



No.: AIIMS/R/CS/MRD/17/34/LPC/

Dated: 17.02.2017

**QUOTATION NOTICE**

Quotation inviting for Purchase of Laminated OPD File for Central Medical Records Section at AIIMS, Raipur.

Sealed quotations are invited from intending registered Stockiest/ Distributors having TIN/ relevant documents for Supply/Purchase of Laminated OPD File for Central Medical Records Section at AIIMS, Raipur. The vendor should submit the quotation with other relevant documents to office of Stores Officer, AIIMS, Raipur, up to **03:00 pm** date: **22.02.2017**. The quotation will be opened on the same day at **03:30 pm**. in the office of Stores Officer at 2<sup>nd</sup> Floor, Medical College Building, Gate No. 05, Tatibandh, GE Road, AIIMS, Raipur (C.G.). Detailed specification of items are as under:

Sr. No.	Item of Description	Specification	Qty. Req. (no.)	Unit Price( ₹)
1	Laminated OPD File (As per sample)	<ul style="list-style-type: none"><li>• Height 32cm, Length 28cm (Both Side), 4cm folding, inside plastic clip at center.</li><li>• 380GSM single color printing front and back logo.</li><li>• Printing and plastic zipper pouch with pre-punched hole-micron.</li></ul>	9500 nos	

**Terms & Condition:**

1. Rate should be mentioned in word and figures both.
2. Taxes, if any (Should be clearly mention)
3. Delivery Schedule – within 15 days, i.e. up to .....
4. Price should be F.O.R. destination basis (Central Medical Records Section, AIIMS, Raipur).
5. LD @ 0.5% of delayed supply per week or part of week for delay of supply of material subject to maximum up to 10% of delayed should be deducted.
6. Quotation No. /Name and Due date of opening must be mentioned on top of envelop.
7. VAT Reg. (i.e. Form 11) must be attached with the quotation.
8. 100% payment against receipt and acceptance of material.
9. Brand, make and warranty should be clearly mentioned in offer.
10. AIIMS Raipur reserves the right to place order for full of part quantity to one or more firm.
11. Validity of offer should not be less than 90 days.
12. The quantity shown in above column are totally tentative, it can be increase and decrease at the time of placement of order.
13. Sample may be seen at office of Stores Officer, 2nd Floor, Medical College Building, Gate No. 05, AIIMS-Raipur, (C.G.).

**(Sushil Sonber)**  
**Stores Officer**  
**AIIMS, Raipur (C.G.)**