



अखिल भारतीय आयुर्विज्ञान संस्थान, रायपुर (छत्तीसगढ़)
All India Institute of Medical Sciences, Raipur (Chhattisgarh)

Tatibandh, GE Road,
Raipur-492 099 (CG)

www.aiimsraipur.edu.in

Applications are invited in the prescribed proforma from suitable candidate for filling up following Group 'A' & 'B' posts on **DEPUTATION BASIS** in All India Institute of Medical Sciences, Raipur. The essential qualification experiences etc. required for applying for these posts are as under:-

Sl. No.	Name of Post	Scale of Post	Qualification	No. of Posts
1	Public Relation Officer Group : 'A'	Rs.15600-39100 + GP 6600	<u>Essential Eligibility Criteria:</u> Officers under the Central/State/U.T. Government or Central Statutory/ Autonomous Bodies or Central Public Sector Undertakings holding analogous posts on regular basis or with 5/8 years regular service in pay scale of Rs.15,600-39,100 (GP- 5400) / Rs.9,300-34,800 (GP-4600) respectively and having the following: (i) Degree of a recognized university or equivalent; (ii) Post Graduate Diploma in Journalism/Public Relational; and (iii) Not less than 7 years of experience out of which at least 5 years in supervisor capacity in public relations/publicity printing and publishing.	1
2	Accounts Officer Group : 'A'	Rs.15600-39100 + GP 5400	<u>Essential Eligibility Criteria:-</u> (i) Officers under the Central Government or Central Statutory / Autonomous bodies holding analogous posts on regular basis and handling Account and Finance Matters or holding posts of Accounts/Audit Officer or equivalent in the pay scale of Rs.9300-34800 + Grade Pay Rs. 4800 / Rs.15600-39100 + Grade Pay Rs. 5400 (pre-revised scale). (ii) Assistant Accounts Officers in the pay scale of Rs.9300-34800 + Grade Pay Rs. 4200 with 7 years of regular service in the grade (including the service in the grade of Junior Accounts Officer/SAS Accountants/Accountant in the scale of Rs.9300-34800 + Grade Pay Rs. 4200).	5
3	Stores Officers Group : 'A'	Rs.15600-39100 + GP 5400	<u>Essential Eligibility Criteria:-</u> Officers of Central/State/U.T. Govt. Failing which Officers of Central Statutory/Autonomous Bodies holding analogues posts on regular basis or with 3 years of regular service in the scale of Rs.9300-34800 + Grade Pay Rs. 4600 and possessing the following: (i) Degree of a recognized University or equivalent; (ii) Post Graduate Degree/Diploma in Materials Management of a recognized University / Institution or equivalent; and (iii) Not less than 5 years experience in a supervisory capacity in handling stores, preferably medical.	2
4	Librarian Selection Grade Group : 'A'	Rs.15600-39100 + GP 6600	<u>Essential Qualification:</u> Officers under the Central/State/U.T. Governments/Universities/Statutory/Autonomous Bodies or Research and Development Organisations holding analogous posts on regular basis with at least 5/8 years of regular service in the post in the scale of Rs.15600-39100 + Grade Pay Rs. 5400 / Rs.9300-34800 + Grade Pay Rs. 4600 respectively, or equivalent and possessing the following qualifications and experience:	

Sl. No.	Name of Post	Scale of Post	Qualification	No. of Posts
			<p><u>Essential:</u></p> <p>(i) Atleast a second class Master's Degree in Science (Preferably in Biological Sciences) of a recognized University or equivalent;</p> <p>(ii) Degree or equivalent Diploma in Library. Science of a recognised Institution or University; and</p> <p>(iii) 7 years' experience in a supervisory capacity in a library of standing.</p> <p><u>Desirable:</u></p> <p>(i) Master's Degree in Library Science;</p> <p>(ii) Training in Medical Librarianship;</p> <p>(iii) Experience of documentation work in a responsible capacity;</p> <p>(iv) Knowledge of Sanskrit and any modern European language other than English.</p>	1
5	Chief Dietician (& Nutrition Officer) Group : 'A'	Rs.15600-39100 + GP 6600	<p><u>EssentialQualification:-</u></p> <p>Officers of the Central/State/U.T. Government or of Autonomous/Statutory bodies holding analogous posts on regular basis or with 5/8 years of regular service in the grade of Rs. 15600-39100 + Grade Pay Rs. 5400/9300-34800 + Grade Pay Rs. 4600 respectively and possessing the following qualifications and experience:</p> <p>(i) M.Sc. (Food & Nutrition); and</p> <p>(ii) 10 years of practical experience as Dietician in a large teaching hospital and managerial experience.</p> <p><u>Desirable:</u></p> <p>Ph.D in Human Nutrition or Therapeutic Dietetics.</p>	1
6	Chief Medical Social Service Officer Group : 'A'	Rs.15600-39100 + GP 6600	<p><u>EssentialQualification:</u></p> <p>Officers of the Central/State Govt./ Union Territory Administration or of Autonomous/Statutory bodies holding analogous post on regular basis or with 5 years of regular service in a post in the scale of Rs.15600-39100 + Grade Pay Rs. 5400 and possessing the following qualifications and experience:</p> <p>(i) Bachelor's Degree from a recognized University.</p> <p>(ii) Master's Degree in Professional Social Work from a recognized University/Institution or equivalent; and</p> <p>(iii) Twelve years of teaching / research / professional experience in a Medical Institution/Organization in The of Medical Social Work preferably Rehabilitation of Orthopaedically handicapped persons.</p>	1
7	Executive Engineer (A/C & R) Group : 'A'	Rs.15600-39100 + GP 6600	<p><u>EssentialQualification:</u></p> <p>Officers of CPWD:</p> <p>(i) Holding an analogous post on regular basis or with 8 years of regular service in the post of Asstt. Engineer (Elect);</p> <p>(ii) Possessing a Degree in Mechanical Engineering/Electrical; and</p> <p>(iii) Having at least 5 years of experience in A/c. & Refgn.</p> <p>In the event of a suitable officer not being available from CPWD, officers holding the post and having the service and qualifications and experience specified above, in other Central Govt. Departments or Central Statutory/ Autonomous Bodies shall be considered.</p>	1

Sl. No.	Name of Post	Scale of Post	Qualification	No. of Posts
8	Deputy Chief Security Officer Group : 'A'	Rs.15600-39100 + GP 6600	<u>EssentialQualification:</u> Officers of the Police Departments of the Central/State/U.T Govts or Officer of the Para Military Forces, holding analogous posts on regular basis or with 5/8 years of regular service in the scale of Rs.15600-39100 + Grade Pay Rs. 5400 / Rs. 9300-34800 + Grade Pay Rs. 4600 respectively and preferably having experience connected with security, handling agitations/strikes of employees.	1
9	Security Officer Group : 'A'	Rs.15600-39100 + GP 5400	<u>EssentialQualification:</u> Officers of the Police Departments of the Central/State/Union Territory Governments or Officers of the Para Military Forces holding analogous posts or with 3 years of regular service in a post in the pay scale of Rs.9300-34800 + Grade Pay Rs. 4600 or equivalent and preferably having experience connected with security, handling agitations/strikes of employees.	1
10	Chief Nursing Officer Group : 'A'	Rs.15600-39100 + GP 7600	<u>EssentialQualification:</u> Officer of the Central/State Govts. / Union Territory Administration or of Autonomous / Statutory bodies holding analogous posts on regular basis or with 5 years of regular service in a post in the scale of Rs.15600-39100 + Grade Pay Rs. 6600 and possessing the following qualifications and experience: i) B.Sc. Nursing and ii) Not less than 15 years experience in the profession out of which 5 years should be as Nursing Superintendent or in similar capacity in Nursing Administration. Preference shall be given to those possessing M. Sc. in Nursing.	1
11	Assistant Controller Of Examination Group : 'A'	Rs.15600-39100 + GP 6600	<u>EssentialQualification:</u> Officers of Central/State Govt./ Union Territory Administration or of Autonomous/Statutory bodies, holding analogous posts or having 5/8 years of regular service in the posts carrying pay scale or Rs.15600-39100 + Grade Pay Rs. 5400 / 9300-34800 + Grade Pay Rs. 4800 respectively and possessing the following: <u>Essential:</u> i) Degree of a recognized University or equivalent; ii) Track record of absolute integrity and proved ability to maintain strict confidentiality of official matters. <u>Desirable:</u> Experience in organizing examination / competitive test.	1
12	Technical Officer (Dental) (Dental technician) Group : 'B'	Rs.9300-34800 + GP. 4200/-	<u>EssentialQualification:</u> Officers of the Central/State/U.T. Governments or Public Sector Under-takings or Central Autonomous/Statutory Bodies:- (a) Holding on regular basis; (i) Analogous posts; or (ii) In the pay scale of Rs.5200-20200 + grade pay Rs. 2800 for 5 years; and (b) Possessing the following qualifications and experience: (i) Diploma/Certificate in Dental Hygiene/Dental Mechanic/Maxillo-Facial Prosthesis and Orthodontics; and (ii) Possessing at least 5 years experience in the line in a reputed hospital/Institution.	4

Sl. No.	Name of Post	Scale of Post	Qualification	No. of Posts
13	Sr. Sanitation Officer Group : 'B'	Rs.9300-34800 + Grade pay Rs. 4600/-	<p><u>EssentialQualification:</u> Officers of the Central/State/ U.T. Governments or Officers of Central Autonomous/ Statutory / Local Bodies or Public Undertakings:</p> <p>(A) i). Holding analogous posts on regular basis; or ii).A post in the pay scale of Rs.9300-34800 + grade pay Rs.4200 with 3 years' of regular service in that grade; and</p> <p>(B) Possessing the following qualifications and experience:</p> <p>i) Certificate in Sanitary Inspector's Course;</p> <p>ii) Experience in Sanitation of an Institution or Hospital of repute for not less than 12 years of which at least 5 years shall be in a supervisory capacity.</p> <p><u>Desirable:</u></p> <p>(i) Diploma/Certificate in Public Health. (ii) B.Sc. preferably in Biological Sciences.</p>	1
14	Sanitation Officer Group : 'B'	Rs.9300-34800 + Grade Pay Rs. 4200/-	<p><u>EssentialQualification:</u> Officers of the Central/ State/ U.T. Governments or Central Autonomous/ Statutory/ Local Self Government Bodies or Public Sector undertakings:</p> <p>(a) (i) Holding analogous posts on regular basis; or (ii)Holding a post in the pay scale of Rs.5200-20200 + grade pay Rs.2800 with 5 years of regular service in the grade; and</p> <p>(b) Possessing the following qualification and experience</p> <p>(i) Certificate of Sanitary Inspector Course;</p> <p>(ii) 10 years of experience in sanitation, preferably in a hospital of repute.</p>	3
15	Librarian Grade I Group : 'B'	9300+34800 + Grade pay Rs. 4600/-	<p><u>EssentialQualification:</u> Officers of the Central/State/UT Governments or Officers of the Central Autonomous/Statutory Bodies or Public Sector Undertakings.</p> <p>(a) (i) Holding analogous posts on regular basis; or (ii) Posts in the pay scale of Rs.9300-34800 + grade pay Rs.4200 with 3 years of regular service in the grade; and</p> <p>(b) Possessing the following qualifications:</p> <p>(i) M.Sc./M.A./M.Com. Degree; and</p> <p>(ii) Bachelor's Degree in Library Science; and</p> <p>(iii) Experience in acquisition of books, periodicals and documentation work in a Medical or other library of standing.</p>	2
16	Assistant Engineer (A/C & R) Group : 'B'	Rs.9300-34800 + Grade Pay 4600	<p><u>EssentialQualification:</u> Officers of the CPWD holding the post of Assistant Engineer (Electrical) or with 8 years of service as Jr. Engineer (Electrical) and possessing at least 3 years of experience in A/c. & Refgn.</p> <p>In the event of a suitable candidate not being available from CPWD, officers in the pay scale of Rs.9300-34800 GP Rs 4600/- or equivalent or with 8 years service in the pay Rs.5200-20200 + grade pay Rs.2800 or equivalent from other Central Govt, Departments or Statutory/ Autonomous bodies and possessing the following qualifications shall be considered:</p> <p>(i) A Degree in Mechanical Engineering; or at least a Diploma in Mechanical Engineering with specialised course in Refrigeration and Air-conditioning or equivalent, and</p> <p>(ii) Experience of not less 5 years in air-conditioning and refrigeration.</p>	2

Sl. No.	Name of Post	Scale of Post	Qualification	No. of Posts
17	Senior Administrative Officer Group : 'A'	Rs.15600-39100 Grade Pay Rs. 6600	<u>EssentialQualification:</u> Officers under the Central/State government/U.T. Administration or the Central Statutory/Autonomous Bodies holding analogous posts on regular basis or with at least 5/8 years of regular service in a post in the Pay Band-3 of Rs. 15600-39100 + Grade Pay of Rs. 5400 / Pay Band-2 of Rs. 9,300-34,800 + Grade Pay of Rs 4600 respectively or equivalent and having a Degree and experience in Administrative & Establishment matter and also preferably in Accounts matters. Officers having MBA or Post Graduate. Diploma in Personnel Management shall be given preference.	1
18	Finance and Chief Accounts Officer (Sr. Accounts Officer) Group : 'A'	Rs.15600-39100 Grade Pay Rs. 6600	<u>EssentialQualification:</u> Officers from any of the Central Organised Accounts Services holding an analogous post or a post in the pay scale of Rs. 15600-39100+ Grade Pay of Rs. 5400/- with 5 years of regular service in the grade or Audit/Accounts Officers from any of the Central Organised Accounts Departments with 7 years regular service in the scale of Rs. 9,300-34,800 + Grade Pay of Rs 4600 or equivalent. In the event of suitable Officers from the Central Government being not available, similar officers in Financial/Accounts Departments of the Central Statutory/Autonomous Bodies or Public Sector Undertakings shall be considered.	1
19	Executive Engineer (Elect.) Group : 'A'	Rs.15600-39100 Grade Pay Rs. 6600	Executive Engineers (Elec.) or Asstt. Engineers (Elec.) with 8 years of regular service in that grade, from CPWD. In the event of suitable candidates, not being available from CPWD similar officers from other Engineering Departments of the "Central Government or Central Statutory / Autonomous Bodies" shall be considered. An officer taken on deputation shall possess a Degree in Electrical Engineering.	1

* The number of posts is tentative and is liable to change based on the Institute's requirements.

Maximum age limit for applying for the aforesaid posts on deputation is **56 years as on last date of receipt of application.

*** The period of deputation shall not ordinarily exceed 3 years.

The Officers who fulfill the above qualifications/eligibility may submit their application in the attached proforma ***Through Proper Channel*** to the Deputy Director (Admin), All India Institute of Medical Sciences, Tatibadh, Raipur- 492099, CG so as to reach by **31.03.2014 at 5:00 PM**

The envelope containing the application(s) should be superscribed "*Application for the Post ofon Deputation basis.*" While forwarding their applications, it may be ensured that the particulars of the candidates are verified and that they fulfil the eligibility conditions. Duly attested photocopies of their up to date Confidential Reports (at least for the latest 05 years) may also be enclosed with the applications. It may also be clearly stated that no vigilance/disciplinary proceedings is pending or contemplated against the candidates concerned. Applications without vigilance clearance and CR Dossiers will not be considered.

The deputation will be governed by the standard terms and conditions of deputation provided under Department of Personnel & Training's O.M.No.6/8/2009-Estt.(Pay II) dated 17.06.2010, as amended from time to time.

Director
AIIMS Rai pur

Application for the post of (on deputation basis) at AIIMS, Raipur

1.	Name and address in BLOCK letters		Affix here recent passport size photograph	
2.	Father's Name			
3.	Date of Birth (in Christian era)			
4.	Date of retirement under Central/State Government Rules			
5.	Educational Qualification	i)		
		ii)		
		iii)		
		iv)		
6.	Whether educational and other qualifications required for the post are satisfied (if any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same).			
	Required	Possessed by the other		
	Essential			
	Desirable			
7.	Please state clearly whether in the light of entries made by you above, you meet the requirements of the post			
8.	Details of employments (in chronological order) enclose a separate sheet, duly authenticated by your signature if the space below is insufficient.			
	Office/Inst./Organization	Post Held.	Pay-band and Grade pay (Scale of Pay if in pre-revised scale of pay)	Nature of Duties
		From To		

9.	Nature of present employment (i.e.ad-hoc or temporary or quasi-permanent or permanent)		
10.	In case the present employment is held on deputation/contract basis, Please state : (a) the date of initial appointment (b) period of appointment on deputation/contract (c) name of the parent office/organization to which you belong		
11.	Additional details about present employment please state whether working under: (a)Central Government (b)State Government (c)Autonomous Organization (d)Government undertaking (e)University		
12.	Are you in revised scale of pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale.		
13.	Total emoluments per month now drawn.		
14.	Additional information, if any which you would like to mention in support of your suitability for the post. Enclose a separate sheet, if the space is Insufficient.		
15.	Whether belongs to SC/ST/OBC (if yes, please specify)		
16.	Contact Nos.	1) Office	
		2) Residence	
		3) Mobile	
		4) E-mail address	
17.	If selected, specify the minimum required joining time		
<i>Signature of the Candidate</i>			Candidate's Address:
Date:			
Countersigned:			
<hr style="width: 30%; margin: auto;"/> [Employer/Authorized Officer]			