



No.:AIIMS-RPR/Store/LPC/QN/ Printed envelops /2016/

Dated:- 30.06.2016

### **QUOTATION NOTICE**

**Subject:-** Quotation inviting for Purchase of Printed envelops, AIIMS Raipur.

Sealed quotations are invited from intending registered Stockiest/ Distributors having TIN/ relevant documents for Supply/Purchase of Printed envelops at AIIMS Raipur. The vendor should submit the quotation with other relevant documents to office of Store Officer, AIIMS, Raipur, up to **11:00 am dt: 02.07.2016**. The quotation will be opened on the same day at **11:30 am** in the Store Office, Medical College Building, 2<sup>nd</sup> Floor, Gate No. 05, AIIMS-Raipur, Tatibandh GE Road, Raipur (C.G.). Details of item are as under:-

S.N.	Item Description	Qty. Req.	Unit	Unit Price ( ₹ )
1	<b>Green Paper Envelops</b> Size 12 x 7 with printed cloth and laminated self stick.	5,000	Each	
2	<b>Brown Paper Envelops</b> Size 11 x 5 with printed, (Good Quality Paper).	5,000	Each	
3	<b>White Paper Envelops</b> Size 11 x 5 with printed, (Good Quality Paper).	5,000	Each	
4	<b>Green Paper Envelops</b> Size 18 x 14 Plain with cloth and laminated (Good Quality Paper).	5,000	Each	

### **Terms & Condition:**

1. Taxes, if any (Kindly Mention the rate)
2. Documents relating to registration of firm i.e. should be submitted along with quotation.
3. Delivery Schedule – within 07 days from the date of issue of PO.
4. Price should be for – Destination basis.
5. LD @ 0.5% of PO value per week will be deducted for delay of supply of material subject to maximum up to 10% of PO value.
6. Quotation No./ Name and Due date of opening must be mentioned on top of envelops.

**Sr. AO./Store Officer**  
**AIIMS, Raipur (C.G.)**