



**No.** AIIMS-R/CS/Stock Register/009/2017

**Date:** 22.03.2017

Inviting Quotations for Purchase of Stock Register for Central Store Department, AIIMS Raipur.

**QUOTATION NOTICE**

Sealed quotations are invited from intending registered Stockist / Distributors having TIN and relevant documents for Purchase of Stock Register for Central Store Department, AIIMS Raipur. The quotation with copy of certificate of TIN & other documents should be submitted to office of **Central Stores Officer, 2<sup>nd</sup> Floor, Medical College Building, Gate No. 05, AIIMS Raipur** up to 29.03.2017 before 03:00 pm. The quotations will be opened on the same day at 03:30 pm. Details of item are given as under:-

<b>S.no.</b>	<b>Name of the Item</b>	<b>Quantity Required</b>	<b>UNIT RATE IN Rs.</b>	<b>Total amount in Rs</b>
01	Stock Register (2 Quire)	40 No.		
02	Stock Register (3 Quire)	60 No.		
03	Stock Register (4 Quire)	60 No.		
04	Stock Register (6 Quire)	60 No.		

**Specifications:**

Register should have single color printing (logo & matter) on cover, Ledger Paper quality: 80GSM as per IS: 1848/2007, Group 3 Fourth Revision smooth & light green with card board binding Cover & stitching binding, Size: 34 cm x 21 cm with Indexing Page, Card board should be pasted with colored glossy paper of 80 GSM, AIIMS & Swachh Bharat logo with name of AIIMS Raipur in Hindi & English at the top of each pages

- Note: 1) Sample may be seen at office of stores officer central purchasing 2<sup>nd</sup> Floor, Medical College Building, Gate No. 05, AIIMS Raipur  
2) Firm should get approved the sample before supply

**Term & Conditions:**

1. Rate should be mentioned in words & figure both.
2. Taxes, if any (should be clearly mention).
3. Delivery Schedule – within 30 days from the date of issue of PO.
  - a) Firm to supply the sample for approval, within 07 days from the date of issuing of PO.
  - b) Hod/Incharge of concerned Department must be approved the sample physically within 07 days from the submission of sample for approval.
  - c) Firm to supply the material within 15 days from the date of approval of physical sample.
4. Price should be FOR Destination basis.(i.e. concerned department)
5. LD @ 0.5% of delayed supply per week or part of week for delay of supply of material subject to maximum up to 10%. After expiry of delivery period material cannot be accepted without extension of delivery period.
6. Quotation No/Name and Due date of opening must be written on top of envelop.
7. VAT Reg. (i.e. Form 11) must be attached with the quotation.
8. 100% payment against receiving and acceptance of material.
9. No Part supply or Part Payment will be entertained.
10. RTGS detail required for payment purpose.
11. Expenditure will be debitable to GIA-48.
12. Brand & Make should be clearly mentioned in offer.
13. AIIMS Raipur reserve the right to place the order for full or part quantity to one or more items.
14. Validity of offer should not be less than 90 days

**Stores Officer  
AIIMS, Raipur (C.G.)**