



आरोग्यम् सुखं सम्यक्

Admin/Recruitment/Consultant/2016/AIIMS.RPR

अखिल भारतीय आयुर्विज्ञान संस्थान(छत्तीसगढ़) रायपुर ,
All India Institute of Medical Sciences, Raipur (Chhattisgarh)
G. E. Road, Tatibandh,
Raipur-492 099 (CG)
www.aiimsraipur.edu.in
Dated: 26-10-2016

Engagement of Consultants on Contractual Basis in AIIMS, Raipur.

AIIMS Raipur is an apex health care Institute, established by the Ministry of Health & Family Welfare, Government of India under the Pradhan Mantri Swasthya Suraksha Yojna (PMSSY). With the aim of correcting regional imbalances in quality tertiary level health care in the country and attaining self – sufficiency in graduate and postgraduate Medical education and training, the PMSSY has setup 6 new AIIMS institutions in underserved areas of the country.

AIIMS, Raipur invites online applications from Indian nationals for the following posts of Consultants on contractual basis:

S. No.	Name of the post	Number of posts
1.	Deputy Consultant (IT and Telecom)	01 (UR)
2.	Deputy Consultant (Fire Safety)	01 (UR)

Note:

1. Age and all other qualifications will be counted as on the last date of application.
2. The above vacancies are provisional and subject to variation. The Director, AIIMS, Raipur reserves the right to vary the vacancies including reserved vacancies as per the Govt. of India rules/circulars and requirements. The reservation will be followed as per Government of India Rules.

The terms of reference (ToR) for engagement of Consultant at AIIMS, Raipur is as under:

1. Deputy Consultant (Information Technology and Telecom):

Qualification	BE/B Tech in IT/MCA/Electronic/Telecom having 8 years of experience in IT Management, of Educational Institutions / Govt. Offices /Private Companies. Candidates having experience of Hospital setup will be preferred.
Duties	To implement all IT and Telecom infrastructure of the Hospital, Medical College, Nursing College and AIIMS Office. To prepare various IT/Telecom Tender document and process the same for awarding these contracts as per AIIMS Rules. To render support services to all kinds of IT maintenance services which includes LAN, Internet, NKN, EPABX, CCTV and other related component maintenance services. To carry out work as may be assigned by the Director AIIMS, Raipur or his representatives.
Remuneration	Rs. 40,000/- per month and no enhancement during the contract period will be considered.
Age Limit	Up to the Age of 65 years.
Period of Consultancy	Initially for one year and further extendable for another year.

2. Deputy Consultant (Fire Safety):

Qualifications and Experience	<p>Bachelor's degree from a University recognized by Govt. of India ; and Sub-Officer Course from National Fire Service College, Nagpur with minimum of 50% marks in aggregate and possessing knowledge of Mandatory requirements of providing fire protection and prevention in high rise business buildings as per National Building Code and Bureau of Indian Standards</p> <p style="text-align: center;">Or</p> <p>Bachelor of Engineering (Fire) from a recognized university/institution or equivalent.</p> <p style="text-align: center;">And</p> <p>Having 8 years of experience in the domain, in educational Institutions / Govt. Offices /Private Companies.</p> <p>Should have minimum physical standard i.e. Height 165 cms (relaxation of 5 cms for Hilly Area People) Minimum Weight – 50 Kgs Chest (Normal) - 81 cms Chest (Expanded) - 86.5 cms Candidates having experience of Hospital setup will be preferred.</p>
Duties	<p>He will be responsible for</p> <ol style="list-style-type: none">a. Emergency calls, overall administration and discipline of Fire Safetyb. Maintenance of firefighting equipments, communication systems, computers etc.c. Conducting fire drill, parade, inspectiond. Maintenance of Occurrence Book, Log Book, Test Registers, Complaint Registers and other reportse. Any other duties assigned by superior officers
Remuneration	Rs. 40,000/- per month and no enhancement during the contract period will be considered.
Age Limit	Up to the Age of 65 years
Period of Consultancy	Initially for one year and further extendable for another year.

DETAILS

- I. APPLICATION PROCESS:** Advertisement and draft Application forms are hosted at www.aiimsraipur.edu.in. The duly filled application form along with the originals and self - attested photocopies of all relevant certificates relating to age, qualifications and experience(s) with a self-attested coloured passport size photograph and the requisite application fee should be brought at the time of Interview. Persons working in the Govt./Semi-Govt. Organizations/Corporations/Autonomous Institutes etc. should submit their application along with NOC.
- II.** Candidates should fill in the application form and must submit it along with self attested copy of all the relevant documents by Speed Post /Registered Post to Sr. Administrative Officer, AIIMS, Tatibandh, Raipur (C.G.) Pin 492099.. The envelope should be super-scribed “APPLICATION FOR THE POST OF.....”.
- III.** Last date of receipt of application is **16.11.2016 up to 05:00 P.M.**
- IV. APPLICATION FEE:** Rs. 1,000/- to be paid in favour of “**AIIMS Raipur**” payable at Raipur by way of Demand Draft/Banker’s Cheque. The Application fee is non-refundable.
- V. NO OBJECTION CERTIFICATE:** Those who are working in Central/State Government/Semi Government Autonomous body have to submit “**No Objection Certificate**” from their respective organization along with their application.
- VI. ANNEXURES:** Attested photocopies of Degrees, Certificates, Mark sheets, Age proof, Caste certificates etc. may be annexed to the hard copy of the application and the same shall be produced in original along with photocopy for verification at the time of interview.
- VII. VENUE OF INTERVIEW:** All India Institute of Medical Sciences, Tatibandh, G.E. Road, Raipur (C.G.) 492099. No TA/DA will be paid for appearing in the interview.

TERMS & CONDITIONS

1. The candidate who is already in government service shall submit 'No Objection Certificate' from the present employer at the time of Interview.
2. Canvassing of any kind will lead to disqualification. The prescribed qualification is minimum and mere possessing the same does not entitle any candidate for selection.
3. The appointment is purely on contract basis for a period of 01 (One) year or till such time the regular appointments against these vacant posts are made, whichever is earlier, with effect from the date of joining. The appointment can also be terminated at any time, on either side, by giving one month's notice or by paying one month's salary, without assigning any reason or failure to complete the period of three months to the satisfaction of competent authority. The appointee shall be on the whole time appointment of the AIIMS and shall not accept any other assignment, paid or otherwise and shall not engage himself/herself in a private practice of any kind during the period of contract. He/She is expected to conform to the rules of conduct and discipline as applicable to the institute employees. The appointee shall perform the duties assigned to him/her. The competent authority reserves the right to assign any duty as and when required. No extra/additional allowances will be admissible in case of such assignment.
4. If an appointee wishes to apply somewhere else or resign within the first 03 (three) months of joining, then neither he/she will be issued a No Objection Certificate (NOC) nor he/she will receive any Relieving Letter or Experience Certificate .
5. The appointee shall not be entitled to any benefit like Provident Fund, Pension, Gratuity, Medical Attendance Treatment, Seniority, Promotion etc. or any other benefits available to the Government Servants, appointed on regular basis.
6. The candidate should not have been convicted by any Court of Law.
7. In case of any information given or declaration by the candidate is found to be false or if the candidate has will-fully suppressed any material information relevant to this appointment, he/she will be liable to be removed from the service and any action taken as deemed fit by the appointing authority.
8. The decision of the competent authority regarding selection of candidates will be final and no representation will be entertained in this regard.
9. Incomplete applications in any aspect will be summarily rejected.
10. The Competent Authority reserves the right of any amendment, cancellation and changes to this advertisement as a whole or in part without assigning any reason or giving notice.
11. The appointee shall not be entitled to avail any allowances/facilities being extended to the regular/permanent faculty members of the AIIMS.
12. All disputes will be subject to jurisdictions of Court of Law at Raipur.

Deputy Director (Admin)
AIIMS, Raipur.

4. संपर्क विवरण / Contact Details:-

एस.टी.डी. कोड सहित फोन नं./
Phone No. With STD Code

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मोबाईल नं./ Mobile No.:

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ईमेल / E-mail

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5. प्रमाणपत्र के अनुसार जन्मतिथि/

दिनांक / Date माह / Month वर्ष / Year

Date of Birth with documentary evidence

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दिनांक 16.11.2016 के अनुसार आयु / वर्ष / Year माह / Month दिन / Day

Age as on 16.11.2016

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6. क्या आप / Are you जन्मसे / By Birth अधिवास द्वारा / By Domicile

(अ) जन्म से भारतीय नागरिक है अथवा अधिवास द्वारा (संबंधित पद चिन्हित करें) जन्म से अधिवास द्वारा

(a) A citizen of India by birth and or by domicile?

(Tick the relevant column)

By Birth

By Domicile

यदि आप अधिवास द्वारा भारतीय नागरिक है तो प्रमाण-पत्र संलग्न करें /

If citizen of India by domicile, attach documentary evidence

7. क्या आप अजा / अजजा / अपिव से संबंधित है? (हां / नहीं)

Are you a SC/ST/OBC Candidate? (Yes/No)

यदिहां, तो वर्ग का उल्लेख करें (प्रमाण-पत्र संलग्न करें) अपिव

की दशा में भारत सरकार के तहत आरक्षित पदों पर नियुक्ति के लिए

अभी हाल में वैध उपयुक्त प्राधिकारी द्वारा जारी प्रमाण-पत्र होना चाहिए /

If yes, mention the Category (attach documentary evidence)

In case of OBC, the certificate should be issued by the appropriate authority recently valid for appointment to the post reserved under Govt. of India.

8. लिंग / Gender:

(संबंधित पर चिन्ह लगाएं / Tick the relevant)-

पुरुष / Male

महिला / Female

9. Person with disability (PWD) / विकलांगता - (Yes/No)

10. शैक्षणिक योग्यता / Educational Qualification:-

परीक्षाकानाम / Name of the Examination	विषय / विधा / विशिष्टता / Subject / Discipline / Speciality	विश्वविद्यालय / संस्थान / महाविद्यालय / University / Institute / College	पाठ्यक्रम को पूर्ण करने की तिथि / Date of completion of course	अंतिम परीक्षा उत्तीर्ण करने का माह तथा वर्ष / Month & Year of Passing final examination	प्राप्तांक / Marks obtained	पाठ्यक्रम की अवधि / Duration of Course
अन्य कोई योग्यता						
अन्य कोई योग्यता / Any other Qualification						

(कृपया संबंधित उपाधियोंको चिन्हित करें / Please tick the relevant Degrees)

11- Essential Qualification:

Whether educational and other qualifications required for the post are satisfied (if any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same).		
Sr. No.	Essential Required	Possessed by the Applicant
1		
2		
3		
4		
5		
6		
7		
8		

12. Experience

Details of employments (in chronological order) enclose a separate sheet, duly authenticated by your signature if the space below is insufficient.

Sr. No.	Office/Inst./Organization	Post Held		Pay-band and Grade pay (Scale of Pay if in pre-revised scale of pay)	Nature of Duties
		From	To		
1					
2					
3					
4					
5					
6					
7					
8					

Please Note:

1. Incomplete application will be rejected straight way.
2. If it is found, that the applicant has suppressed any information or given wrong information he/she will be terminated forthwith without assigning any reason.

निम्नलिखित प्रमाणपत्रों/अभिलेखों की स्वप्रमाणित प्रतिलिपियां नीचे दिए हुए क्रम में संलग्न करें।/

Attach self attested photocopies of the following certificates/documents in the order as mentioned below:-

1. जन्मतिथि से संबंधित प्रमाणपत्र /Certificate in r/o date of birth.
2. इस आवेदन प्रपत्र के क्र.स. 10 में उल्लिखित शैक्षिक योग्यता की उपाधि प्रमाणपत्र/Degree certificates of the qualification as mentioned in Sl.No. 10 of this application form.
3. अनुभव प्रमाणपत्र/Experience Certificates

वचनबद्ध / UNDERTAKING

मैं सत्य निष्ठा से अभिपुष्टि करता / करती हूँ कि ऊपर दी गई सूचना, जहां तक मुझे पता है, सत्य तथा सभी तरह से सही है। मैंने किसी भी सूचना को नहीं दुपाया है मैं वचन देता / देती हूँ कि इसमें दी गई कोई सूचना यदि गलत या झूठी पायी जाती है, तो मैं लागू नियमों के अनुसार की गई कार्रवाई के लिए उत्तरदायी होंऊंगा / होंऊगी।

I solemnly affirm that the information furnished above is true and correct in all respects to the best of my knowledge. I have not concealed any information. I undertake that any information furnished herein is found to be incorrect or false, I shall be liable for action as per rules in force.

स्थान / Place

उम्मीदवार के हस्ताक्षर / Signature of the Candidate

दिनांक / Date

उम्मीदवार का नाम / Name of the Candidate

(स्पष्ट अक्षरों में / in block letters)