



Advt. No. Admin/NMHS/01/RPR.AIIMS

अखिल भारतीय आयुर्विज्ञान संस्थान(छत्तीसगढ़) रायपुर ,  
All India Institute of Medical Sciences, Raipur (Chhattisgarh)  
G. E. Road, Tatibandh,  
Raipur-492 099 (CG)  
www.aiimsraipur.edu.in

Date: 11-08-2015.

## **Recruitment of NMHS field staff on contractual basis**

AIIMS, Raipur has been chosen by the Ministry of Health and Family Welfare, Government of India to undertake the National Mental Health Survey in the state of Chhattisgarh. This national activity is being coordinated by NIMHANS – Bengaluru. To conduct the survey in the identified districts of our State, the following post are being advertised. Suitable and qualified candidates may apply on a plain sheet of paper after providing due support for their qualifications and experience / skill. Originals are to be shown only at the time of interview. The filled up application along with all supporting documents/certificates should be sent to: **The Administrative Officer, All India Institute of Medical Sciences, Raipur, Tatibandh, G.E. Road, Raipur - 492099** by **Speed Post/Registered Post on or before 10<sup>th</sup> September 2015 till 5:00 PM** super scribing the envelope “Application for the Post of \_\_\_\_\_ on contractual basis for 06 (six) months”.

**Job Title:** NMHS Field Data Collector

**No of Posts:** 07 (UR – 05, OBC – 01 and SC – 01)

**Qualifications:** Masters in Psychology / Social work / Sociology/ Rural development or related

**Experience:** Candidates with experience in participating in health related surveys; working in projects / programmes and involved in field level data collection is desirable

Candidates with skills in planning field data collection; ability to liaison with different stakeholders; ability to communicate in local languages and dialects will be preferred.

Candidates should be willing to travel extensively to survey sites.

**Age:** not exceeding 40 years (completed) as on 1<sup>st</sup> June, 2015.

**Responsibilities:**

1. Undertake data collection in the field
2. Planning for field data collection and liaison with local authorities for data collection
3. Ensure data backup on a daily basis regularly
4. Prepare daily and weekly reports and maintain records as per specified formats
5. Other responsibilities as may be assigned from time to time

**Salary:** Rs. 25,000 per month (consolidated)

Allowance for travel not included.

**Duration of Employment:** 6 months.

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**Job Title:** NMHS Study coordinator

**No of Posts:** 01 (UR)

**Qualifications:** Masters in Psychology / Social work / Sociology/ rural development or related

**Experience:** Candidate must have experience in working in projects / programmes as a field staff and involved in field level data collection.

Desirable: Experience in conducting / participating in health related surveys; Skills in planning and supervising field data collection; ability to liaison with different stakeholders; ability to communicate in local languages and dialects.

Candidates should be willing to travel extensively to survey sites.

**Age:** not exceeding 40 years (completed) as on 1<sup>st</sup> June, 2015.

**Responsibilities:**

1. Undertake data collection in the field
2. Planning for field data collection.
3. Monitor data collection on a daily basis and maintain status logs of survey activity

4. Monitor the progress of the survey, supervise field activities and liaison with local authorities
5. Ensure data backup on a daily basis regularly
6. Prepare daily, weekly and monthly reports as per specified formats
7. Do data checking/ editing for completeness
8. Other responsibilities as may be assigned from time to time

**Salary:** Rs. 35,000 per month (consolidated);

Allowance for travel not included

**Duration of Employment:** 6 months.

**Administrative Officer,  
AIIMS, Raipur.**