



No. AIIMS/R/C.S./Stationery/17/005 / LPC

Dated: 15/03/2017

Notice for inviting quotation for supply of Stationery Items in the Central Store, AIIMS, Raipur.


**QUOTATION NOTICE**

Sealed quotations are invited from intending registered Stockiest/ Distributors having TIN/ relevant documents for supply of the following items to be used in Central Store Office, at AIIMS, Raipur and should be submitted to office of Store Officer Medical College Building up to 3:00 pm on 27/ 03 /2017, item description as per detailed bellow.

| S.No. | Description/Specification of Items  | Make                         | Qty | Unit Rate in RS. |
|-------|---|------------------------------|-----|------------------|
| 1     | Room Freshner Ambipure/Premium, 245ml   | AirWick/Similer              | 100 |                  |
| 2     | Door Bell (multi musical sound, Build in Double Speaker, 3 V DC, range 100 mtr) | Baoji/Similer                | 30  |                  |
| 3     | Tissue paper (100 X 100 mm, 100 pulls x 2 Ply, 200 Sheets in one Packets)       | Dove                         | 100 |                  |
| 4     | Dusting Cloth (15"x30")   |                              | 220 |                  |
| 5     | Lock (5 Lever) 40 mm with 3 keys  | Link                         | 100 |                  |
| 6     | Battery - AA size 1.5 volts (Pair-pack of 2 cells) Dry Battery                  | Duracell/Red Eveready        | 200 |                  |
| 7     | Battery- AAA size 1.5 volts (Pair-pack of 2 cells) Dry Battery                  | Duracell/Red Eveready        | 100 |                  |
| 8     | Detergent powder  | Wheel/Surf/Ghadi/ or Similer | 50  |                  |
| 9     | Toilet Roll (1250x10Cm)(32mtr)  | Ezee Vipe                    | 50  |                  |
| 10    | Colin (250 ml)  |                              | 80  |                  |
| 11    | Waste Paper Basket 12"(Without net)(Dustbin)                                    |                              | 60  |                  |

**OTHER COMMERCIAL TERMS**

1. Rate should be mentioned in words & figure both.
2. Taxes, if any (should be clearly mention).
3. Delivery Schedule – within 20 days from the date of issue of PO.
4. Price should be FOR Destination basis.(i.e. concerned department)
5. LD @ 0.5% of delayed supply per week or part of week for delay of supply of material subject to maximum up to 10% of delayed supply should be deducted.
6. Quotation No/Name and Due date of opening must be written on top of envelop.
7. VAT Reg. (i.e. Form 11) must be attached with the quotation.
8. 100% payment against receipt and acceptance of material.
9. RTGS detail required for payment purpose.
10. Brand & Make should be clearly mentioned in offer.
11. AIIMS Raipur reserve the right to place the order for full or part quantity to one or more items.
12. Validity of offer should not be less than 90 days
13. Bidder shall provide sample before supply of material for verification of product quality.

  
Stores Officer  
AIIMS, Raipur (CG)