

(2nd Call)

Notice Inviting Tender for

**Microscopes for Department of Pathology
and Lab Medicine**

At

All India Institute of Medical Sciences, Raipur

No	DME Stage	Start Date & Time
1.	NIT No.	Store/Tender/Microscope/2/2015
2.	NIT issue date	29-10-2015
3.	Pre bid Meeting	16-11-2015 at 03:00 pm Committee Hall, 1 st Floor, Gate no.-5, G.E. Road, Tatibandh, Raipur-492099
4.	Last Date of submission	30-11-2015 at 03:00 pm Store Officer, 2 nd floor, AIIMS, Gate no.-5, G.E. Road, Tatibandh, Raipur-492099



**All India Institute of Medical Sciences, Raipur
Tatibandh, Raipur – 492099, Chhattisgarh**

Telephone: 0771- 2971307,

email: store@aiimsraipur.edu.in

Website: www.aiimsraipur.edu.in, www.tenders.gov.in

Chapter I- Instruction to bidders

Notice Inviting Tender

“Microscope for Department of Pathology & Lab Medicine”

On behalf of the Director, All India Institute of Medical Sciences, Raipur tenders in sealed cover are invited under two-bid system from manufacture and their authorized dealers/ distributors for supply of Microscopes for Department of Pathology & Lab Medicine at AIIMS Raipur. You are requested to quote your best offer along with the complete detail of specifications, terms & conditions.

Sr. No.	Name of the Items	Quantity
1.	MICROSCOPES	60 Nos.

1. Interested parties may send their tender in sealed cover addressed to the Store Officer, All India Institute of Medical Sciences, Tatibandh, Raipur superscripted with tender number and complete in all respects latest by 30-11-2015 up to 3:00 pm. The technical bid will be opened on the same day at 03.30 PM in the office of Store Officer, Medical College Building, All India Institute of Medical Sciences, Raipur. The tenders received after the scheduled date and time will be rejected out rightly.
2. The tender is in **two- bid** system i.e. Technical Bid & Financial Bid .The technical bid will be opened on the designated date by the Purchase Committee. The financial bid containing the rate of various item(s) will be opened on a suitable date, to be intimated later by the Purchase Committee in respect of those who qualify the terms and conditions of the technical bid.
3. The bidder should seal the technical bid and the financial bid in separate covers super scribed" **Technical bid for Microscope for Pathology & Lab Medicine"** and "**Financial Bid for Microscope for Pathology & Lab Medicine"**. Both Sealed Envelopes should be kept in a main/ bigger envelope super scribed as "**Tender Microscope for Pathology & Lab Medicine"**. The 'Technical Bid' will be analyzed and 'Financial Bid' of only those firms who are found eligible in 'Technical Bid' will be opened in due course and the eligible firms would be intimated there of accordingly.

Schedule of Tender

Issued Date	29-10-2015
Last date and time of receipt of tender	30-11-2015 at 03:00 pm
Amount of Earnest Money Deposit (EMD)	81,000/- (Rupees Eighty One Thousand only)
Tender Cost	5,700/- (Rupees Five Thousand Seven Hundred only) 14% VAT Including
Pre bid Meeting	16-11-2015 at 03:00 pm
Date & time of opening of tender	30-11-2015 at 03:00 pm
Venue	Store Officer, Medical College Building, AIIMS, Tatibandh, Raipur-492099

4. Tender document may be downloaded from this Institute's official website <http://www.aiimsraipur.edu.in> & www.tender.gov.in and the tenderer shall deposit a separate Bank Draft/ Pay Order/ Banker's cheque in favour of "AIIMS, Raipur" worth Rs.5700/- along with tender Document (Technical Bid). The tenders submitted without tender cost or without EMD shall be liable to be rejected summarily. The cost of the bid document is non-refundable.

**Store Officer
AIIMS, Raipur**

Chapter-II- Conditions of Contract

General Terms and Conditions

Subject: -Notice Inviting Tender Microscope for Department of Pathology & Lab Medicine All India Institute of Medical Sciences, Raipur

Information and Conditions relating to Submission of Bids

1. Earnest Money:

Earnest money by means of a Bank Demand Draft/BG/FDR/Pay Order of Rs. 81,000/- (Rupees Eighty One Thousand only) may be enclosed with the quotation (Technical Bid). It is also clarified that the quotations received without earnest money will be summarily rejected. The pay Order/DD may be prepared in the name of “**AIIMS, Raipur**”.

- a) No request for transfer of any previous deposit of earnest money or security deposit or payment of any pending bill held by the institute in respect of any previous work will be entertained.
- b) Tenderer shall not be permitted to withdraw his offer or modify the terms and conditions thereof. In case the tenderer fail to observe and comply with stipulations made herein or backs out after quoting the rates, the aforesaid amount of earnest money will be forfeited.
- c) Tenders without Earnest Money or Tender cost will be summarily rejected.
- d) No claim shall lie against the AIIMS in respect of erosion in the value or interest on the amount of EMD.

2. Preparation and Submission of Tender:

The tender should be submitted in two parts i.e. Technical Bid and Financial Bid. The Technical Bid and the Financial Bid should be sealed by the bidder in two separate covers "**Technical bid for Microscope for Pathology & Lab Medicine**" and "**Financial Bid for Microscope for Pathology & Lab Medicine**". Both Sealed Envelopes should be kept in a main/ bigger envelope super scribed as “**Tender Microscope for Pathology & Lab Medicine**”.

Signing of Tender:

All the duly filled/completed pages of the tender should be given serial /page number on each page and signed. The individual signing the tender or other documents connected with contract must specify whether he sign as:

- a) A sole proprietor of the concern or constituted attorney of such sole proprietor;

- b) A partner of the firm, if it is a partnership firm in which case he must have authority to execute the contracts on behalf of the firm and to refer to arbitration disputes concerning the business of the partnership either by virtue of the partnership agreement or by a power of attorney duly executed by the partners of the firm.
- c) Director or a principal officer duly authorized by the Board of Directors of the Company, if it is a company.

N.B.

- i. In case of partnership firms, a copy of the partnership agreement, or general power of attorney duly attested by a Notary Public, should be furnished on stamped paper duly sworn or affirmed by all the partners admitting execution of the partnership agreement or the general power of attorney. The attested copy of the certificate of registration of firm should also be enclosed along with the tender.
- ii. In the case of partnerships firm, where no authority to refer disputes concerning the business of partnership firm has been conferred on any partner, the tender and all other related document must be signed by all partners of the firm.
- iii. A person signing the tender form or any document forming part of the tender on behalf of another person should have an authority to bind such other person and if, on enquiry it appears that the person so signing had no authority to do so, AIIMS, Raipur may without prejudice, cancel the contract and hold the signatory liable for all costs, consequences and damages under the civil and criminal remedies available.
- iv. The tenderer should sign and affix his firm's stamp at each page of the tender and all its annexure as the acceptance of the offer made by tenderer will be deemed as a contract and no separate formal contract will be drawn. NO PAGE SHOULD BE REMOVED/ DETACHED FROM THIS NOTICE INVITING TENDER.

4. Opening of Tender:

The tenderer is at liberty to present either him or authorize not more than one representative to be present at the opening of the tender. The representative present at the opening of the tender on behalf of the tenderer should bring with him a letter of authority from the tenderer and proof of identification

5. Validity of the bids:

The bids shall be valid for a period of 180 day from the date of opening of the tender. This has to be so specified by the tenderer in the commercial bid.

6. Right of acceptance:

AIIMS, Raipur reserve the right to accept or reject any or all tenders /quotations without assigning any reason there of and also does not bind itself to accept the lowest quotation or any tender. Any failure on the part of the contractor to observe the

prescribed procedure and any attempt to canvass for the work will prejudice the contractor's quotation or any tender.

7. Communication of Acceptance / Right of Acceptance :

AIIMS, Raipur reserve the right to reject any tender including of those tenderer who fails to comply with the instructions without assigning any reason whatsoever and does not bind itself to accept the lowest or any specific tender. The decision of this Institute in this regard will be final and binding. Any failure on the part of the contractor to observe the prescribed procedure and any attempt to canvass the work prejudice the contractor's quotation.

8. Performance Security:

The successful tenderer will be required to furnish a Performance Security Deposit of 10% of contract value in the form of DD or Pay order or Fixed Deposit Receipt or Bank Guarantee from any Scheduled Bank in favour of the "AIIMS, Raipur". The security deposit can be forfeited by order of this Institute in the event of any breach or negligence or non-observance of any condition of contract or for unsatisfactory performance or non-observance of any condition of the contract.

Performance Security shall be submitted DD or Pay order or Fixed Deposit Receipt or Bank Guarantee issued by a scheduled Bank and the Performa provided with the tender document. Performance Security will be discharged 60 days after completion of contractor's performance obligations (including warranty period) under the contract.

After completion of warranty period a fresh BG/DD/FDR OF 10% OF CMC cost will be submitted by the supplier for performance security against CMC validity if this new BG/DD/FDR/ will be 60 days beyond CMC period. After submission of new security deposit, old security deposit will be released.

9. Delivery & Installation :

The Instruments shall be delivered within 6 weeks from the date of issue of supply order. Satisfactory installation / commissioning and handover of the instruments will be completed within two weeks from the date of receipt of the instruments at the AIIMS, Raipur premises.

10. Risk Purchase & Recovery of sums due:

- Failure or delay in supply of any or all items as per Requisition / Purchase Order, Specification or Brand prescribed in the tender, shall be treated as 'non compliance' or 'breach of contract' and the order in part of full be arranged from alternative source(s) at the discretion of the Store Officer and the difference in price has to be recovered from the tenderer as mentioned elsewhere.
- The amount will be recovered from any of his subsequent / pending bills or security Deposit.
- In case the sum of the above is insufficient to cover the full amount recoverable, the contractor shall pay to the purchaser, on demand the remaining balance due.

11. Guarantee / Warranty, Service, Maintenance:

Warranty

The tenderers must quote for 2 years onsite warranty from the date of completion of the satisfactory installation as certified by the stipulated committee. The Warranty charges **shall not** be quoted separately otherwise the offer shall be summarily rejected. **Also the Bidders should submit their quote for subsequent 5 years on site CMC (include free labour, repair, other services & spare parts).** Failure to comply this condition will entail the rejection of the Bids. The price comparison shall be made taking into account on basic price and post warranty CMC. The price of CMC should be quoted according to the cost of equipment. The amount of CMC would be released to the supplier on successful completion of the maintenance of that particular year duly certified by the user department.

Service

The supplier will ensure regular maintenance service by the appropriate engineer having the technical know-how of the equipment. The supplier shall also ensure the presence of resident engineer in the geographical location of this city of Raipur so that he attends the call without loss of time.

Maintenance

It will be mandatory for the supplier to enter into a maintenance contract as applicable below:

- a. If the cost of the unit/instrument/equipment is less than INR Five Lakhs, then the supplier has to sign an annual maintenance contract with the purchaser. During this period the supplier shall ensure quality maintenance / check service of minimum 4 times a year in addition to the calls that might be raised by the user department. This contract will be 1 % per annum of the base price (exclusive of taxes / duties) quoted in the financial bid and shall be paid to the supplier at the end of the year with the clearance / satisfaction certificate issued by the user department.

- b. If the cost of the unit/instrument/equipment is more than INR Five Lakhs, then the supplier has to sign a comprehensive maintenance contract with the purchaser. During this period the supplier shall ensure quality maintenance / check service of minimum 4 times a year in addition to the calls that might be raised by the user department. This contract will be 3 % per annum of the base price (exclusive of taxes / duties) quoted in the financial bid and shall be paid to the supplier at the end of the year with the clearance / satisfaction certificate issued by the user department.

Non-compliance of any of these conditions or any of the conditions mentioned in the document renders the purchaser to blacklist the supplier along with appropriate legal actions.

12.Liquidated Damages

If the supplier fails to deliver any or all of the goods or fails to perform the service within the time frame(s) incorporated in the tender, the Purchaser shall, without prejudice to other right and remedies available to the Purchaser under the tender, deduct from the quoted price, as liquidated damages, a sum equivalent to 0.5% per week of delay or part thereof on delayed supply of the quoted price. Once maximum 10% of value of contract for delayed supply is reached, Purchaser may consider termination of the tender.

13.FORCE MAJEURE:

If, at any time during the subsistence of this contract, the performance in whole or in part by either party of any obligation under this contract is prevented or delayed by reasons of any war or hostility, act of public enemy, civil commotion, sabotage, fire, floods, explosion, epidemics, quarantine restriction, strikers lockout or act of God (hereinafter referred to as events) provided notice of happening of any such eventuality is given by party to other within 21 days from the date of occurrence thereof, neither party shall by reason of such event be entitled to terminate this contract nor shall either party have any claim for damages against other in respect of such non-performance or delay in performance, and deliveries have been so resumed or not shall be final and conclusive.

Further, that if the performance in whole or in part of any obligation under this contract is prevented or delayed by reason of any such event for a period exceeding 60 days, AIIMS, Raipur party may, at least option to terminate the contract.

14.Insolvency etc.:

In the event of the firm being adjudged insolvent or having a receiver appointed for it by a court or any other order under the Insolvency Act made against them or in the case of a company the passing any resolution or making of any order for winding up, whether voluntary or otherwise, or in the event of the firm failing to comply with any of the conditions herein specified AIIMS, Raipur shall have the power to terminate the contract without any prior notice.

15.Breach of Terms and Conditions:

In case of breach of any terms and conditions as mentioned above, the Competent Authority, will have the right to cancel the work order/ job without assigning any reason thereof and nothing will be payable by AIIMS, Raipur. In that event the security deposit shall also stands forfeited.

16.Subletting of Work:

The firm shall not assign or sublet the work/job or any part of it to any other person or party without having first obtained permission in writing of AIIMS, Raipur, which will be at liberty to refuse if thinks fit. The tender is not transferable. One tenderer shall submit only one tender.

17. Right to call upon information regarding status of work:

The AIIMS, Raipur will have the right to call upon information regarding status of work/ job at any point of time.

18. Terms of payment:

75% of the purchase order value will be released after the successful supply at consignee's site & remaining 25% of the amount shall be released after the successful installation and commissioning of equipment & accessories and demonstration of the performance to the satisfaction of the concerned department.

No payment shall be made for rejected Stores. Rejected items must be removed by the supplier within two weeks of the date of rejection at their own cost & replace immediately. In case these are not removed these will be auctioned at the risk and responsibility of the suppliers without notice.

19. Arbitration

If any difference arises concerning this agreement, its interpretation on payment to the made there under, the same shall be settled out by mutual consultation and negotiation. If attempts for conciliation do not yield any result within a period of 30 days, either of the parties may make a request to Sole Arbitrator will be appointed by the Director, AIIMS, Raipur. Such requests shall be accompanied with a panel of names of three persons to act as the sole arbitrator. In case of such arbitrator refusing, unwilling or becoming incapable to act or his mandate having been terminated under law, another arbitrator shall be appointed in the same manner from among the panel of three persons to be submitted by the claimant. The provision of Arbitration and Conciliation Act, 1996 and the rule framed there under and in force shall be applicable to such proceedings.

20. Legal Jurisdiction:

The agreement shall be deemed to have been concluded in Raipur, Chhattisgarh and all obligations hereunder shall be deemed to be located at Raipur, Chhattisgarh and Court within Raipur, Chhattisgarh will have Jurisdiction to the exclusion of other courts.

Chapter-III- OTHER TERMS & CONDITIONS OF THE TENDER

1. The rates can be mentioned in Indian national currency (INR) or in foreign currency.
2. Rates should be mentioned both in figures and in words. The offer should be typed or written in Ink Pen/ Ball Pen without any correction. Offers in pencil will be cancelled. Telegraphic/ Telex/ Fax offers will not be considered and cancelled straightway.
3. All columns in the financial bid should be filled, if not applicable it should be mentioned NA. **In case of non-filling of all the columns, the bid is liable for rejection.**
4. The quoted prices for goods offered from within India and that for goods offered from abroad are to be indicated separately in the applicable Price Schedules attached in the tender.
5. While filling up the columns of the Price Schedule, the following aspects should be noted for compliance:
6. For domestic goods or goods of foreign origin located within India, the prices in the corresponding price schedule shall be entered separately in the following manner:
 - a. the ex-factory/ ex-showroom/ ex-warehouse/ off-the-shelf price, as applicable, including all taxes and duties like sales tax, CST, VAT, CENVAT, Custom Duty, Excise Duty etc. already paid (column a)
 - b. any sales or other taxes (column b and c) and any duties including excise duty, which will be payable on the goods in India if the contract is awarded;
 - c. Inland transportation, insurance for a period including 3 months beyond date of delivery, packing and forwarding charges loading/unloading and incidental costs till consignee' site, (column d)
 - d. Incidental services (including Installation Commissioning, Supervision, Demonstration and Training) at the Consignee's site (column e)
 - e. Unit Price (at Consignee Site) basis (f) = a + b + c + d + e
 - f. The rates quoted shall be firm and fixed and inclusive of all taxes including work contract taxes, custom central duties and levies and all charges for packing forwarding, insurance, freight and delivery, installation, testing commissioning etc. at site including temporary construction of storage, risk, overhead charges general liabilities/ obligations and clearance from local authorities. Rates shall be firm for the contractual period of time and for such time for which department shall grant extension of time till completion of work.

- g. Octroi duty shall be paid separately but the department on demand can furnish octroi exemption certificate. However the department is not liable to reimburse the octroi duty in case the concerned authorities do not honor exemption certificate.
- 7. For goods offered from abroad, the prices in the corresponding price schedule shall be entered separately in the following manner:
- 8. The FOB/FCA price of goods shall be quoted as indicated in the Price schedule;
- 9. the CIP price of goods in India shall be quoted as indicated in the Price Schedule
- 10. The charges for local transportation from warehouse to the consignee site, storage, and insurance extended for a period including 3 months beyond date of delivery shall be borne by the Supplier. Other local costs and Incidental costs, as specified in the Price Schedule;
- 11. The price of annual CMC as mentioned in the separate Price Schedule.
- 12. If the tenderer desires to ask for excise duty, sales tax / VAT, Service Tax, Works Contract Tax etc. to be paid extra, the same must be specifically stated. However, the prices quoted shall be firm and fixed and inclusive of all taxes except octroi. In the absence of any such stipulation the price will be taken inclusive of all such duties and taxes and no claim for the same will be entertained later
- 13. **Terms and Mode of Payment**

Payment Terms

Payment shall be made subject to recoveries, if any, by way of liquidated damages or any other charges as per terms & conditions of contract in the following manner.

A) Payment for Domestic Goods of foreign Origin Located within India

Letter of credit will be opened on full contract value. Payment shall be made in Indian Rupees as specified in the contract in the following manner:

a) On delivery:

70 % payment of the contract price shall be paid on receipt of goods in good condition at the consignee premises and upon the submission of the following documents:

- i. Four copies of supplier's invoice showing contract number, goods description, quantity, unit price and total amount;
- ii. Consignee Receipt Certificate as per Section XVII in original issued by the authorized representative of the consignee;
- iii. Two copies of packing list identifying contents of each package;
- iv. Inspection certificate issued by the nominated Inspection agency, if any;

- v. Insurance Certificate as per GCC Clause 11 and documents should also be submitted for payment of LC confirming that dispatch documents has already been sent to all concerned as per the contract within 24 hours;
- vi. Certificate of origin and certificate of guarantee and warrantee

b) On Acceptance:

Balance 30 % payment would be made against 'Final Acceptance Certificate' as per Section XVIII of goods to be issued by the consignees subject to recoveries, if any, either on account of non-rectification of defects/deficiencies not attended by the Supplier or otherwise.

B) Payment for Imported Goods:

Payment for foreign currency portion shall be made in the currency as specified in the contract in the following manner:

a) On Shipment:

Seventy Five (70) % of the net CIP price (CIP price less Indian Agency commission) of the goods shipped shall be paid through irrevocable, non-transferable Letter of Credit (LC) opened in favour of the supplier in a bank in his country and upon submission of documents specified hereunder:

- i. Four copies of supplier's invoice showing contract number, goods description, quantity, unit price and total amount;
- ii. Original and four copies of the negotiable clean, on-board Bill of Lading/ Airway bill, marked freight pre paid and four copies of non-negotiable Bill of Lading/ Airway bill;
- iii. Four Copies of packing list identifying contents of each package;
- iv. Insurance Certificate as per GCC Clause 11 and documents also to be submitted for payment of LC confirming that dispatch documents has already been sent to all concerned as per the contract within 24 hours;
- v. Manufacturer's/Supplier's warranty certificate;
- vi. Inspection certificate issued by the nominated inspection agency, if applicable as per contract;
- vii. Manufacturer's own factory inspection report and
- viii. Certificate of origin by the chamber of commerce of the concerned country;

- ix. Inspection Certificate for the dispatched equipments issued by recognized/ reputed agency like SGS, Lloyd or equivalent (acceptable to the purchaser) prior to dispatch.
- x. Certificate of origin

c) On Acceptance:

Balance payment of 30 % of net CIP price of goods would be made against 'Final Acceptance Certificate' as per Section XVIII to be issued by the consignees through irrevocable, non-transferable Letter of Credit (LC) opened in favor of the Foreign Principal in a bank in his country, subject to recoveries, if any.

d) Payment of Incidental Costs & Incidental Services until consignee site (including Installation & Commissioning, Supervision, Demonstration and Training) will be paid in Indian Rupees to the Indian Agent on proof of 100 % payment to the Foreign Principal.

e) Payment of Indian Agency Commission:

Indian Agency commission will be paid to the manufacturer's agent in the local currency for an amount in Indian rupees indicated in the relevant Price Schedule (as per prevailing rate of exchange ruling on the date of Contract) and shall not be subject to further escalation / exchange variation. Payment shall be paid in Indian Rupees to the Indian Agent on proof of 100 % payment to the Foreign Principal.

C) Payment of Turnkey, if any:

Turnkey payment will be made to the bidder/manufacturer's agent in Indian rupees indicated in the relevant Price Schedule (as per prevailing rate of exchange ruling on the date of Contract) and shall not be subject to further escalation / exchange variation. Payment shall be made in Indian Rupees to the Indian Agent on proof of 100 % payment to the Foreign Principal.

D) Payment for Annual Comprehensive Maintenance Contract Charges:

The consignee will enter into CMC with the supplier at the rates as stipulated in the contract. The payment of CMC will be made on six monthly basis after satisfactory completion of said period duly certified by the consignee on receipt of bank guarantee for an amount equivalent to 2.5 % of the cost of the equipment as per contract in the prescribed format given in Section XV valid till 2 months after expiry of entire CMC period.

- 20.2 The supplier shall not claim any interest on payments under the contract.
- 20.3 Where there is a statutory requirement for tax deduction at source, such deduction towards income tax and other tax as applicable will be made from the bills payable to the Supplier at rates as notified from time to time.

- 20.4 Irrevocable & non-transferable LC shall be opened by the respective consignees. However, if the supplier requests specifically to open confirmed LC, the extra charges would be borne by the supplier. If LC is required to be extended and/or amended for reasons not attributable to the purchaser/consignee, the charges thereof shall be borne by the supplier.
- 20.5 The payment shall be made in the currency / currencies authorized in the contract.
- 20.6 The supplier shall send its claim for payment in writing, when contractually due, along with relevant documents etc., duly signed with date, to the consignee.
- 20.7 While claiming payment, the supplier is also to certify in the bill that the payment being claimed is strictly in terms of the contract and all the obligations on the part of the supplier for claiming that payment has been fulfilled as required under the contract.
- 20.8 While claiming reimbursement of duties, taxes etc. (like sales tax, excise duty, custom duty) from the Purchaser/Consignee, as and if permitted under the contract, the supplier shall also certify that, in case it gets any refund out of such taxes and duties from the concerned authorities at a later date, it (the supplier) shall refund to the Purchaser/Consignee forthwith.
- 20.9 In case the supplier is not in a position to submit bill for the balance payment for want of receipted copies of Inspection Note from the consignee and the consignee has not complained about the non-receipt, shortage, or defects in the supplies made, balance amount will be paid by the paying authority without consignee's receipt certificate after three months from the date of the preceding part payment for the goods in question subject to the following conditions:
- a. The supplier will make good any defect or deficiency that the consignee(s) may report within six months from the date of dispatch of goods;
 - b. Delay in supplies, if any, has been regularized;
 - c. The contract price where it is subject to variation has been finalized;
 - d. The supplier furnishes the following undertakings:

"I/We, certify that I/We have not received back the Inspection Note duly receipted by the consignee or any communication from the purchaser or the consignee about non-receipt, shortage or defects in the goods supplied. I/We agree to make good any defect or deficiency that the consignee may report within three months from the date of receipt of this balance payment.

14. Excise Duty:

If any change in excise duty upward/downward because of any statutory variation in excise duty take place within contract period (delivery period) shall be allowed to the extent of actual quantum of excise duty paid by the supplier, if firm has mentioned the statutory variation clause will be applicable in bid document. In case of downward revision in excise duty, the actual quantum of reduction of excise duty shall be reimbursed to the purchaser by the supplier. All such adjustments shall include all reliefs, exemptions, rebates, concession etc. if any obtained by the supplier.

15. Octroi Duty and Local Duties & Taxes:

Normally, goods to be supplied to government departments against government contracts are exempted from levy of town duty, Octroi duty, terminal tax and other levies of local bodies; however, on some occasions, the local bodies (like town body, municipal body etc.) as per their regulations allow such exemptions only on production of certificate to this effect from the concerned government department. Keeping this in view, the supplier shall ensure that the stores to be supplied by the supplier against the contract placed by the purchaser are exempted from levy of any such duty or tax and, wherever necessary, shall obtain the exemption certificate from the purchaser. However, if a local body still insists upon payment of such local duties and taxes, the same should be paid by the supplier to the local body to avoid delay in supplies and possible demurrage charges and obtain a receipt for the same. The supplier should forward the receipt obtained for such payment to the purchaser to enable the purchaser reimburse the supplier and take other necessary action in the matter.

16. Customs Duty:

The Purchaser will pay the Customs duty wherever applicable as per documentary evidence.

17. Full description & specifications, make/brand and name of the manufacturing firm, and country of origin must be clearly mentioned in the tender, failing which the tender will not be considered. The tenderer must also mention whether the goods are imported / indigenous. Descriptive literature / catalogues must be attached with the tender in original failing which tender may be ignored.

18. Bids submitted with any ambiguity or discrepancy in format, financial bid or technical bid shall be liable to be rejected.

19. Un price bid having complete information about the quoted items, currency and financial bid format same as original financial bid should be submitted with technical documents without mentioning the prices, it should also indicate clearly if NA or inclusive words are used in any column of financial bid. Prices or amount mentioned in financial bid has to be replaced with * in the un-price bid.

20. If any discrepancy or ambiguity is found between financial bid or Un- price bid the bid shall be liable for rejection.
21. Financial bid and Un-Price bid should have complete information about bifurcation of quoted prices except for any field which is not applied.
22. Bids quoted under the category goods located within India or Indian Origin has to be quoted in INR. In case, the rates are quoted in foreign currency it should be inclusive of all taxes, including custom duty etc. and payment will be made in INR on the basis of exchange rates prevailing on the day of opening of bid.
23. The supplier should mention the compliance to the specification in the technical bid of the tender document failing this, the bid document will be disqualified.
24. The technical bid should be an exact replica of the financial bid including currency except actual prices that should be mentioned in the financial bid alone.

I / We hereby accept the terms and Conditions given in the tender

(Signature & Stamp of the bidder)

Note- Please sign each page of document including terms & conditions & tender

SPECIAL CONDITIONS

1. The bidders should submit the relevant certificates / evidence of previous supply to other hospitals. If required, the technical committee may enquire from the other hospitals where the bidders have supplied the material.
2. The bidder should not have been blacklisted before.
3. The bidders shall also arrange for the demonstration of their equipment to the concerned committee, if asked.
4. The bid should include all applicable taxes. The quantity indicated is tentative and may vary, and any decision in this regard by Director AIIMS Raipur shall be final.

**Store Officer
AIIMS, Raipur**

Chapter III - Technical Details

Parameters and Technical Specifications for Executing the Work:

1. The participant manufacture/companies having own manufacturing units or their authorized dealer can only participate. Proof of manufacturing is to be attached. Client may also visit and inspect the manufacture set up as deemed fit.
2. Manufacturer should be, European CE / US FDA Certified. Dealers participating should enclose certificate from their parent manufacturer company.
3. The firm should be registered and should have the turnover of atleast 50% of the contract amount in the last three financial years.
4. The firm has to submit a proof of turnover as mentioned above supported by attested by C.A. documentary materials.
5. Tenderer must provide evidence of having supplied to at least 5 government hospital /reputed private hospital organizations in India similar nature of items of at least ₹ 9,00,000/- value of contract amount in the last three years.
6. The demonstration of the equipment forms an essential part of the tender. The bidder has to arrange for the demonstration of the equipment with no financial assistance from AIIMS Raipur.
7. The delivery of the items will have to be made at AIIMS, Raipur. No transportation and cartridge charges will be provided for the same.
8. The rate quoted should be firm and final and written in ink or typed against each item and should in no case be overwritten.
9. Satisfactory performance letter of same model from end users of reputed government institutes (minimum 1).
10. Order copies of supply of microscopes of similar quantity of same model from institutes of national importance (minimum 1) should be provided.

I / We hereby accept the terms and Conditions given in the tender

(Signature & Stamp of the bidder)

Note- Please sign each page of document including terms & conditions & tend

Chapter - IV Contract Form
TENDER FORM - 1 - TECHNICAL INFORMATION AND
UNDERTAKING

(Tenderer may use separate sheet wherever required)
(In separate sealed Cover-I super scribed as "Technical Bid")

Sr. No.	Particulars	Documents Required	Document Supplied (Yes/No)	If yes, provide Reference page number in techno-commercial bid
1.	Name & Address of the manufacture and their authorised dealers/ distributors/Agency with phone number, email, name and telephone /mobile	Mention in Letter Head		
2.	Specify your firm/company is a manufactures/ authorised dealer/distributor/ Agency	Mention in Letter Head		
3.	Name, Address & designation of the authorized person (Sole proprietor/partner /Director) with his sign.	Relevant document		
A	Original Equipment Manufacturer's (OEM) Prequalification:			
	(a) Please provide the name, address, and the other details of the OEM. If the OEM is originally incorporated in other country, please furnish such details for India also. (b) Please provide full details of factory /manufacturing units for each item for which the bid is invited.			
4.	OEM should be European CE / US FDA Certified must be enclosed the certificate	Copy of Valid certificates		
5.	OEM must be present in India for at least 5+ Years with business history	Company Incorporation certificate		
6.	OEM must have 5+ years of experience supplying and servicing products	Complete installation reports which are older than 2 years		
B	About the tender Offer			
7.	Tenderer must provide evidence of having supplied to at least 5 government hospital /reputed private hospital organizations in India similar nature of items of at least ₹ 9,00,000/- value of contract amount in the last three years.	<ul style="list-style-type: none"> • Copy of the all the Supply orders. • Satisfaction certificates (along with contact details) from at least 1 govt. institutions. 		

C	Tenderer's prequalification			
8.	The average turnover of the bidder in the last three years should not be less than ₹ 13,50,000/- of contract value.	<ul style="list-style-type: none"> Copies of authenticated balance sheet for the past three financial years 		
9.	Tenderers, if not OEM, must submit OEM's authorization certificate that the tenderers is authorized for selling, and maintaining the equipment quoted for.	OEM's authorization letter		
10.	Tenderers should submit letter from OEM mentioning that OEM shall be fully accountable for the performance of all components of the instruments tendered	Undertaking from OEM		
11.	Tenderers must submit letter from OEM mentioning to agree to provide all post-sale installation and maintenance support	Undertaking from OEM		
D	Tender Related			
12.	Details of the Earnest Money Deposit (EMD) ₹ 81,000/-	BG/FDR/DD/Pay Order No: Date: Payable at		
13.	Details of the cost of the Tender documents worth ₹ 5700/- (Rupees Five Thousand Seven Hundred only)	DD No/Pay Order Date: Payable at		
14.	Whether each page of NIT and its annexure have been signed and stamped	Please sign each page of terms and conditions as token of acceptance and submit as part of tender document with technical bid. Otherwise your tender will be rejected.		
E	Other Relevant Information required			
15.	Permanent Account Number	Copy of the PAN Card		
16.	Please attach copy of last of Income Tax Return			
17.	VAT Registration Number.	Please attach copy		
18.	Please submit a notarised affidavit on Indian Non judicial stamp paper of Rs. 10/- that no case is pending with the police against the Proprietor/firm/partner or the Company (Agency). Indicate any convictions in the past against the Company/firm/partner. Please also declare that proprietor/firm has never been black listed by any organization.			

19.	Kindly mention the total number of pages in the tender document			
20.	Have you previously supplied these items to any government/ reputed private organization? If yes, attach the relevant poof. Please provide a notarized affidavit on Indian Non Judicial stamp paper of Rs. 10/- that you have not quoted the price higher than previously supplied to any government Institute/Organization/ reputed Private Organization or DGS&D rate in recent past. If you don't fulfil these criteria, your tender will be out rightly rejected.			

Note:

- i. Page number/serial number may be given to each and every page of Tender Documents and photocopies of the attested documents attached. Mention Page number, wherever the copy (ies) of the document(s) is kept.
- ii. In case of non-fulfillment of any of the above information/ document(s), the Tender will be summarily rejected without giving any notice.

(Dated Signature of the Tenderer with stamp of firm

**Microscope for Pathology & Lab Medicine at AIIMS Raipur
Comprehensive Financial Bid**

PRICE SCHEDULE

A) Price schedule for domestic goods or goods of foreign origin located within India

1	2	3	4	5					6	
S No	Brief Description of Goods	Country of Origin	Quantity (Nos.)	Price Per unit					Total Price (at consignee site) basis (Rs.) 4x5	
				Ex-Factory/Ex-Warehouse / Ex-showroom /off-the shelf (a)	Excise Duty (if any) [%age & value] (b)	Sales Tax / VAT (if any) (c)	Inland transportation, insurance for a period including 3 months beyond date of delivery, loading/unloading and incidental costs till consignee' site (d)	Incidental services (including Installation Commissioning, Supervision, Demonstration and Training) at the Consignee's site (e)		Unit Price (at Consignee Site) basis (f) = a + b + c + d + e
	Microscope		60							
CMC for 5 years after 2 years warranty										
Grand Total										

Total Tender price in Rupees: _____

In words

Note:

1. If there is a discrepancy between the unit price and total price THE UNIT PRICE shall prevail.
2. The charges for Annual CMC after warranty shall be quoted separately
3. Please use copy of the Performa of price schedule for different schedules

Name

Business Address

Place

Signature and Seal of Tenderer

**Microscope for Pathology & Lab Medicine at AIIMS Raipur
Comprehensive Financial Bid**

PRICESCHEDULE

B) Price schedule for goods to be imported from abroad

1 S No	2 Brief Description of Goods	3 Country of Origin	4 Quantity (Nos.)	5 Price per unit (₹.)				6 Total price on CIP Named Port of Destination+ Insurance(local transportation andstorage) 4x 5 (g)
				FOB price at port/ airport of Lading (a)	Carriage & Insurance (port of lading to port of entry) and other Incidental costs** (b)	Incidental services including installation & commissioning, supervision, Demonstration and Training) at the Consignee's site (c)	Extended Insurance (local transportation and storage) from port of entry to the consignee site for a period including 3 months beyond date of delivery** (d)	
	Microscope		60					
CMC for 5 years after 2 years warranty								
Grand Total								

** To be paid in Indian Currency (₹)

Total Tender price in foreign currency: _In words: _____

- Note:** -
1. If there is a discrepancy between the unit price and total price THE UNIT PRICE shall prevail.
 2. The charges for Annual CMC after warranty shall be quoted separately
 3. The Tenderer will be fully responsible for the safe arrival of the goods at the named port of entry in good condition as per terms of CIP as per INCOTERMS

Indian Agent:

Indian Agency Commission - __% of FOB

Signature of Tenderer _____

Place: _____

Date: _____

Name _____

Business Address

Signature of Tenderer _____

Seal of the Tenderer _____

PRICE SCHEDULE FOR COMPREHENSIVE MAINTENANCE CONTRACT (CMC) AFTER COMPLETION OF WARRANTY

(RATES SHOULD BE QUOTED IN INDIAN RUPEES ONLY)

S No	Name of the Equipment	Third year (In ₹)	Fourth year (In ₹)	Fifth year (In ₹)	Sixth year (In ₹)	Seventh year (In ₹)
(1)	(2)	(3)	(4)	(5)	(6)	(7)

Place:

Date:

Signature
Name
Designation

Declaration by the Bidder:

1. This is to certify that I/We before signing this tender have read and fully understood all the terms and conditions contained in Tender document regarding terms & condition of the contract, rules regarding purchase of Microscope for Pathology & Lab Medicine. I/we agree to abide them.
2. No other charges would be payable by AIIMS Raipur and there would be no increase in rates during the Contract period.

Place:.....

(Signature of Bidder with seal)

Date:.....

Name:
Seal:
Address:

Annexure-I

Specification of Microscopes for Pathology & Lab Medicine

<u>Sr. No.</u>	<u>Instrument name & specification</u>	<u>Qty.</u>
1	<p><u>Microscope For Students</u></p> <p><u>The equipment should meet the following specifications:</u></p> <p>Infinity corrected international quality microscope frame for transmitted microscopy with LED illuminator for longer life. 30° inclined binocular eye piece tube 360° rotatable. Eye piece 10x (FN20) with eye guard, antifungus treated, pointer should be included. Antifungus objectives with following magnification:</p> <ul style="list-style-type: none"> ❖ Plan acromat objective 4x ❖ Plan acromat objective 10x ❖ Plan acromat objective 40x ❖ Plan acromat objective 100x oil <p>Quadruple revolving nose piece with rubber grip Mechanical rackless stage with slide holder for user safety. Stage stopper for safety of slides and objectives.</p> <p>Condenser – Abbe condenser NA 1.25 with positions for respective objectives.</p> <p>Illumination – LED Illumination of 1-3 w to provide cool white light with a life time of 20,000 hours or more.</p> <p>Focusing – with coarse and fine focusing tension free.</p> <p>Dust cover should be provided. Immersion oil minimum 8cc should be provided. AC adapter. There should be provision for demonstration of instrument at AIIMS, Raipur before finalization.</p>	60 Nos.

MANUFACTURER'S / PRINCIPAL'S AUTHORIZATION FORM
(Clause 14 (c) of the tender)

To

The Store Officer,
All India Institute of Medical Sciences Raipur

Dear Sir,

TENDER: _____.

we, _____ who are established and reputable manufacturers of _____, having factories at _____ and _____, hereby authorize Messrs. _____ (name and address of agents) to bid, negotiate and conclude the contract with you against Tender No. _____ for the above goods manufactured by us. No company or firm or individual other than Messrs. _____ are authorized to bid, negotiate and conclude the contract in regard to this business against this specific tender.

We hereby extend our full guarantee and warranty as pexr the conditions of tender for the goods offered for supply against this tender by the above firm.

The authorization is valid up to _____

Yours faithfully,

(Name)

For and on behalf of Messrs. _____
(Name of manufacturers)/Principal