



अखिल भारतीय आयुर्विज्ञान संस्थान, रायपुर (छत्तीसगढ़)

**All India Institute of Medical Sciences, Raipur (Chhattisgarh)**

Tatibandh, GE Road,

Raipur-492 099 (CG)

[www.aiimsraipur.edu.in](http://www.aiimsraipur.edu.in)

No. Store/Purchase/Salary Software/2015-AIIMS-RPR

Dated: 07/7/2015

**Inviting Quotations for Purchase of Software for Drawl of Salary in, AIIMS Raipur.**

**QUOTATION NOTICE**

Sealed quotations are invited from intending registered Software developer/ Distributors having Service Tax/TIN and relevant documents for **Purchase of Software for the purpose of Drawl of Salary in, AIIMS Raipur** should be submitted to office of store officer up to 16/07/2015, before 3:00 p.m. The quotations will be opened on the same day at 3:15 pm. Details of item are given as under:-

S.NO	Item/Specification	Reqd Qty	Unit rate in ₹
1	<p><b><u>The software should have following features</u></b></p> <ul style="list-style-type: none"><li>• Software should be a web based application, the user should be able to access it from anywhere over internet. It should be compatible with Windows XP and other updated version of windows operating system.</li><li>• Taking Employee related various inputs/information as required in service Book and generation of all related reports based on various parameters.</li><li>• Leave management for contractual Staff as per the prevailing rules and regulations. The leave management module should be connected to Biometric Machines available for attendance as well as the same should also be updated through Admin Portal.</li><li>• Leave Management Module for faculty and officers as per the prevailing rules and regulations.</li><li>• Generation of Various reports related to leave for all types of employees.</li><li>• Drawl of Salary, Supplementary/Arrears of Salary based on various required parameters.</li><li>• Processing of Increment before processing of Salary.</li><li>• Provision for Deduction of various item like TA, LTC or any other recovery.</li><li>• Linking of Attendance and Leave Module for contract Employees.</li><li>• Computation of Monthly income Tax TDS and Generation of TDS Challan for Salary.</li><li>• Computation of NPS Challan for the salary.</li><li>• Computation of Pension Contribution, LSC</li></ul>	01	

	<p>Contribution, GPF/EPF/VPF and generating sanction Memo and ready list/Detail for remitting it to the concerned Department.</p> <ul style="list-style-type: none"> <li>• Generation of Sanction Memo &amp; Ready Bank List for the purpose of Making RTGS of Salary in Bank.</li> <li>• Generation of Form 16 on the basis of Savings Details as provided by the employee.</li> <li>• Generation of Pay Bill, Pay Slip and all other schedules related to Earning and Deduction component of the salary.</li> <li>• Employees Personal &amp; Financial information should be available on their personal login and salary details should also be automatically be emailed.</li> <li>• The vendor should also provide all other process and reports as generally being asked for.</li> <li>• Vendor should also provide a separate Attendance and verification module for Administration &amp; Billing purpose for all the employees under outsource contract by AIIMS, Raipur. The same should be connected with the Biometric Machines available for the purpose of attendance and verification. Such module should be capable of generating various required for Administration and billing purposes.</li> <li>• The vendor should also provide console to run various salary and admin related queries (SQL) to retrieve various information from databases.</li> <li>• The vendor will have to undergo an AMC for a period of 1 year. During this period any modification shall be incorporated if any changes are there in pay structure or concerned relevant rules and regulations.</li> </ul>		
	Total amount (In words.....)		

**Terms and Conditions:**

1. Mention the rates of taxes inclusive/exclusive in %.
2. Software should be supplied to Office of the Accounts Officer within 15 Days from issue of work Order. Otherwise LD @ 0.5% of WO per week will be imposed which may go maximum up to 10% of WO value then other penalty will be imposed.
3. Payment will release after due compliance of Accounts office.
4. Quotation No/ Name and Due date of opening must be written on top of the envelop.

**(Anuj Kumar Pal)**  
Store Officer  
AIIMS, Raipur (C.G.)