

F.No.28016/2/2013-SSH
Government of India
Ministry of Health and Family Welfare
PMSSY Division

CIRCULAR No. PMSSY-06-July-2014

Subject: Directions of Hon'ble Health & Family Welfare Minister

1. Hon'ble Health & Family Welfare Minister (the President of different Institutes under the AIIMS Act) visited Odisha including AIIMS Bhubaneswar on 18-20 July, 2014. He met and interacted with Hon'ble Chief Minister, Odisha; Hon'ble Health Minister, Odisha; Hon'ble Members of Parliament; Hon'ble Members of Legislative Assembly; Chief Secretary, Odisha; Development Commissioner, Odisha; Pr Secretary, Health & FW, Odisha; district functionaries in Puri District; AIIMS students; AIIMS senior management (SE, DDA, FA and MS); AIIMS staff; Director, AIIMS, Bhubaneswar and AIIMS faculty. He inspected District Hospital Puri and AIIMS facilities (IPD, OPD, hostels, under-construction buildings and other areas in the two Campuses of AIIMS at Bhubaneswar). He also met eminent persons and package contractors at the campus.
2. The following are the gist of the directions issued on spot by HFM for compliance with immediate effect by all concerned as indicated in brackets against each:
 - 2.1. AIIMS Bhubaneswar being the most advanced among the six new AIIMS must aim to be the best institute in the region as an immediate goal. Students, faculty and staff must appreciate the expectations of society from them and work hard instead of asking for facilities which could not be provided at the present state of development of the Institute. **(Action: Director, Faculty and senior management of each new AIIMS, PMSSY Division)**
 - 2.2. The OPD registration slips should have health messages those change every fortnight so that in a year, twenty-four different health messages are given to the society through the medium of OPD registration slips. **(Action: Directors, MS and other senior management of each new AIIMS)**
 - 2.3. The hospitals in every AIIMS must have different colour bed sheet every day of the week and, rotated on a weekly basis so that there are seven different colour bed sheets. The colour of bed sheet to be put on which day of a week would be notified by Ministry after consulting the AIIMS. **(Action: Directors, MS and senior management of each AIIMS, PMSSY Division)**
 - 2.4. Highest standards of medical and nursing education should be delivered to students in a feasible and scientific manner without wastage of scarce resources. **(Action: Directors, Faculty and senior management of each new AIIMS)**
 - 2.5. Every student of AIIMS must have a dream of serving the society in his/her area and elsewhere in the country. The special privilege of becoming a Doctor from AIIMS where almost 8 to 10 crore Rupees, on long term, are spent out of public money, on producing a Doctor, must be internalized as a responsibility to society by every student. Students must learn to live with difficulties in terms of infrastructure, full complement of faculty and other facilities. Learning from difficulties in a new campus is also an opportunity to come to terms with challenges which life poses every day. Students must inculcate a dream and realize it for others, not for themselves. They should learn from Swami Vivekananda who said, "They only live who live for others." The issues of students will be addressed in a phased manner. **(Action: Directors, Faculty and senior management of each new AIIMS, PMSSY Division)**
 - 2.6. Faculty is the backbone of an AIIMS. They must realize that they have a duty towards society and country. One of the best members from the original AIIMS is the leader of AIIMS Bhubaneswar as Director. The faculty must work as a team towards the goal of making AIIMS the best. Every faculty member has to nurture a dream and work tirelessly towards realizing that. There are deficiencies in



infrastructure due to a variety of reasons and would be resolved in a phased manner. Faculty has to bear with that. Faculty has to work towards delivery of goal of Health for All. Integration with Indian Systems of Medicine must be pursued. Major focus should be on reduction of maternal and infant mortality and reduction in vaccine preventable diseases. Anyone who enters AIIMS must go out fully satisfied and be a strong activist of health for all movement. Being an Assistant Professor or above in an AIIMS is a huge privilege. The Faculty must appreciate that all facilities and comforts would not be available in a new institution like AIIMS. **(Action: Directors, Faculty and senior management of each new AIIMS, PMSSY Division)**

- 2.7. The individual issues of services matters raised by the faculty members would be addressed under the applicable rules in due course of time. **(Action: Directors, senior management of each new AIIMS, PMSSY Division)**
- 2.8. Faculty should have a positive attitude and keep patient care and service to society as prime focus. Minor issues of management challenges should be resolved with the Director. They are free to send email communication to HFM directly while keeping the Director informed. **(Action: Directors, Faculty and senior management of each new AIIMS)**
- 2.9. Finance and Administration Wings of AIIMS must have clear cut delegated powers. Director, AIIMS and his team must work round the clock with full dedication and remove bottlenecks in the area of setting up the Institute. They must work with 500% transparency and comply with GFR, Government guidelines and Rules. There should be no negotiations on procurement matters outside the rules and all agreements should be complied with so that no bad name comes to the AIIMS or Government. **(Action: Directors, Faculty and senior management of each new AIIMS)**
- 2.10. The Director, AIIMS and his team should work in such a manner that the AIIMS works should be completed around 20 December, 2014 so that it is dedicated to the nation by the PM. The contractors must be asked with clear terms that they must fulfill their contractual obligations and complete works by 20 December, 2014. Accordingly, applicable milestones could be revised. Project supervision needs improvement. Regular meetings of REC should take place with the spirit of resolving the matters. **(Action: Directors, senior management of each new AIIMS, PMSSY Division)**
- 2.11. Drug store with essential medicines must be made functional in a transparent and competitive manner so that benefits flow to patients. The reports by diagnostics laboratory services must be available to patients for web/internet access. There must be a transparent mechanism for redress of grievances regarding drugs price / quality and test results. In hospital / treatment related matters also GFR, Rules, Guidelines etc. are to be followed by administration / finance wings so that scarce resources were not wasted and absolute transparency maintained. There must be uniformity in contractual pay packages across the AIIMS for various categories of employees including faculty. Adequate staff support to HoD must be given. **(Action: Directors, senior management of each new AIIMS)**
- 2.12. Indiscipline by any quarter whether staff, students or faculty should not be tolerated and strict action be taken under due process of law. **(Action: Directors, Faculty and senior management of each new AIIMS)**
- 2.13. Director AIIMS Bhubaneswar must take immediate steps to start work on ground within three months in respect of **(Action: Director, AIIMS Bhubaneswar; senior management of the AIIMS; PMSSY Division):**
 - 2.13.1. Department of AYUSH including Yoga Therapy and Training.
 - 2.13.2. Centre of Excellence on Mental Health & Neuro-Sciences at Bhubaneswar Campus
 - 2.13.3. Centre of Excellence on Oncology at Bhubaneswar Campus
 - 2.13.4. Centre of Excellence on Cardiology and Cardiothoracic surgery at Bhubaneswar Campus



- 2.13.5. Centre of Excellence on Nephrology and Kidney Transplantation at Bhubaneswar Campus
- 2.13.6. Opening of Department of Geriatric Medicine at Bhubaneswar Campus
- 2.13.7. Opening of Department of Environmental Health and Occupational Medicine at Bhubaneswar Campus
- 2.13.8. Construction of boundary wall at Satellite Centre of AIIMS at Balasore
- 2.13.9. Preparation of tender ready documents for School of International Public Health and a 300-bed multi-specialty hospital at Satellite Centre of AIIMS at Balasore so that construction was complete within 18 months or so.
- 2.13.10. Medical Ethics workshops for the region
- 2.13.11. Rural and Urban Health Training Centres of AIIMS after signing MoU with State Government of Odisha
- 2.14. All six new AIIMS including the AIIMS Bhubaneswar should be green campuses. The focus should be on water recycling, renewable energy, biological waste management, air pollution reduction, noise pollution reduction etc. AIIMS, Delhi has been asked to prepare a pilot and "concept plan". Ministry should co-ordinate. **(Action: Directors, senior management of each new AIIMS, PMSSY Division)**
- 2.15. Kitchen conditions, food quality, para-clinical laboratories, nursing laboratories, playgrounds etc. must be attended to by Director AIIMS and his team. There should be modern kitchen equipment facilities, on the lines of AIIMS Bhopal which HFM visited on 16 June 2014. Ministry should coordinate for other five AIIMS for this. Operation of kitchen must be on a transparent manner and no unauthorized food seller/ vendor should be allowed in the campus. **(Action: Directors, senior management of each new AIIMS, PMSSY Division)**
- 2.16. There must be 500 % transparency in respect of all procurements done by every AIIMS. There would be zero tolerance to corruption at any level. Details of procurement should be hosted on website by each new AIIMS so that everyone knows the status. There should not be wastage of money on procuring high-end equipments at considerable cost because public money is involved and due care should be taken to conserve limited resources. The Directors of six new AIIMS should be made responsible not to go for costly and high end equipment at their Institute levels, without justification. **(Action: Directors, Faculty and senior management of each new AIIMS, PMSSY Division)**
- 2.17. There will be difficulties in communicating details of items under procurement by HLL to every faculty member. It is the responsibility of the faculty member to get the information from the Director / FA / DDA in case information was not available on HLL website. Central procurement has its advantages and would be continued. **(Action: Directors, Faculty and senior management of each new AIIMS, PMSSY Division)**
- 2.18. Every Doctor handling patients in OPD and in IPD must adopt rational drug use policy. Essential Drug List must be prepared and prescribed. It should be displayed prominently in OPD areas in English, Hindi and local language (where applicable). All the essential drugs must be available in AIIMS Drug Store so that patients can buy them at reasonable prices against prescriptions of AIIMS Doctors. **(Action: Directors, Faculty and senior management of each new AIIMS)**
- 2.19. All Doctors in AIIMS must adopt the prescribed standard treatment procedures. **(Action: Directors, Faculty and senior management of each new AIIMS)**
- 2.20. All package contractors must deploy manpower and other resources. They must work round the clock (multiple shifts) and complete the work in all respects by 20 December, 2014. Ministry can use the process of blacklisting the delinquent contractors if they default. **(Action: Directors, senior management of each new AIIMS, PMSSY Division)**

- 2.21. The reasons behind delay and slow progress, given by contractors were apparently without any valid basis. They must work sincerely and complete their respective works by the deadline of 20 December, 2014. (Action: Directors, senior management of each new AIIMS, PMSSY Division)
- 2.22. Additional land for AIIMS Bhubaneswar needs to be pursued with the State Government. The Chief Minister, Odisha has assured HFM in his meeting on 19 July 2014 that the State Government would give additional land free of cost, to AIIMS. (Action: Director AIIMS Bhubaneswar, senior management of the AIIMS, PMSSY Division)
- 2.23. There should be no delay in processing the bills of suppliers and contractors and in release of funds. (Action: AS &FA MoHFW; Directors, senior management of each new AIIMS, CCA MoHFW; PMSSY Division)
3. HFM has desired that monitoring of progress of new AIIMS shall also be at his level.
4. These instructions are in continuation with the Circular issued under F.No.28016/2/2013-SSH Dtd 3 July 2014 vide Circular No. PMSSY-01-July-2014 on the subject
5. This Circular is issued with the approval of Secretary, HFW.


(Sanjeev Chadha)
Director
31 July, 2014

Circulation List:

AIIMS:

1. Director, AIIMS, New Delhi / Bhopal / Bhubaneswar / Jodhpur / Patna / Raipur / Rishikesh
2. DDA, FA, SE, MS, AO of AIIMS Bhopal / Bhubaneswar / Jodhpur / Patna / Raipur / Rishikesh
3. Hosting on website of each new AIIMS

Other INI

1. Director, PGIMER, Chandigarh
2. Director, JIPMER, Puducherry
3. Director & VC, NIMHANS, Bangalore

CPSE

1. CMD, HLL Lifecare Ltd / Head PCD
2. CMD, HSCC Ltd

MoHFW

1. DGHS
2. AS (H)
3. AS &FA
4. JS (PMSSY)
5. JS (NHM)
6. CCA
7. PS to HFM
8. Director (AL), Director (SC)
9. US (ME-I, ME-II, ME-III, PMSSY)
10. SO (ME-I, ME-II, ME-III, PMSSY)
11. Head EU HLL & all Consultants in PMSSY Division
12. DDO, PMSSY
13. PMSSY Website