

NOTICE INVITING TENDER
For
“PROCUREMENT OF HD VISUAL COMMUNICATION
SYSTEM FOR TELEMEDICINE”
At
All India Institute of Medical Sciences, Raipur

Sr. No.	Description	Start Date & Time
1.	NIT No.	AIIMS_R/Str/Tender/HD_Visul_Comm_Sys_Tel_Med/2016/1
2.	NIT issue date	05-08-2016
3.	Pre-bid Meeting	16-08 -2016 at 03:00 PM
4.	Venue	Committee Hall, 1 st floor, Medical College Building, AIIMS, Tatibandh, Raipur-492099
5.	Last Date of submission of Bid	26-08 -2016 at 03:00 PM
6.	Open EMD & Technical bid	26-08 -2016 at 03:30 PM
7.	Venue	Store Officer, Medical College Building, 2 nd floor, AIIMS, Tatibandh, Raipur-492099
8.	Tender document cost	₹1,140/- (Inclusive of VAT)
9.	EMD Amount	₹16,500/- (Sixteen Thousand Five Hundred Rupees Only)



All India Institute of Medical Sciences
Tatibandh, Raipur – 492099, Chhattisgarh
Tele: 0771- 2971307, email: store@aiimsraipur.edu.in
Website: www.aiimsraipur.edu.in, www.tenders.gov.in



अखिल भारतीय आयुर्विज्ञान संस्थान ,रायपुर ,छत्तीसगढ़
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Sub.: Invitation of sealed tender for supply of “**HD visual communication system for telemedicine**” as per details & specifications shown in the Annexure-I.

Dear Sir/Madam,

ALL INDIA INSTITUTE OF MEDICAL SCIENCES (AIIMS) RAIPUR invites sealed tender for Supply of “**HD visual communication system for telemedicine**” as per details and specifications shown in the **Annexure-I** on the following terms & conditions:

1. If the supplier/firm is manufacturer/authorized dealer/sole distributor of any item, the Certificate to this effect should be attached.
2. The tender documents are to be in two parts as Technical Offer and Financial-offer:
 - a) The Technical offer should include the detailed specifications of main item/equipment and its accessories. All items should be numbered as indicated in the **Annexure-I**.
 - b) The financial offer should include the cost of main item/equipment and its accessories numbered as in Annexure-II. If there is any separate cost for installation etc. that should be quoted separately. The total cost should be quoted in words as well as figures (typed or printed). Amendment should be avoided. Amendments, if any, should be duly initialled, failing which the offers are liable to be rejected.
 - c) Bidders offer should be placed in separate sealed envelopes separately clearly marked “Technical Offer” & “Financial Offer” that should be put in different envelopes duly labelled with name of schedule. These two envelopes along with envelope for EMD and Tender Fee marked “Tender Fee & EMD” same as above (total **three envelopes**) must be enclosed in one bigger envelope duly sealed and super-scribed with tender number, name of the item/equipment {**HD visual communication system for telemedicine**} and tender due date must be forwarded to the undersigned so as to reach him on or before the due date.
 - d) The Financial Offer must be mentioned in the prescribed format as per the **Annexure-II** (A or B as applicable) & **Annexure-III** only. If the financial offer is not in the prescribed format, it will be rejected.
Incomplete tenders, amendments and additions to tender after opening or late tenders are liable to be ignored and rejected.
3. Quotations should be valid for 180 days from the tender due date. The quotation should clearly indicate the period of delivery, warranty terms etc. A minimum of one year warranty is required from the date of commissioning.
4. Relevant literature pertaining to the items quoted with full specifications (and drawing, if any) should be sent along with the Quotations, wherever applicable.
5. Tenderer must provide evidence of having supplied to at least 3 reputed government/reputed private hospital organizations in India including a least one government institution similar nature of items of at least ₹1,85,000/- of tender value in the last three years.

6. The firm should be registered and should have the average annual turnover of the bidder in the last three financial years of ₹2,75,000/-. Copies of authenticated balance sheet for the past three financial years should be submitted.
7. The tender document must be accompanied by copy of PAN, Certificate of firm/company registration, TIN/VAT registration (Sales tax) and service tax registration.
8. The Institute is exempted to pay of "Service Tax" as per the Notification No.: 25/2012-ST, dated 20th June, 2012 issued by Govt. of India, Ministry of Finance.
9. The quotations should be given for the items in the same order as in the tender document.
10. The quantity shown against each item is approximate and may vary as per demand of the Institute at the time of placing order.
11. The Vendor must be able to provide the product/items within specified time period as prescribed in the Purchase Order. Failing the EMD will be forfeited. Furthermore on completion of the stipulated time period, Purchase Order will be cancelled and award will be given to another qualified bidder with the negotiated terms & conditions.
12. Imported supplies should be delivered by air and quoted for FOR Raipur.
13. (a)-In case of payment (for import item) through Letter of Credit (LC), 70% (Seventy Percent) of the payment will be released after completion of the supply. The balance 30% (Thirty Percent) of the payment will be released after satisfactory installation of the item/equipment.
(b) If the Payment (for import item) in the form of foreign currency draft/TT, the Institute will release the payment within 30 working days after delivery and successful installation of the item/equipment at AIIMS Raipur Premises.
(c)-Advance Payment (for indigenous supplies) is not allowed in any case. 100% payment will be released after completion of the supply and successful installation.
14. AIIMS Raipur is exempted from payment of Excise Duty and is eligible for concessional rate of Custom Duty. Necessary certificate will be issued on demand. AIIMS Raipur will not make necessary arrangements for the clearance of imported goods at the Airport.
15. In the event of any dispute or difference(s) between the vendor AIIMS Raipur and the vendor(s) arising out of non-supply of material or supplies not found according to the specifications or any other cause whatsoever relating to the supply or purchase order before or after the supply has been executed, shall be referred to the concerned authority of AIIMS Raipur who may decide the matter himself or may appoint arbitrator(s) under the arbitration and conciliation Act 1996. The decision of the arbitrator shall be final and binding on both the parties.
16. The place of arbitration and the language to be used in arbitral proceedings shall be decided by the arbitrator.
17. All disputes shall be subject to Raipur Jurisdiction only.
18. **AIIMS Raipur reserves the rights to accept/reject any offer in full or in part or accept any offer other than the lowest offer without assigning any reason thereof. Any offer containing incorrect and incomplete information shall be liable for rejection.**

19. The Tender/Bid will open on 26-08 -2016 at 03:30 PM at AIIMS Raipur Premises.
- a) The suppliers or their authorized representative may also be present during the opening of the Technical offer, if they desire so, at their own expenses.
 - b) Only those financial offers will be opened whose technical offers are found suitable by the expert committee appointed for the concerned instrument/equipment.
 - c) No separate information shall be given to individual bidders. In incomparable situation, the committee may negotiate price with the technically and financially qualified bidder before awarding the offer.
 - d) The-Tender-Committee-reserves-its-right-to-select-or-reject-any-or-all-of-the items/equipment mentioned above without assigning any reasons.
20. In case the supplier requires any elucidation regarding the tender documents, they are requested to contact to the Store Officer, AIIMS Raipur through e-mail stores@aiimsraipur.edu.in on or before 18-08-2016 at 3:00 PM.
21. A demand draft/Pay Order of ₹1,140/- (Including VAT) towards non-refundable tender fee and Earnest Money Deposit (EMD) in form of demand draft/BG/FDR/Pay Order of ₹16,500/- towards refundable EMD from a Schedule bank in favor of “AIIMS Raipur” payable at Raipur placed in a separate envelope marked “Tender Fee & EMD” should accompany tender bid documents. Both the demand drafts should be valid for 90 days (Demand Drafts must be complied with CTS 2010 standards prescribed by Reserve Bank of India). Without the Tender Fee and EMD the bid will not be considered.
- a) The EMD of the successful bidder will be returned to them without any interest after completing the successful installation. The earnest money of unsuccessful bidders will be returned to them without any interest within thirty (30) working days after awarding the offer.
 - b) No request for transfer of any pervious deposit of earnest money or security deposit or payment of any pending bill held by the ministry in respect of any previous work will be entertained.
 - c) Tenderer shall not be permitted to withdraw his offer or modify the terms and conditions thereof. In case the tenderer fail to observe and comply with stipulations made herein or backs out after quoting the rates, the aforesaid amount of earnest money will be forfeited.
 - d) No claim shall lie against the AIIMS in respect of erosion in the value or interest on the amount of EMD.
 - e) No interest shall be payable by the AIIMS, Raipur in respect of such deposited Earnest Money.
 - f) **Forfeiture of EMD:** The tenderer shall not revoke his tender or vary its terms and conditions without the consent of the AIIMS, RAIPUR during the validity period of tender, failing which the Earnest Money deposited by it shall stand forfeited to the AIIMS, Raipur without prejudice to its other rights and remedies and the tenderer shall be blacklisted to submit a tender to the AIIMS, Raipur for execution of any work during the next twenty-four (24) months effective from the date of such revocation.

If the successful tenderer does not pay the Performance Deposit in the prescribed time limit or fails to sign the agreement bond, The Earnest Money Deposit will be forfeited by the AIIMS, Raipur.

- g) If MSE firm is registered with following agencies for tendered item, then the exemption for submission of EMD & Tender Cost.**
- i. District Industries Centres
 - ii. Khadi & Village Industries commission.
 - iii. Khadi & Village Industries Board.
 - iv. Coir Board
 - v. Small Industries Corporation.(NSIC)
 - vi. Directorate of handicraft & Handlooms.
 - vii. Any other body specified by Ministry of MSME (Ministry of Micro, Small & Medium Enterprises).
22. All tender documents should have to be forwarded through speed post or registered post, courier, hand delivery on/before 26-08 -2016 at 3.00PM to Store Office, Medical College Building, 2nd floor, AIIMS, Tatibandh, Raipur-492099 (C.G.).
23. Copies of original documents defining the constitution or legal status, place of registration and principal place of business of the company or firm or partnership, etc.
24. **Award of Contract:** The Purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.
- a. Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.
 - b. The bidder whose bid is accepted will be notified of the award of contract by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the purchase order.
25. Normal comprehensive warranty/guarantee of 1 year shall be applicable to the supplied goods.
26. Rates quoted should be inclusive of packing, forwarding, postage and transportation charges etc.
27. The competent authority reserves all rights to reject the goods if the same are not found in accordance with the required description/specifications/quality.
28. The detailed description, specifications and quantity of the goods required is given in Annexure-I. The quantity mentioned in Annexure-I will be subject to variation.
29. Each bidder shall submit only one quotation.
30. Conditional Quotation(s) will not be accepted.

We look forward to receiving your quotations and thank you for your interest in this project.

**Stores Officer
AIIMS, Raipur**

Other Terms & Conditions:

1. **Pre-Qualification-Criteria:**
 - a. Bidders should be the manufacturer/authorized dealer. Letter of Authorization from Manufacturer on the same and specific to the tender should be enclosed.
 - b. An undertaking from the original Manufacturer is required stating that they would facilitate the bidder on a regular basis with technology/product updates and extend support for the warranty as well.
2. **Performance Guarantee Bond:**
 - a. Performance Guarantee Bond is mandatory.
 - b. Successful supplier/firm should submit performance guarantee as prescribed in favour of "AIIMS, Raipur" and to be received in the Store Office, 2nd Floor, Medical College Building, Tatibandh, Raipur (C.G) Pin-492 099 before the date of commencement of supply or 30 days from the date of acceptance of the purchase order, whichever is earlier. The performance guarantee bond to be furnished in the form of Bank Guarantee as per given proforma of the tender documents, for an amount covering 10% of the value of quantity of material on landed cost basis.
 - c. The Performance Guarantee should be established in favour of "AIIMS Raipur" through any Schedule Bank Situated at Raipur with a clause to enforce the same on their local branch at Raipur.
 - d. Validity of the performance guarantee bond shall be for a period of 60 days beyond of entire warranty period from the date of issue of installation & commissioning.
 - e. After completion of warranty period a fresh Pay Order/DD/BG/FDR of 10% of CMC cost will be submitted by the supplier for performance security against CMC validity of this new Pay Order/DD/BG/FD will be 60 days beyond CMC period. After submission of new security deposit, old security deposit will be released.
3. **Signing of Tender:** All the duly filled/completed pages of the tender should be given serial/page number on each page and signed. The individual signing the tender or other documents connected with tender must specify whether he sign as:
 - a) A sole proprietor of the concern or constituted attorney of such sole proprietor;
 - b) A partner of the firm, if it is a partnership firm in which case he must have authority to execute the contracts on behalf of the firm and to refer to arbitration disputes concerning the business of the partnership either by virtue of the partnership agreement or by a power of attorney duly executed by the partners of the firm.
 - c) Director or a principal officer duly authorized by the Board of Directors of the Company, if it is a company.

N.B.:

- i. In case of partnership firms, a copy of the partnership agreement, or general power of attorney duly attested by a Notary Public, should be furnished on stamped paper duly sworn or affirmed by all the partners admitting execution of the partnership agreement or the general power of

attorney. The attested copy of the certificate of registration of firm should also be enclosed along with the tender.

- ii. In the case of partnerships firm, where no authority to refer disputes concerning the business of partnership firm has been conferred on any partner, the tender and all other related document must be signed by all partners of the firm.
- iii. A person signing the tender form or any document forming part of the tender on behalf of another person should have an authority to bind such other person and if, on enquiry it appears that the person so signing had no authority to do so, AIIMS, Raipur may without prejudice, cancel the 1 and hold the signatory liable for all costs, consequences and damages under the civil and criminal remedies available.
- iv. The tenderer should sign and affix his firm's stamp at each page of the tender and all its annexure as the acceptance of the offer made by tenderer will be deemed as a contract and no separate formal contract will be drawn. NO PAGE SHOULD BE REMOVED/ DETACHED FROM THIS NOTICE INVITING TENDER.

4. **Opening of Tender:** The tenderer is at liberty to present either him or authorize not more than one representative to be present at the opening of the tender. The representative present at the opening of the tender on behalf of the tenderer should bring with him a letter of authority from the tenderer and proof of identification.
5. **Clarifications by Tenderer:** Intending Tenderer will be allowed to seek clarification in specifications, Conditions of tender, etc. in writing to AIIMS, RAIPUR, Raipur within 48 hours after the pre-bid meeting, AIIMS, RAIPUR will communicate such clarifications to all the intending Tenderers who have purchased the Tender Document from the AIIMS, RAIPUR, in writing before submission of tender via postal service. AIIMS RAIPUR will no way be responsible for any postal delay. The decision given by Director regarding any clarification will be final.

OTHER TERMS & CONDITIONS OF THE TENDER:

1. Rates quoted should be inclusive of all applicable taxes, packing, forwarding, postage and transportation charges at FOR AIIMS Raipur.
2. All the rates should be mention in Indian national currency (INR) only. The rates quoted in foreign currency will not be entertained in this tender enquiry & such tenders will be cancelled straightway.
3. The rate quoted should be firm and final and written in ink or computerized typed against each item and should in no case be overwritten. Offers/Quotations by Telegraphic/Telex/Fax/E-mail will not be considered and cancelled straightway.
6. **Language of Tender/Contract :** The language of the Tender shall be in English and all correspondence, drawings etc. shall conform to English language.
7. **Delivery& Installation:** The successful bidders should strictly adhere to the following delivery schedule supply, installation & commissioning should be effected within 6 weeks from the date of supply order and this clause should be strictly adhere to failing which administrative action as deemed fit under rules will be taken against the defaulter. Otherwise

- Liquidation Damages (LD) will be imposed as per clause no. 8. Purchase order will be placed as required by consignee.
8. **Penalty/Liquidation Damages (LD):** If the suppliers fails to deliver and place any or all the Equipment or perform the service by the specified date as mention in purchase order, penalty/liquidation damages (LD) at the rate of 0.5% per week of delayed value of goods subject to the maximum of 10% of delayed goods value will be deducted.
 9. **Training and Demonstration:** Suppliers need to provide adequate training and demonstration at AIIMS Raipur to the nominated person of AIIMS Raipur at their cost. AIIMS Raipur will not bear any training or living expenditure in this regard. The Supplier should arrange for regular weekly visit to the AIIMS, Raipur campus by its technical team and assist in maintenance of the item/equipment within warranty period. Assistance limited to locking companies with manufacturer will not be considered sufficient.
 10. **Installation & Warranty Declaration:-**Suppliers must give the comprehensive onsite warranty as required from the date of successful installation of item/equipment against any manufacturing defects. In the installation report the model number of instrument and all spares parts/accessories numbers should be in the line of purchase order. And suppliers must be written in the warranty declaration that “everything to be supplied by us hereunder shall be free from all defects and faults in material, workmanship and shall be of the highest quality and material of the type ordered, shall be in full conformity with the specification and shall be completed enough to carry out the experiments, as specified in the tender document.” If any item covered under warranty fails, the same shall be replaced free of cost including all the applicable charges (shipping cost both ways). **Installation must be done within stipulated time period from the date of delivery of the item/equipment as specified in the purchase order.**
 11. **Validity of the bids:** The bids shall be valid for a period of 180 days from the date of opening of the tender. This has to be so specified by the tenderer in the commercial bid which may be extended, if required.
 12. **Right of Acceptance:** AIIMS, Raipur reserves the right to accept or reject any or all tenders/quotations without assigning any reason there of and also does not bind itself to accept the lowest quotation or any tender. AIIMS, Raipur also reserves the rights to accept all the equipment/instruments in the given tender or only part of it in any given schedule without assigning any reason.
 13. **Communication of Acceptance:** AIIMS, Raipur reserves all right to reject any tender including of those tenderers who fails to comply with the instructions without assigning any reason whatsoever and does not bind itself to accept the lowest or any specific tender. The decision of this Institute in this regard will be final and binding.
 14. **Guarantee/Warranty, Service, Maintenance:** The tenderers must quote for 1 year onsite warranty from the date of completion of the satisfactory installation as certified by the stipulated committee. The warranty charges shall not be quoted separately otherwise the offer shall be summarily rejected. Also the bidders should submit their quote for subsequent 5 years on site CMC (include free labour, repair other services & spare parts). Failure to comply this condition will entail the

rejection of the bids. The price comparison shall be made taking into account on basic price and post warranty CMC. The Rate Contracting Authority reserves the right to award CMC (include free labour, repair other services & spare parts) shall be quoted for equipment's costing above ₹5.00 lacs. So the price of CMC should be quoted according to the cost of equipment. The amount of CMC would be released to the supplier on successful completion of the maintenance of that particular year duly certified by the user department.

The supplier will ensure regular maintenance service by the appropriate engineer having the technical know-how of the equipment. The supplier shall also ensure the presence of resident engineer in the geographical location of this city of Raipur so that he attends the call without loss of time.

15. Terms of payment:

1. The payment would be made for actual supply taken and no claim in this regard should be entertained. 70% payment will be made on receiving of goods satisfactorily with approved quality & ordered quantity. And balance 30% will be paid after successful installation, commissioning and/or report from the user department.
2. No payment shall be made for rejected Stores. Rejected equipment's must be removed by the supplier within two weeks of the date of issue of rejection advice at their own cost & replace immediately. In case these are not removed these will be auctioned at the risk and responsibility of the suppliers without notice.
3. Tenderer should submit 03 invoice in original along with the packing list/delivery challan, installation/commissioning report and other relevant documents on the time of payment (if required).

- 16. Force Majeure:** If, at any time during the subsistence of this contract, the performance in whole or in part by either party of any obligation under this contract is prevented or delayed by reasons of any war or hostility, act of public enemy, civil commotion, sabotage, fire, floods, exception, epidemics, quarantine restriction, strikers lockout or act of God (hereinafter referred to as events) provided notice of happening of any such eventuality is given by party to other within 21 days from the date of occurrence thereof, neither party shall by reason of such event be entitled to terminate this contract nor shall either party have any claim for damages against other in respect of such non-performance or delay in performance and deliveries have been so resumed or not shall be final and conclusive.

Further, that if the performance in whole or in part of any obligation under this contract is prevented or delayed by reason of any such event for a period exceeding 60 days, AIIMS, Raipur party may, at least option to terminate the contract.

- 17. Insolvency etc.:** In the event of the firm being adjudged insolvent or having a receiver appointed for it by a court or any other under the Insolvency Act made against them or in the case of a company the passing any resolution or making of any order for winding up, whether voluntary or otherwise, or in the event of the firm failing to comply with any of the conditions herein specified AIIMS, Raipur shall have the power to terminate the contract without any prior notice.

18. **Breach of Terms and Conditions :** In case of breach of any terms and conditions as mentioned above, the Competent Authority, will have the right to cancel the work order/job without assigning any reasons thereof and nothing will be payable by AIIMS, Raipur. In that event the security deposit shall also stand forfeited.-
19. **Subletting of Work:** The firm shall not assign or sublet the work/job or any part of it to any other person or party without having first obtained permission in writing of AIIMS, Raipur, which will be at liberty to refuse if thinks fit. The tender is not transferable. One tenderer shall submit only one tender.
20. **Right to call upon information regarding status of work:** The AIIMS, Raipur will have the right to call upon information regarding status of work/job at any point of time.
21. **Compulsory Enlistment of Indian Agents:** As per the Compulsory Enlistment Scheme of the Department of Expenditure, Ministry of Finance, it is compulsory for Indian agents who desire to quote directly on behalf of their foreign manufacturers/principals, to get themselves enlisted with the Department of Expenditure, through the Central Purchase Organization (e.g. DGS&D).
- The compulsory enlistment of Indian Agents under the scheme of Ministry of Finance is simpler and differs from the registration of Indian Agents with the Central Purchase Organization (e.g. DGS&D) described in the earlier paragraphs.
- The registration of the foreign manufacturer is not a must for enlisting the Indian Agent under this scheme. No Inspection Report in respect of the foreign manufacturer/principal is necessary.
- The enlistment under the scheme is not equivalent to the Registration with DGS&D. Such firms do not enjoy the same status as that of DGS&D registered suppliers. A note to this effect is given in the Enlistment Letter to the firm.
22. **Octroi and Local Taxes:** The goods supplied against contracts placed by Ministry/Department are generally exempted from levy of Town Duty, Octroi Duty, Terminal Tax and other Levies of local bodies. The suppliers should be informed accordingly by incorporating suitable instructions in the tender enquiry document and in the resultant contract. Wherever required, the suppliers should obtain the exemption certificate from the purchase organization to avoid payment of such levies and taxes. In case, where the municipality or the other local bodies insist upon such payments (in spite of purchase organization's exemption certificate), the supplier should make the payment to avoid delay in supplies and forward the receipt of the same to the purchase organization for reimbursement and, also, for further necessary action by the purchase organization.
23. **Custom Duty on Imported Goods:** In respect of imported goods, the tenderers shall also specify separately the total amount of custom duty included in the quoted price. The tenderers should also indicate correctly the rate of custom duty applicable for the goods in question and the corresponding Indian Customs Tariff Number. Where customs duty is payable, the contract should clearly stipulate the quantum of duty payable etc. in unambiguous terms.

24. **Legal Jurisdiction:** The agreement shall be deemed to have been concluded in Raipur, Chhattisgarh and all obligations hereunder shall be deemed to be located at Raipur, Chhattisgarh and Court within Raipur, Chhattisgarh will have Jurisdiction to the exclusion of other courts.
25. **Arbitration:** If any difference arises concerning this agreement, its interpretation on payment to the made there under, the same shall be settled out by mutual consultation and negotiation. If attempts for conciliation do not yield any result within a period of 30 days, either of the parties may make a request to the Director, AIIMS, Raipur to settle the dispute by Sole Arbitrator. Sole arbitrator will be appointed by the Director, AIIMS, Raipur. In case of such arbitrator refusing, unwilling or becoming incapable to act or his mandate having been terminated under law, another arbitrator shall be appointed in the same manner from among the panel of three persons to be submitted by the claimant. The provision of Arbitration and Conciliation Act, 1996 and the rule framed there under and in force shall be applicable to such proceedings.
26. **Fall Clause :**
1. Prices charged for supplies under Rate Contract by the supplier should in no event exceed the lowest prices at which he offers to sell or sells the stores of identical description to any other State Government/DGS&D/ Public Undertaking during the period of the contract.
 2. If at any time during the period of contract, the prices of tendered items is reduced or brought down by any law or Act of the Central of State government, the supplier shall be bound to inform Purchasing Authority immediately about such reduction in the contracted prices, in case the supplier fails to notify or fails to agree for such reduction of rates, the Purchasing authority will revise the rates on lower side. If there is a price increase for any product after quoting the rates, the bidder will have to supply the item as per quoted rates. This office will not accept any higher rates after wards.
 3. If at any time during the period of contract, the supplier quotes the sale price of such goods to any other State Govt./DGS&D and Pubic Undertakings at a price lower than the price chargeable-under the rate contract he shall forthwith notify such reduction to Purchasing Authority and the prices payable under the rate contract for the equipment's supplied from the date of coming into force of such price stands correspondingly reduced as per above stipulation.

Any deviation in the material and the specifications from the accepted terms may liable to be rejected and the suppliers need to supply all the goods in the specified form to the satisfaction/specifications specified in the Purchase order and demonstrate at the their own cost.

**Store Officer,
AIIMS, Raipur**

TECHNICAL SPECIFICATION

S. N.	Description of Item	Qty.	Compliance (yes/no)	if not, specify if any deviation
1.	<p>• HD Visual Communication System :</p> <p>HD Codec Unit :</p> <ul style="list-style-type: none"> ➤ Video: Compression standard ITU-T, MPEG-4, Video(SIP only), Resolution 4:3 Maximum Frame Rate 1080p 30 frame/second Bit Rate IP 64kb/s to 10Mb/s 56kb/s to 384kb/s (with optional PCSA-B384S) ➤ Audio: Bandwidth and Coding MPEG-4 AAC-LC Stereo: 22kHz at 128kb/s, 192kb/s-IP only. Echo Cancellation Stereo echo-canceling supported Noise reduction included. ➤ Screen Layout: Full Screen, Picture-in-Picture, Picture-and-Picture, Side-by-Side split screen ITU-T Standards (excludes audio/video standards). ➤ Network Protocol: TCP/IP, UDP/IP, RTP/RTCP, DHCP, DNS, SNMP, TELNET, SSH, HTTP, HTTPS, NTP, PPPoE, UNnP. ➤ Multipoint Capability: Internal MCU up to 6 sites with optional software Cascaded Connection. ➤ Data Sharing : Video and presentation data. ➤ Lip Synchronization : ON/OFF ➤ Mic Off Function : ON/OFF ➤ Network Features: Intelligent QoS Adaptive FEC (Forward Error Correction), Real-time ARQ (Auto Repeat Request), (Quality of Service) ARC (Adaptive Rate Control) Other Network Features NAT, IP Precedence/Diff serve, UDP Shaping, TCP/UDP Port Setting, Auto Gatekeeper Discovery, Packet Recording, URI Dialing. ➤ Camera Control : Far End Camera Control ➤ Interface : Video Input: AUX Video Input (S-Video x 1, analog component Y/Pb/Pr x 1, RGB x 1) Audio Input : Mic Input x 2 (stereo x 1/mono x 2, plug-in-power) up to 14 kHz EC-Mic Input x 2 (PCSA-A7) up to 14 kHz Audio Input : (MIC/AUX) x 2 (RCA pin, stereo) up to 22 kHz (AUX) Audio Output : HDMI (video, audio) x 1, Line Output (RCA pin, stereo) x 1, REC Output (RCA pin, stereo) x 1 Control : RS-232C Memory Stick : Memory Stick™ Slot x 1 Tablet Interface : Tablet Interface x 1 Maintenance Interface RS-232C x1 <p>HD Camera Unit : Image Device 1/3-type CMOS Effective Picture Elements Approx. 2 Megapixels (16:9) Focal Length 3.4 to 33.9 mm Focus Auto/Manual Horizontal Image Angle Approx. 80° (tele) to 70°(wide) Zoom Ratio x 10 optical zoom (x 40 with digital zoom) GAIN AUTO Control Out VISCA™ OUT RS-232C for 2nd Camera Control Position Preset 100 positions.</p>	One Set		

FormA

PARTICULARS TO BE FILLED BY THE BIDDER

1. Name of the Supplier : _____
2. Complete Address of the Supplier : _____

3. Availability for demonstration of items at AIIMS Raipur. Yes/No [Please √]
4. Cost of the Tender enclosed: Yes/No [Please √] If yes,
 - a.) Name of the Bank : _____
 - b.) Amount in (₹) : _____
 - c.) Demand Draft No. : _____
5. Earnest Money Deposit enclosed: Yes/No [Please √] if Yes,
 - a.) Name of the Bank : _____
 - b.) Amount in (₹) : _____
 - c.) Demand Draft No. : _____
 - d.) Last Validity date of the enclosed DD: _____
6. Communication details of the concerned contact person to whom all references shall be made regarding this tender enquiry.
[NOTE: Any changes after submission of Tender documents kindly update AIIMS Raipur]
 - a.) Full Name : _____
 - b.) Complete Postal Address: _____
 - c.) Telephone No. : _____
 - d.) Fax No. : _____
 - e.) Mobile No. : _____
 - f.) E-mail : _____
 - g.) Website Address : _____

Note: - Demand Drafts must be complied with CTS 2010 standards prescribed by Reserve Bank of India.

Form B**PARTICULARS FOR REFUND OF EMD TO SUCCESSFUL/UNSUCCESSFUL BIDDER****RTGS/National Electronic Fund Transfer (NEFT) Mandate Form**

1	Name of the Bidder	
2	Permanent Account No (PAN)	
3	Particulars of Bank Account	
	a) Name of the Bank	
	b) Name of the Branch	
	c) Branch Code	
	d) Address	
	e) City Name	
	f) Telephone No	
	g) NEFT/IFSC Code	
	h) RTGS Code	
	i) 9 Digit MICR Code appearing on the cheque	
	j) Type of Account	
	k) Account No.	
4	Email id of the Bidder	

Form C
PERFORMANCE STATEMENT

Proforma for Performance Statement (For period of last three years)

Name of the Firm _____

Order placed by (Complete Address of Purchaser)	Purchase Order No. & Date	Description and Quantity of ordered items	Value of order	Date of completion of delivery		Remarks indicating Reasons for late delivery, if any
				As per Contract	Actual date of supply	
1	2	3	4	5	6	7

Note: At least 3 reputed government/reputed private organizations in India including a least one government institution as per clause 6 & 7 (Page no. 3).

Form D
MANUFACTURER's / PRINCIPAL's AUTHORIZATION FORM

To
The Store Officer,
All India Institute of Medical Sciences Raipur

Dear Sir,

TENDER: _____.

We _____ who are established and reputable manufacturers of _____, having factories at _____ and _____, hereby authorize Messrs. _____ (name and address of agents) to bid, negotiate and conclude the contract with you against Tender No. _____ for the above goods manufactured by us. No company or firm or individual other than Messrs. _____ are authorized to bid, negotiate and conclude the contract in regard to this business against this specific tender.

We hereby extend our full guarantee and warranty as per the conditions of tender for the goods offered for supply against this tender by the above firm.

The authorization is valid up to _____

Yours faithfully,

(Name)

For and on behalf of Messrs. _____

(Name of manufacturers)/Principal.

Form E
CHECKLISTS FOR SUPPLY OF HD VISUAL COMMUNICATION SYSTEM
FOR TELEMEDICINE

Checklist – Tender Fee & EMD			
Sr. No.	Particulars	Documents to be attached wherever applicable	
		Yes	No
1.	Demand Draft/Pay Order for ₹1,140/- (Including Tax) towards non-refundable tender fee is enclosed. **Demand Drafts must be complied with CTS 2010 standards prescribed by Reserve Bank of India. (Tender fee is exempted for SSI/NSIC Registered Firms)		
2	Demand Draft/BG/FDR/Pay Order for ₹16,500/- towards refundable EMD is enclosed. **Demand Drafts must be complied with CTS 2010 standards prescribed by Reserve Bank of India (EMD is exempted for SSI/NSIC Registered Firms)		
3.	Envelope is marked as “Tender Fee and EMD”		

Checklist – Technical Offer			
Sr. No.	Particulars	Documents to be attached wherever applicable	
		Yes	No
1.	a) Attached documents as required in the tender document. (i.e. Supplier/firm is manufacturer/authorized dealer/sole distributor certificate).		
2.	b) Authorization certificate from the manufacturer in case of dealer/distributor.		
	c) Copy of PAN,		
	d) Certificate of firm/company registration,		
	e) TIN/VAT registration (Sales tax),		
	f) Income Tax Return of last three years,		
	g) Tenderer must provide experience/ supplied as per the clause 5.		
	h) Annual Turnover & balance sheet of last three years duly certified by C.A. as per the clause 6.		
	i) Tender document duly seal and sign by the tenderer.		
	j) Tenderer must provide a certificate on letter head that proprietor/firm has never been black listed by any organization.		
	k) Relevant brochure/catalogue pertaining to the items quoted with full specifications etc.		
	l) Have you previously supplied these items to any government/ reputed private organization? If yes, attach the relevant poof. Please provide on company/firm letter head that you have not quoted the price higher than previously supplied to any government Institute/ Organization/reputed Private Organization or DGS&D rate in recent past. If you don't fulfill these criteria, your tender will be out rightly rejected.		
2.	Technical Specifications Compliance Report		
3.	Duly filled Form–A, Form–B & Form–C.		
4.	Envelope is marked as “Technical Offer”		
Checklist – Financial Offer			

Sr. No.	Particulars	Documents to be attached wherever applicable	
		Yes	No
1.	Financial Offer of the item/equipment as per proforma available at Annexure-II (A or B as applicable).		
2.	Price Schedule For Comprehensive Maintenance Contract (C.M.C) After Expiry Of Warranty as per proforma available at Annexure-III.		
3.	Envelope is marked as "Financial Offer"		

Checklist - Master Envelope			
Sr. No	Particulars	Documents to be attached wherever applicable	
		Yes	No
1.	Master envelope containing Envelopes of "Technical Offer", "Financial Offer" and "Tender Fee and EMD" are superscribed with Tender Number, Name of item/equipment and Tender Due Date.		

Note:

1. Bidders/Vendors who do not fulfil any or all of the above conditions or provide incomplete information in any respect are liable to be rejected.
2. The Director, AIIMS reserves the right to select any or all items together from the eligible & most responsive bid. The quantities mentioned are indicative only. The final decision as regards to selection of bids depends upon the actual requirement, and will be decided by the competent authority.
3. Date of Opening of Financial Bid to be intimated to the Technically Qualified Bidders later.

Signature of Vendor with Seal:-

Name of Vendor :-

Address :-

Date :-

PARTICULARS FOR PERFORMANCE GUARANTEE BOND

(To be typed on Non-judicial stamp paper of the value of Indian Rupees of Two Hundred) (TO BE ESTABLISHED THROUGH ANY OF THE SCHEDULED BANK (WHETHER SITUATED AT RAIPUR OR OUTSTATION) WITH A CLAUSE TO ENFORCE THE SAME ON THEIR LOCAL BRANCH AT RAIPUR. BONDS ISSUED BY CO- OPERATIVE BANKS ARE NOT ACCEPTED.)

To,
The Director
All India Institute of Medical Sciences (AIIMS),
Tatibandh, GE Road, Raipur-492 099 (CG)

LETTER OF GUARANTEE

WHEREAS All India Institute of Medical Sciences (AIIMS) Raipur (Buyer) have invited Tenders vide Tender No..... Dt..... for purchase of AND WHEREAS the said tender document requires the supplier/firm (seller) whose tender is accepted for the supply of instrument/machinery, etc. in response thereto shall establish an irrevocable Performance Guarantee Bond in favour of "AIIMS Raipur" in the form of Bank Guarantee for ₹..... [10% (ten percent) of the purchase value] which will be valid for entire warranty period from the date of acceptance, the said Performance Guarantee Bond is to be submitted within 30 (Thirty) days from the date of Acceptance.

NOW THIS BANK HEREBY GUARANTEES that in the event of the said supplier/firm (seller) failing to abide by any of the conditions referred to in tender document/purchase order/ performance of the instrument/machinery/ Consumables, etc. this Bank shall pay to All India Institute of Medical Sciences (AIIMS) Raipur on demand and without protest or demur Rs (Rupees.....).

This Bank further agrees that the decision of All India Institute of Medical Sciences (AIIMS) Raipur (Buyer) as to whether the said supplier/firm (Seller) has committed a breach of any of the conditions referred in tender document/purchase order shall be final and binding.

We, (name of the Bank & branch) hereby further agree that the Guarantee herein contained shall not be affected by any change in the constitution of the supplier/firm (Seller) and/ or All India Institute of Medical Sciences (AIIMS) Raipur (Buyer).

Notwithstanding anything contained herein:

- a. Our liability under this Bank Guarantee shall not exceed ₹.....(Indian Rupees only).
- b. This Bank Guarantee shall be valid up to(date) and
- c. We are liable to pay the guaranteed amount or any part thereof under this bank guarantee only and only if AIIMS Raipur serve upon us a written claim or demand on or before.....(date)

This Bank further agrees that the claims if any, against this Bank Guarantee shall be enforceable at our branch office at situated at..... (Address of local branch).

Yours truly,

Signature and seal of the Guarantor

Name of the Bank:

Complete Postal Address:

ANNEXURE-II (A)

PRICE SCHEDULE FOR DOMESTIC GOODS OR GOODS OF FOREIGN ORIGIN LOCATED WITHIN INDIA

S.N.	Item Description	Qty.	Unit Price in INR	Taxes (if applicable) VAT/Sales Tax, etc in INR	Any Other Charges in INR if applicable (Specify)	Unit Price including tax and other charges 7=4+5+6	Total in INR (Unit Price x Qty. + Other Charges) 8=7 x 3
1	2	3	4	5	6	7	8
1.	HD Visual Communication System	One Set					
Item/Instrument/Equipment should be with 1 year warranty							

Total Tender price in Rupees:..... In words

.....

Note: -

1. The Grand Total will be the deciding factor for L1 provided all the other conditions mentioned in the tender document are fulfilled.
2. If there is a discrepancy between the unit price and total price THE UNIT PRICE shall prevail.
3. **L1** will be decided Grand total only.
4. Price Bid should be submitted in given format only. For additional information/extra items above format may be typed and used.

Name :

Place:.....

Business Address:.....

Date :.....

Signature and Seal of Tenderer

ANNEXURE-II (B)

PRICE SCHEDULE FOR GOODS TO BE IMPORTED FROM ABROAD

1	2	3	4	5					6
				Price per unit/ basis at AIIMS, Raipur (India)					
S.N.	Brief Description of Goods	Country of Origin	Quantity (Nos.)	FOB price at port/ airport of Lading (a)	Carriage & Insurance (port of loading to port of entry) and other Incidental costs** (b)	Incidental services including installation & commissioning, supervision, Demonstration and Training) at the Consignee's site (c)	Transportation from port of entry to the consignee site, storage and extended Insurance for a period of 3 months beyond date of delivery** (d)	Unit Price on CIP Named Port of Destination + Extended Insurance (local transportation and storage) (e)	Total price on CIP Named Port of Destination + Insurance (local transportation and storage) 4 x 5 (g)
1.	HD Visual Communication System		One Set						
Item/Instrument/Equipment should be with 1 year warranty									

** To be paid in Indian Currency (₹)

Total Tender price in foreign currency: ----- In words: -----

- Note:**
1. The Grand total will be the deciding factor for L1 provided all the other conditions mentioned in the tender document are fulfilled.
 2. If there is a discrepancy between the unit price and total price THE UNIT PRICE shall prevail.
 2. The tenderer will be fully responsible for the safe arrival of the goods at the named port of entry in good condition as per terms of CIP as per INCOTERMS, if applicable. Purchaser will make payment after receipt of goods at consignee's site/store in good condition.
 3. Price Bid should be submitted in given format only. For additional information/extra items above format may be typed and used.
 4. All the component of total price (i.e. column no. 6 will be paid by tenderer) including Custom Duty, Custom Clearing Charges as per terms of contract. Price basis at FOR AIIMS, Raipur.

Indian Agent:
Indian Agency Commission - __% of FOB
Signature of Tenderer _____
Place: _____
Date: _____

Name _____
Business Address _____
Signature of Tenderer _____
Seal of the Tenderer _____

ANNEXURE-III

PRICE SCHEDULE FOR COMPREHENSIVE MAINTENANCE CONTRACT (CMC) AFTER WARRANTY PERIOD

1	2	3	4					5
Sr. No.	BRIEF DESCRIPTION OF GOODS	QUANTITY. (Nos.)	Comprehensive Maintenance Contract Cost for Each Unit year wise*.					Total Comprehensive Maintenance Contract Cost for 5 Years [3 x (4a+4b+4c+4d+4e)]
			2 nd	3 rd	4 th	5 th	6 th	
			a	b	c	d	e	
1.	HD Visual Communication System	One Set						

*** After completion of Warranty Period**

NOTE:-

1. In case of discrepancy between unit price and total prices, THE UNIT PRICE shall prevail.
2. The cost of CMC may be quoted along with taxes applicable on the date of Tender Opening. The taxes to be paid extra, to be specifically stated. In the absence of any such stipulation the price will be taken inclusive of such taxes and no claim for the same will be entertained later.
3. The stipulations in Technical Specification will supersede above provisions
4. The supplier shall keep sufficient stock of spares required during Comprehensive Maintenance Contract period. In case the spares are required to be imported, it would be the responsibility of the supplier to import and get them custom cleared and pay all necessary duties.
5. Price Bid should be submitted in given format only. For additional information/extra items above format may be typed and used.

Place.....

Date.....

Name:.....

Buissiness address.....

Signature of Tenderer.....

Seal of Tenderer.....

Declaration by the Bidder:

1. This is to certify that I/We before signing this tender have read and fully understood all the terms and conditions contained in Tender document regarding terms & conditions of the contract, rules regarding purchase of goods/equipments. I/we agree to abide them.
2. No other charges would be payable by Client and there would be no increase in rates during the Contract period.

Place:.....

(Signature of Bidder with seal)

Date:.....

Name :

Seal :

Address :