

Admin/ Store/Toner & Cartridge Refilling/2016-AIIMS.RPR/ Date: 09.04.2016

Inviting Quotations for Cartridge and Toner refilling of Printer and Photocopier at AIIMS Raipur.

QUOTATION NOTICE

Sealed quotations are invited from intending registered Stockist / Distributors having TIN and relevant documents for Cartridge and Toner refilling of Printer and Photocopier at AIIMS Raipur. The quotation should be submitted to office of Store Officer up to 13.04.2016 before 3:00 pm. The quotations will be opened on the same day at 3.30 pm. Details of item are given as under:-

S.	Particulars	Qty.	Unit	Total
No.			Price in ₹	Amount in ₹
1.	Refiling of Printer	200 Nos		
	(various make & models)			
2.	Toner Cartridge refilling Photocopier	30 Nos		
	(various make ⊧)			

Terms & Condition

- 1. The number of printers/Photocopier may increase or decrease depends on usage up to 1 year or ₹ 1.00 Lakh, whichever is earlier.
- 2. Taxes, if any (Kindly mention the rate.)
- 3. Document relating to registration of firm i.e. Tin no should be submitted along with quotation.
- 4. Refilling work should be done within 4 hours after making instruction from concerned authority of store.
- 5. Price should be for– Destination basis.
- 6. Invoice will be submitted in monthly basis of work done.
- 7. Payment will be release after certificate store department and concerned department.
- 8. Quotation Name/No. must be mentioned on top of envelops.