 1: Rs. Rs.5200-20200 + GP Rs. 2400/- Essential: Officers under the Central/State/U.T. Governments/ Universities/Statutory, Autonomous Bodies or Research and Development Organizations holding analogous posts on regular basis and possessing the educational qualification and experience as follows: Degree in Commerce of recognized University or equivalent and 1. At least 2 years' experience of handling accounts work of a Government Organization. and 2. Having proficiency in Computer application.</p>	02

The Officers who fulfill the above qualifications/eligibility may submit their application in the attached proforma **through proper channel** to the Sr. Administrative Officer, All India Institute of Medical Sciences, Tatibandh, Raipur- 492099, C.G. so as to reach by **27/03/2017 at 5:00 PM** by Speed Post/Registered Post only.

The envelope containing the application(s) should be super-scribed **“Application for the Post of on Deputation basis.”** While forwarding their applications, it may be ensured that the particulars of the candidates are verified and that they fulfill the eligibility conditions. Duly attested photocopies of their up-to-date Confidential Reports (at least for the latest 05 years) may also be enclosed with the applications. It may also be clearly stated that no vigilance/disciplinary proceedings is pending or contemplated against the candidates concerned. Applications without vigilance clearance and CR Dossiers will not be considered.

The deputation will be governed by the standard terms and conditions of deputation provided under Department of Personnel & Training's O.M.No.6/8/2009-Estt.(Pay II) dated 17.06.2010, as amended from time to time.

Deputy Director (Admin)
AIIMS, Raipur

Application for the post of
on deputation basis at AIIMS, Raipur

1.	Name and address in BLOCK letters	<div style="border: 1px solid black; padding: 5px; width: fit-content; margin-left: auto; margin-right: auto;"> Affix here recent passport size photograph </div>								
2.	Father's Name									
3.	Date of Birth (in Christian era)									
4.	Date of retirement under Central/State Government Rules									
5.	Educational Qualification	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 5%; text-align: center;">i)</td> <td style="width: 95%;"></td> </tr> <tr> <td style="text-align: center;">ii)</td> <td></td> </tr> <tr> <td style="text-align: center;">iii)</td> <td></td> </tr> <tr> <td style="text-align: center;">iv)</td> <td></td> </tr> </table>	i)		ii)		iii)		iv)	
i)										
ii)										
iii)										
iv)										
6.	Whether educational and other qualifications required for the post are satisfied (if any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same).									
	Required	Possessed by the Applicant								
Essential										
Desirable										

7.	Please state clearly whether in the light of entries made by you above, you meet the requirements of the post				
8.	Details of employments (in chronological order) enclose a separate sheet, duly authenticated by your signature if the space below is insufficient.				
	Office/Inst./Organization	Post Held.		Pay-band and Grade pay (Scale of Pay if in pre-revised scale of pay)	Nature of Duties
		From	To		
9.	Nature of present employment (i.e.ad-hoc or temporary or quasi-permanent or permanent)				
10.	In case the present employment is held on deputation/contract basis, Please state : (a) the date of initial appointment (b) period of appointment on deputation/contract (c) name of the parent office/organization to which you belong				
11.	Additional details about present employment please state whether working under: (a)Central Government (b)State Government (c)Autonomous Organization (d)Government undertaking (e)University				
12.	Are you in revised scale of pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale.				
13.	Total emoluments per month now drawn.				
14.	Additional information, if any which you would like to mention in support of your suitability for the post. Enclose a separate sheet, if the space is Insufficient.				
15.	Whether belongs to SC/ST/OBC (if yes, please specify)				

16.	Contact Nos.	1) Office	
		2) Residence	
		3) Mobile	
		4) E-mail address	
17.	If selected, specify the minimum required joining time		
<i>Signature of the Candidate</i>			Candidate's Address:
Date:			
Countersigned:			
<hr/> [Employer/Authorized Officer]			