

**Notice Inviting Tender**  
**for**  
**Kitchen Equipments**  
**at**  
**All India Institute of Medical Sciences,**  
**Raipur**

No	DME Stage	Start Date & Time
1.	NIT No.	Admin/Tender/Kitchen Equipment/1/2014
2.	NIT issue date	04-07-2014
3.	Pre bid Meeting	18-07-2014 at 12.00 PM
4.	Last Date of submission	30-07-2014 at 03:00 PM



**All India Institute of Medical Sciences,**  
**Tatibandh, Raipur – 492099, Chhattisgarh**  
Tele: 0771- 2573777, email: [admin@aiimsraipur.edu.in](mailto:admin@aiimsraipur.edu.in)  
Website: [www.aiimsraipur.edu.in](http://www.aiimsraipur.edu.in)

## NOTICE TENDER

### SUPPLY, INSTALLATION, TESTING AND COMMISSIONING OF KITCHEN EQUIPMENTS

AIIMS, Tatibandh, Raipur,

Date: 04 July, 2014

On behalf of the Director, All India Institute of Medical Sciences, Raipur tenders in sealed cover are invited under two-bid system from manufacture and their authorised dealers/ distributors for providing Kitchen Equipment for AIIMS Raipur.

The interested manufactures and their authorized dealers/ distributors are required to submit the technical and financial bid separately. The bids in Sealed Cover-I containing "Technical Bid" and Sealed Cover-II containing "Financial Bid" should be placed in a third sealed cover super scribed **"Tender For Supply, Installation, Testing and Commissioning of Kitchen Equipments"** at AIIMS Raipur and should reach at the office of "The Administrative Officer, AIIMS, Tatibandh, Raipur (C.G.) - 492099, by or before at 03.00 PM on 27-07-2014. The bid received after due date and time will not be entertained whatsoever may be the reason. The technical bids shall be opened on the same day at 03.30 PM at AIIMS, Raipur. In the event of any of the above mentioned date being declared as a holiday / closed day, the tenders will be opened on the next working day at the appointed time. The date of opening of financial bid of technically qualified agencies will be announced later.

The tender document containing technical bid form, financial bid form, technical description/specification & item and terms & conditions can be downloaded from website [www.aiimsraipur.edu.in](http://www.aiimsraipur.edu.in) & [www.tenders.gov.in](http://www.tenders.gov.in). Demand Draft/Pay Order for Rs.5000/- (Rupees Five thousand) (non-refundable) in favour of "AIIMS, Raipur", payable at Raipur, against cost of the tender document along with their technical bid in the Cover-I "Technical Bid". The amount of bid security (EMD) for **Supply, Installation, Testing and Commissioning** of Kitchen Equipment of Rs. 1,00,000/- (Rupees One Lac Only) of tender documents should be paid by FDR/DD in favour of "AIIMS, Raipur" payable at Raipur and will be placed in cover-1 with technical bid. The Tender Documents are not transferable.

Any future clarification and/or corrigendum(s) shall be communicated through Administrative Officer on the AIIMS, Raipur website: [www.aiimsraipur.edu.in](http://www.aiimsraipur.edu.in). & [www.tenders.gov.in](http://www.tenders.gov.in).

**Administrative Officer  
AIIMS, Raipur**

**TENDER DOCUMENT**  
**“SUPPLY, INSTALLATION, TESTING AND COMMISSIONING OF**  
**KITCHEN EQUIPMENTS”**  
 AIIMS, Raipur

**TECHNICAL BID**  
**(In separate sealed Cover-I super scribed as “Technical Bid”)**

1.	For the Supply & Installation of Kitchen Equipments at All India Institute of Medical Sciences (AIIMS), Tatibandh, Raipur - 492 099 (CG)		
2.	Name of Manufacturer/ Company / Firm / Agency and Registration Number	:	
3.	Name of proprietor / Director of the Company/Firm/Agency	:	
4.	Full Address of Reg. Office (A copy of Company/ Firm/ Agency registration must be enclosed)	:	
	Telephone Nos.	:	
	E-mail ID	:	
5.	Details of Banker of the Firm with full address	:	
	Telephone Nos. of Banker	:	
6.	Bank A/c No. of Firm for ECS payments	:	
7.	PAN, TIN, TAN, VAT, Service Tax Registration No of the Firm (Enclose a copy of the same)	:	
8.	Details of Cost of Tender	:	
9.	Details of EMD	:	
10.	ISO & Other relevant Certificate Details (Copy of the same must be enclosed)	:	
11.	Financial Turnover of the participating Manufacturer/Company/Firm Agency for the last Three Financial Years which should not be less than 18 Lac on an average in last three financial years. :		
	The tenderer should also submit self-attested copies of the Income Tax Returns (i.e. for 2011-12, 2012-2013 and 2013-2014) and Audited Annual Accounts for the last Three Financial Years) (Attach separate sheet if space provided insufficient)		

<b>Financial Year</b>	<b>Turnover Amount (Rs. Lacs)</b>	<b>Remarks, if any</b>
2011-2012		
2012-2013		
2013-2014		

12. Give details of major contracts handled of similar nature (i.e. Supply, Installation, Testing and Commissioning of Kitchen Equipment ) by the tendering manufacturer/Company / Firm / Agency for the last three years in the following format (enclose the self-attested copies):(if the space provided is insufficient, a separate sheet may be attached). The bidder should have satisfactorily completed atleast one work of similar nature costing not less than Rs. 12.00 Lac value in the preceding three years.

<b>S.No.</b>	<b>Details of client along with address, telephone numbers and Fax numbers</b>	<b>Amount of Contract (Rs. in Lakh)</b>	<b>Duration of Contract</b>	
			<b>From</b>	<b>To</b>
1				
2				

**Declaration by the Tenderer:**

This is to certify that I/We before signing this tender have read and fully understood all the terms and conditions contained herein and undertake myself/ourselves to abide by them.

Encls:

1. DD/Pay Order (if tender form is downloaded from the website of this Institute)
2. FDR/DD
3. Terms & Conditions (each page must be signed and sealed)
4. Financial Bid

Place:.....

Date:.....

(Signature of Tenderer with seal)

Name:

Address :

**“SUPPLY, INSTALLATION, TESTING AND COMMISSIONING OF KITCHEN EQUIPMENT”****AIIMS, Raipur****FINANCIAL BID****(In sealed Cover-II super scribed “Financial Bid”)**

TENDER FOR Supply, Installation, Testing and Commissioning of KITCHEN EQUIPMENT at AIIMS, RAIPUR

To,  
Administrative Officer  
AIIMS, Tatibandh, Raipur (C.G.)

Dear Sir,

Our quoted rate for supplying, Installation, Testing and Commissioning of Kitchen equipment for AIIMS, Raipur will be as follows:-

<b>Sr. No.</b>	<b>Description/Technical Specification</b>	<b>Size of Equipment (in inches)</b>	<b>Qty.</b>	<b>Unit</b>	<b>Basic Unit Price ( in Rs.)</b>	<b>Add Applicable Taxes, Statutory &amp; Other Exp. , Insurance &amp; Installation Charge per Unit</b>	<b>Total Unit Price including of All taxes at AIIMS, Raipur ( in Rs.)</b>	<b>Total Amount (Qty. indicated in column 4 x Total unit price in column 8)</b>
<b>(1)</b>	<b>(2)</b>	<b>(3)</b>	<b>(4)</b>	<b>(5)</b>	<b>(6)</b>	<b>(7)</b>	<b>(8)</b>	<b>(9)</b>
1	<b>Hot Bain Marie with 5 no's 1x1 gastro-norm pans with running platform</b> Hot Bain Marie with 1 under shelves and 5 nos 18 SWG of size 12"x24"x8" with running platform size 72"x16". Lower shelf of 16 SWG Stainless Steel mounted on 14 SWG 1.5"x1.5" SS pipe framework. Lower shelf at height of 6" fitted with adequate horizontal supports of 0.75"x1.5" 16 SWG framework. PVC shoes fitted into all four legs.	72x30x34 + 72x16	2	No.				

**Tender Enquiry No. ADMIN/Tender/Kitchen Equipment/1/2014**

<b>Sr. No.</b>	<b>Description/Technical Specification</b>	<b>Size of Equipment (in inches)</b>	<b>Qty.</b>	<b>Unit</b>	<b>Basic Unit Price ( in Rs.)</b>	<b>Add Applicable Taxes, Statutory &amp; Other Exp. , Insurance &amp; Installation Charge per Unit</b>	<b>Total Unit Price including of All taxes at AIIMS, Raipur ( in Rs.)</b>	<b>Total Amount (Qty. indicated in column 4 x Total unit price in column 8)</b>
2	<b><u>Hot Bain Marie with 10 no's 1x2 gastro-norm pans with running platform</u></b> Hot Bain Marie with 1 under shelves and 10 nos 18 SWG of size 12"x12"x8" with running platform size 72"x16". Lower shelf of 16 SWG Stainless Steel mounted on 14 SWG 1.5"x1.5" S S pipe framework. Lower shelf at height of 6" fitted with adequate horizontal supports of 0.75"x1.5" 16 SWG framework. PVC shoes fitted into all four legs.	72x30x34 + 72x17	2	No.				
3	<b><u>SS Tandoor with wheels</u></b> 16 G. SS. Top. 150mm High Rear Side Splash. Commercial Grade Heavy Duty Tandoor Approx 700mm Dia X 700mm Height With 300mm Dia Mouth. Top And Body Secured To 12/25mm x 75mm x 25/12mm # 1.6 Mm Thick SS. Hat Type Welded Channel Frame work. Exterior # 20 G. SS. Cladding. Interior # 18 G. M.S. Cladding 40mm Thick Mineral Wool Insulation. Front SS. 4 NoS. Heavy Duty Castor wheels.	36x36x36	2	No.				
4	<b><u>Hot Plate with Puffer Jali</u></b> Hot plate with puffer jali of size 36x30x34+6 with 1 undershelves, top mild steel with puffer jali in 1/3 of its area plate	36x30x34 + 6	2	Nos.				

**Tender Enquiry No. ADMIN/Tender/Kitchen Equipment/1/2014**

Sr. No.	Description/Technical Specification	Size of Equipment (in inches)	Qty.	Unit	Basic Unit Price ( in Rs.)	Add Applicable Taxes, Statutory & Other Exp. , Insurance & Installation Charge per Unit	Total Unit Price including of All taxes at AIIMS, Raipur ( in Rs.)	Total Amount (Qty. indicated in column 4 x Total unit price in column 8)
	of 0.5" thick shelf mounted on 14 SWG 1.5"x1.5" SS pipe framework. Lowest shelf at height of 6" . Each shelf fitted with adequate horizontal supports of 0.75"x1.5", 16 SWG framework. PVC shoes fitted into all four legs. Stainless Steel for all items shall be 304 grade.							
5	<b><u>Dosa Tawa</u></b> Dosa plate of size 42x30x34+6 with 1 undershelves, top mild steel with puffer jali in 1/3 of its area plate of .5" thick shelf mounted on 14 SWG 1.5"x1.5" SS pipe framework. Lowest shelf at height of 6" . Each shelf fitted with adequate horizontal supports of 0.75"x1.5" 16 SWG framework. PVC shoes fitted into all four legs. Stainless Steel for all items shall be 304 grade.	42 x30x34 + 6	2	No.				
6	<b><u>Idli Steamer Electric Cum Gas</u></b> Idli steamer electric cum gas of size 30x30x30+24 with 1 undershelves, Lower shelf fitted with adequate horizontal supports of 24" legs of .75"x1.5" 16 SWG framework. PVC shoes fitted into all four legs. Stainless Steel for all items shall be 304 grade.	108 Idli's	2	No.				



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7	<b><u>2 Burner Gas Range</u></b> 2 burner gas range 60x30x34+6 with 1 undershelves, mounted on 14 SWG 1.5"x1.5" SS pipe framework. Lowest shelf at height of 6". Each shelf fitted with adequate horizontal supports of 0.75"x1.5", 16 SWG framework. PVC shoes fitted into all four legs. 2 trays below burners 18 SWG SS Stainless Steel for all items shall be 304 grade.	60x30x34 + 6	6	Nos.				
8	<b><u>Storage Racks 5 Shelves SS</u></b> Storage Racks 24x48x72+6, 18 SWG with 1 undershelves, mounted on 16 SWG 1.5"x1.5" SS pipe framework. Lowest shelf at height of 6". Each shelf fitted with adequate horizontal supports of 0.75"x1.5", 16 SWG framework. PVC shoes fitted into all four legs. Stainless Steel for all items shall be 304 grade.	24x48x72	20	Nos.				
9	<b><u>Storage Racks 5 Shelves SS</u></b> Storage Racks 20x36x72+6, 18 SWG with 1 undershelves, mounted on 16 SWG 1.5"x1.5" SS pipe framework. Lowest shelf at height of 6". Each shelf fitted with adequate horizontal supports of 0.75"x1.5", 16 SWG framework. PVC shoes fitted into all four legs. Stainless Steel for all items	20x36x72	20	Nos.				

**Tender Enquiry No. ADMIN/Tender/Kitchen Equipment/1/2014**

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	shall be 304 grade.							
10	<b><u>Dough Kneading Machine with 5 HP Motor</u></b> Capacity- 25 Kg Body completely constructed of heavy duty cast iron with gear box mounted on the top the mixing bowl of S.S-304 sheet 14 SWG with S.S-304 arm to mix the dough and is operated electrically with heavy duty motor of 1 hp. Motor shall be S1 type of IS : 325 standard (Latest version) and of Kirloskar/ NGEF/ Siemens/ ABB/ GEC/ Crompton Greaves make.	25 Kg	2	No.				
11	<b><u>Pulveriser with 2.5 HP Motor</u></b> Pulveriser 2.5 HP- Body completely constructed of S.S-304 sheet 14 SWG with and is operated electrically with heavy duty motor of 2.5 HP. Motor shall be S1 type of IS : 325 standard (Latest version) and of Kirloskar/ NGEF/ Siemens/ ABB/GEC/ Crompton Greaves make.		2	No.				
12	<b><u>Potato Rumbler/Peeler</u></b> Capacity-25 Kg The heavy duty peeling drum is made of 18 SWG. SS sheet on three nos tiny legs with adjustable bullet	25 kg	2	No.				

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	feet and a rotating disc of SS sheet being connected with heavy duty motor of S1 type of IS:325 standard, single/three phase and of Kirloskar/NGEF/ Siemens/ ABB/ GEC/Crompton make. Also pasted with emery granules inside the drum and on rotating disc to peel and fitted with water inlet valve and aluminum casting/SS sheet our pour to extract peeled potatoes.							
13	<b><u>Onion Slicer</u></b> Onion slicer- Body completely constructed of S.S-304 sheet 14 SWG and is operated electrically with heavy duty motor of 1.5 HP Motor shall be S1 type of IS : 325 standard (Latest version) and of Kirloskar/ NGEF/ Siemens/ ABB/ GEC/ Crompton Greaves make.	1.5 HP	2	No.				
14	<b><u>Wet Grinder</u></b> 15 Liters capacity (tilting facility and cover on Top. Floor mounting Heavy Duty Body, Grinding Drum : SS 16 gauge Drum, Pestle : Rotating Stoe, 2.5 HP Motor ( Kirloskar/NGEF/ Siemens/ABB/ GEC/ Crompton) with gearbox drive through V belt arrangement.	15 litre	2	No.				

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15	<b><u>Pot wash sink</u></b> Pot wash sink 36x36x32+6 , 16 SWG,mounted on 16 SWG 1.5"x1.5" S S pipe framework. Fitted with adequate horizontal supports of .75"x1.5" 16 SWG framework. PVC shoes fitted into all four legs. Stainless Steel for all items shall be 304 grade.	36x36x32 + 6	2	Nos.				
16	<b><u>Dish Washer Hood type</u></b> "Dish washer Hood type SS-304 made heavy structure, digital thermostat temperature control, minimum 60 cycles/ racks per hr. " preferred make: Hobart, Electrolux, Rhima, IFB	30x30x72	2	No.				
17	<b><u>Dish Landing Table with Garbage Chute n front cover and o/h shelf</u></b> Working table of size 48x24x34+6 with 1 overhead shelf 48x16. 36x36x34+6, with garbage chute n front covered 16 SWG, mounted on 16 SWG 1.5"x1.5" SS pipe framework. Fitted with adequate horizontal supports of 1.5"x1.5", 16 SWG framework. PVC shoes fitted into all four legs. Stainless Steel for all items shall be 304 grade.	48x24x34 + 48x16	2	Nos.				

**Tender Enquiry No. ADMIN/Tender/Kitchen Equipment/1/2014**

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18	<b><u>Stainless Steel Dust Bins</u></b> Stainless Steel dustbins 25 Kg Capacity- Structure made of 16 SWG thick SS-304 sheet, with swevling wheels 2 Ft dia + ht 2.5' excluding wheels	50 Kg	10	Nos.				
19	<b><u>Exhaust Hood with filters</u></b> Exhaust hood with filters of size 66x33x24 ,18 SWG. Stainless Steel for all items shall be 304 grade, complete with chimney outlet.	66x33x24	6	Nos.				
20	<b><u>Exhaust Hood with Filters</u></b> Exhaust hood with Filters of size 39x39x24 +6, 18 SWG. Stainless Steel for all items shall be 304 grade complete with chimney outlet.	39x39x24	2	No.				
21	<b><u>Store Loading Trolley with Rubber Wheels</u></b> Store loading trolley with rubber wheels of size 36x60x34. Base of 1.5"x1.5" MS pipe frame of 36x60". 6" diameter rubber wheels of good durability, 14 SWG. Stainless Steel for all items shall be 304 grade.	36x60x34	2	Nos.				

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22	<b><u>Toaster cum salamander- 16 slice</u></b> Toaster capacity 16 slice, inside covering made of 16 SWG Stainless Steel Sheet outer side covering made of 20 SWG Stainless Steel Sheet. Glass wool insulation, on /off switch, indicator light, etc. Elec load3 k.w. Single phase, s.s. Wire mesh removable shelves with backolite handle.	16 Slice capacity	2	Nos.				
23	5 in 1 Khand Dish Plates (Square)		500	Nos				
24	Spoons		1000	Nos.				
25	Steel Glass		500	Nos				

**CHECK LIST OF DOCUMENTS**

**TO BE SUBMITTED ALONG WITH THE TECHNICAL BID AND FINANCIAL BID**

**DOCUMENTS REQUIRED TO BE SUBMITTED WITH TECHNICAL BID:-**

1. **The Cost of Tender Document** enclosed in the form of **Demand Draft of Rs. 5,000/- (Five Thousand only) (Non-Refundable)** from Scheduled Bank in favour of **“AIIMS Raipur”** payable at Raipur and must accompanied with Technical Bid if the tender document downloaded from the website.
2. **EMD of Rs. 1,00,000/- (One Lac Only)** in the form of **Demand Draft** from Scheduled Bank in favour of **“AIIMS Raipur”**, payable at Raipur and must accompanied with Technical bid.
3. Details of Organization as per format enclosed herewith. Filled in form must be kept on top of the documents with the Technical Bid.
4. The entire tender notice duly signed, stamped and page numbering on each page of the same.
5. Technical capability of manufacture/supplier/company/agency as mentioned in the tender document within a short period (maximum - 45 days). A copy confirming the terms of supply should be attached.
6. Proof of completion of similar nature and magnitude's work as under minimum qualification requirement. Copy of the Purchase Order and completion certificate must be attached.
7. Status of the firm regarding quality certification (ISO certification). Copy of the ISO certificates are to be attached.
8. List of reputed Organization/Institute where similar orders have been executed. Copy of the purchase orders are to be attached.
9. Copy of the valid PAN Card, Sales Tax, VAT Registration certificates along with the copy of the return of the Sales Tax and VAT for the last financial year.
10. Audited Financial Statement and IT Return for the financial year : 2011-2012, 2012-2013 and 2013 - 2014.
11. A Certificate/Undertaking on the letter head of the Company to the effect that the bidder/ Manufacturer must not have incurred any loss in more than two (2) years during the last five (5) years ending on 31<sup>st</sup> March.
12. Details and nature of the maximum warranty period offered by the bidder. A declaration is to be attached on the letter head of the firm.
13. An Affidavit duly Notarized on Stamp Paper worth of Rs. 50/- in clear and un-ambiguous language that the Tenderer has never been black listed/no criminal case pending by any of the organisation with whom, it had dealing for Supply, Installation, Testing and Commissioning of similar Kitchen Equipment during last three years nor has been penalized for inferior or poor quality in Supply, Installation, Testing and Commissioning of Kitchen Equipment must be accompanied with Technical Bid Envelope.

**DOCUMENTS REQUIRED TO BE SUBMITTED WITH FINANCIAL BID**

14. The tendering Firm/manufacture/Agency/Company may quote their rates for all the items as per the list and specification laid down in Financial Bid, failing which their bids shall be out rightly rejected. Financial Bid must be kept in separate sealed super-scribed envelope “Financial Bid for Supply, Installation, Testing and Commissioning of Kitchen Equipment to AIIMS Raipur”.

The tender should be submitted under Two bid system. The Interested firms/agencies are advised to submit two separate envelopes super-scribing “Technical Bid for Supply, Installation, Testing and Commissioning of Kitchen Equipment to AIIMS Raipur” and “Financial Bid for Supply, Installation, Testing and Commissioning of Kitchen Equipment to AIIMS Raipur”. Both sealed envelopes should be kept in a third bigger sealed envelope super-scribed with the words “Tender for Supply, Installation, Testing and Commissioning of Kitchen Equipment to AIIMS Raipur”.

**Special Note:**

1. The bidder must submit above documents duly attested by them with signature, page numbering and seal of the firm on each page of every document. In the event of non receipt of any of the above documents with the Technical Bid, it will be presumed that the bidder could not fulfill that particular criteria and hence the bidder will be disqualified from the process. Any paper relating to the above documents will not be received during the Technical Bid meeting. Further, any separate correspondence in the matter shall also not be entertained.
2. During evaluation of the Technical Bid, the Committee as would be constituted for the purpose will scrutinize the documents mentioned above and may forward any or all the documents to the concerned authorities for verification and authentication. In case of any document(s) as submitted by the bidder found/reported to be fake, the bidder will be out of the tendering process besides any legal action that may be initiated against the bidder, as per existing rules. Further, the Committee may visit the sites of the bidder to inspect sites at present contract(s) to receive on the spot information regarding the quality of services provided, etc.
3. Besides, scrutinizing the documents submitted with the Technical Bid, the bidder will be interviewed by the Committee to assess the eligibility, capability and suitability of the bidder. As such, the presence of the bidder or any authorized representative of the bidder in the Technical Bid meeting is a MUST.



## **“SUPPLY, INSTALLATION, TESTING AND COMMISSIONING OF KITCHEN EQUIPMENTS”**

**AIIMS, Raipur**

### **Terms & Conditions**

#### **(A) INFORMATION AND CONDITIONS RELATING TO SUBMISSION OF BIDS**

1. The tender document containing eligibility criteria, scope of work, terms & conditions and draft agreement can be downloaded from website [www.aiimsraipur.edu.in](http://www.aiimsraipur.edu.in) & [www.tenders.gov.in](http://www.tenders.gov.in). Those who download the tender document from Website should enclose a Demand Draft/Pay Order for Rs 5000/- (Rupees Five Thousand only) in favour of “AIIMS, Raipur”, payable at Raipur, not later the date of **30-07-2014**, along with their bid in the Cover-I containing “Technical Bid”.
2. The interested manufacture/firms/suppliers are required to submit the Technical and Financial Bids separately in the format enclosed. The bids in sealed Cover-I containing “Technical Bid” and sealed Cover-II “Financial Bid” should be placed in a separate sealed covers super scribed **“Tender for Supply, Installation, Testing and Commissioning of Kitchen Equipment”** should reach AIIMS, Raipur by or before 03.00 PM on **30-07-2014**. The Technical bids shall be opened on same day at 03.00 PM at AIIMS, Raipur in presence of the bidders or their authorized representatives who choose to remain present. The Tender received after due date & time will be rejected and no claim shall be entertained whatsoever may be the reason.
3. The bidders are required to submit their query in writing before **20/07/2014** to DDA, AIIMS Raipur, if any.
4. All the duly filled/completed pages of the tender should be given serial /page number on each page and signed by the owner of the firm or his Authorized signatory. In case the Authorized signatory signs the tenders, a copy of the power of attorney/authorization may be enclosed along with tender. A copy of the terms & conditions shall be signed on each page and submitted with the technical bid as token of acceptance of terms & conditions. Tender with unsigned pages/incomplete/partial/part of tender if submitted will be rejected out rightly.
5. All entries in the tender form should be legible and filled clearly. If the space for furnishing information is insufficient, a separate sheet duly signed by the authorized signatory may be attached. No overwriting or cutting is permitted in the Technical Bid as well as Financial Bid unless authenticated by full signature of bidder. Any omission in filling the

columns of Financial Bid shall debar a tender from being considered. Rates should be filled up carefully by the tenderer. All Corrections in this schedule must be duly attested by full signature of the tenderers. The corrections made by using fluid and overwriting will not be accepted and tender would be rejected.

6. The bidder shall pay an amount of Rs. 1,00,000/- as Bid Security (EMD) along with the Technical Bid in the form of FDR/DD/BG in favour of "AIIMS, Raipur" drawn on Scheduled Bank and payable at Raipur and must be valid for (6) six months. Bids received EMD shall stand rejected and thus shall not be considered for evaluation etc. at any stage. The original EMD will be put in cover-I containing Technical bid.
  - a. The Public Sector Undertaking of the Central/State Govt. are exempted from furnishing Earnest Money along with tender.
  - b. The firms Registered with DGS & D / SSI and any approved source of Centre/States Govt. are not exempted from furnishing Earnest Money in so far as this institute is concerned.
  - c. Earnest Money deposited with AIIMS, Raipur in connection with any other tender enquiry even if for same/similar material / Stores by the tenderer will not be considered against this tender.
7. The bid security (EMD) without interest shall be returned to the unsuccessful bidders after finalization of contract.
8. The successful bidders has to constitute a contract on Indian Non Judicial stamp paper of Rs.100/- (Rupees one hundred only) and also required to furnish the security deposit @ 10% of contract value in the form of FDR/DD/BG of nationalized bank in favour of AIIMS, Raipur & payable at Raipur only. This deposit will be valid till 60 days beyond the completion of the warranty period. If the successful bidder fails to furnish the full security deposit within 15 (fifteen) days after the issue of Letter of Award of Work, his bid security (EMD) shall be forfeited unless time extension has been granted by AIIMS, Raipur.
9. The EMD shall be forfeited if successful bidder fails to supply the goods/equipment in stipulated time or fails to comply with any of the terms & conditions of the contract or fail to sign the contract.
10. The bid shall be valid and open for acceptance of the competent authority for a period of 180 (one hundred eighty) days from the date of opening of the tenders and no request for any variation in quoted rates and / withdrawal of tender on any ground by bidders shall be entertained
11. To assist in the analysis, evaluation and computation of the bids, the Competent Authority, may ask bidders individually for clarification of their bids. The request for clarification and the response shall be in writing

but no change in the price or substance of the bid offered shall be permitted.

12. After evaluation, the work shall be awarded normally to the Agency fulfilling all the conditions and who has quoted the lowest rate as per financial bid after complying with the all the Acts / provisions stated / referred to for adherence in the tender.
13. The competent authority of AIIMS, Raipur reserved all rights to accept or reject any/ all tender(s) without assigning any reason. It can also impose/relax any term and condition of the tender enquiry after due discussion in pre bid conference. This will be communicated to all tenderers in writing. AIIMS, Raipur also reserves the right to reject any bid, which in his opinion is non-responsive, or violating any of the conditions/specifications without any liability to any loss whatsoever it may cause to the bidder in the process.
14. Tender must be submitted on the prescribed Tender Form otherwise tender will be cancelled straightway.
15. Canvassing in any form is strictly prohibited and the tenderer who are found canvassing are liable to have their tenders rejected out rightly.

**(B) OTHER TERMS & CONDITIONS OF THE TENDER**

1. Rates quoted should be inclusive of all applicable taxes, packing, forwarding, postage and transportation charges at FOR AIIMS Raipur.
2. All the rates should be mentioned in Indian National Currency (INR) only. The rates quoted in foreign currency will not be entertained in this tender enquiry & such tenders will be cancelled straightway.
3. Rates should be mentioned both in figures and in words. The offer should be typed or written in Ink Pen/ Ball Pen without any correction. Offers in pencil will be cancelled. Telegraphic/ Telex/ Fax offers will not be considered and cancelled straightway.
4. The tenderer can quote any of the items or all the items. AIIMS Raipur reserves the right to award the work to one firm on consolidate L-1 rate or more than one firms on individual L-1 rates.
5. The supplier shall submit a notarized affidavit on Indian Non Judicial Stamp Paper of Rs.10/- that you have not quoted the price higher than previously supplied to any government Institute/Organization/reputed Private Organisation or DGS&D rate in recent past. Therefore, if at any stage it has been found that the supplier has quoted lower rates than those quoted in this tender, the Institute (the purchaser) would be given the benefit of lower rates by the Supplier. If such affidavit is not submitted, tender will be out rightly rejected.

6. If the prices of the contracted articles is/ are controlled by the Government, in no circumstances the payment will be higher than the controlled rate.
7. Tender will be regarded as constituting an offer open to acceptance in whole or in part at the discretion of the competent authority of the institute for a period of 180 days (6 months) valid from the date of opening of the tender by the committee.
8. The time for the date of delivery/ dispatch stipulated in supply order shall be deemed to be essence of the contract and if the supplier fails to deliver or dispatch any consignment within the period prescribed for such delivery or dispatch in the supply order, liquidated damages may be deducted from the bill @ 0.5% per week subject to maximum of 10% of the value of the delayed goods or services under the contract. After that period the competent authority of the institute may also cancel the supply. In such a case, bid security of the supplier shall stand forfeited.
9. In case the quality of goods supplied are not in conformity with the standard given in tender and as per the samples supplied or the supplies are found defective at any stage these goods shall immediately will be taken back by the supplier and will be replaced with the tender quality goods, without any delay. The competent authority reserves all rights to reject the goods if the same are not found in accordance with the required description / specifications and liquidates damages shall be charged.
10. In case the tenderer on whom the supply order has been placed, fails to made supplies within the delivery schedule and the purchaser has to resort risk purchase, the purchaser (AIIMS, Raipur) may recover from the tender the difference between the cost calculated on the basis of risk purchase price and that calculated on the basis of rates quoted by tenderer. In case of repeated failure in supplying the order goods the supply order may be cancelled and bid security deposit will be forfeited.
11. The Specification and quantity of the item needed is mentioned in Financial Bid but it is approximate detail and is subject to increase/decrease at the discretion of the competent authority of AIIMS, Raipur. The payment would be made for actual supply taken and no claim in this regard should be entertained.
12. Where the specifications are as per tenderer's range of product & tenderer's offer should mention that the item meets all specifications as per the tender enquiry and if there are improvements/deviations the same should be brought out on separate Letter Head of the firm. It would be discretion of the competent authority of the institute to accept or reject such deviations which are not in accordance with our required specifications as per given in **Annexure - I.**

13. It must be mentioned clearly whether tenderer is a manufacturer/sole distributor/sole agent/company/firm for the items for which he is quoting.
  - a. Manufacturer must add a certificate that item(s) is manufactured by them as per range of products
  - b. Sole Manufacturers must add a certificate that they are the sole manufacturer of the Item for which they are quoting in this tender enquiry & item is /are their proprietary Item in India. The rate certificate is also required from the sole manufactures that the Rates quoted are the same as they quote to other State/Centre Govt./reputed Private Organisation and DGS&D rate for the similar item(s) and these are not higher than those quoted by them.
  - c. Authorized agents must add authority letter from their Manufacturer / Principals on the letter head of the manufacturer / principals in proforma given in attach duly supported by a notarized affidavit on Indian Non Judicial Stamp Paper of Rs.10/- (Rupees ten only) that they are quoting Rates on behalf of them. The authorization letter must give/mention the purpose for which it is allowed. The validity period of the authorization letter must be mentioned in the authority letter otherwise tender will be liable to rejection.
14. The Tenderers should furnished a copy of S.T./C.S.T./VAT registration number, the State / U.T. of registration and the date of such registration. Tenders not complying with this condition will be rejected
15. The tenderers should submit along with the tender, a Photostate copy of the last Income Tax Return and copy of current valid Income Tax Clearance Certificate (IT CC) otherwise tender may be ignored
16. In case asked, tenderer must personally supply a sample/give the demonstration of the Equipment/Instruments to the competent authority of the institute and in that case all the expenses will be borne by the supplier.
17. Full description & specifications, make/brand and name of the manufacturing firm must be clearly mentioned in the tender, failing which the tender will not be considered. The tenderer must also mention whether the goods are imported / indigenous. Descriptive literature / catalogues must be attached with the tender in original failing which tender may be ignored.
18. Any failure or omission to carryout of the provisions of this supply by the supplier shall not give rise to any claim by supplier and purchaser one against the other, if such failure or omission arise from an act of God which shall include all acts of natural calamities from civil strikes compliance with any status and or requisitions of the Government lockout

and strikes, riots, embargoes or from any political or other reasons beyond the suppliers control including war (whether declared or not) civil war or state of incarceration provided that notice of the occurrence of any event by either party to the other shall be within two weeks from the date of occurrence of such an event which could be attributed to force majeure.

19. The Courts at Raipur (CG) alone and no other Court will have the jurisdiction to try the matter, dispute or reference between the parties arising out of this tender/supply order/contract.
20. If at any time, any question, dispute or difference whatever shall arise between supplier and the institute (Purchaser) upon or in relation to or in connection with the agreement, either of the parties may give to the other notice in writing of the existence of such a question, dispute or difference and the same shall be referred to two arbitrators one to be nominated by the institute (Purchaser) and the other to be nominated by the supplier. Such a notice of the existence of any question dispute or difference in connection with the agreement shall be served by either party within 60 days of the beginning of such dispute failing which all rights and claims under this Agreement shall be deemed to have been forfeited and absolutely barred. Before proceeding with the reference the arbitrators shall appoint/nominate an umpire. In the event of the arbitrators not agreeing in their award the Umpire Appointed by them shall enter upon the reference and his award shall be binding on the Parties. The venue of the arbitration shall be at Raipur, (Chhattisgarh, India). The arbitrators/Umpire shall give reasoned award.
21. The supplier should mention the compliance to the specification in the technical bid of the tender document failing this, the bid document will be disqualified.
22. Supply of equipment, goods and services should be completed within 6 weeks from the date of supply order otherwise liquidated damage at the rate of 0.5% per week will be imposed . Purchaser will place order by fax &/or e-mail &/or speed post

I / We hereby accept the terms and Conditions given in the tender

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(Signature & Stamp of the bidder)

*Note- Please sign each page of document including terms & conditions & tender*

**Contract Form**  
**(To be made on Rs 100.00 Non Judicial Stamp/E Stamp Paper)**

**DRAFT AGREEMENT FORMAT**

This agreement is made at Raipur on the \_\_\_\_\_ day of \_\_\_\_\_ Two Thousand Fourteen between \_\_\_\_\_ acting through **Shri \_\_\_\_\_, All India Institute of Medical Sciences(AIIMS) Raipur, Tatibandh, Raipur – 492 099 (CG)** (hereinafter called '**Client**' which expression shall, unless repugnant to the context or meaning thereof be deemed to mean and include its successors, legal representatives and assigns) of the **First Part.**

**Second Part**

**M/s** \_\_\_\_\_, having its registered office at \_\_\_\_\_ (hereinafter called the '**Agency**' which expression unless repugnant to the context shall mean and include its successors-in-interest assigns etc.) of the **Second Part.**

WHEREAS the '**Client**' is desirous to engage the '**Agency**' for Supply, Installation, Testing and Commissioning of Kitchen Equipment to AIIMS Raipur as per the terms and conditions stated below:-

1. Work Order for Kitchen Equipment Supply, Installation, Testing and Commissioning shall be placed on requirement basis. Bills in triplicate for the items supplied and installed by the selected Agency should be raised for payment. Payment shall be released after deducting TDS as per Income Tax Rules and any other deductions as per Government rules and payment shall be released only after it is ensured that the items/quantity and quality of items supplied are to the entire satisfaction of this office. If any items are found to be defective, or not of the desired quality etc., the same shall be replaced by the selected Agency immediately for which no extra payment shall be made.
2. If the selected Agency fails to deliver the Kitchen Equipment or replace the defected/spurious Equipment within the stipulated date & time, a penalty @1% per month or part thereof in respect of the value of the stores will be deducted

from the bill subject to a maximum of @5% of the Total cost. Alternately, the Work/Purchase Order will be cancelled and the undelivered items will be procured from elsewhere at the risk and expenses of the agency, the actual cost paid to be an outside agency by the All India Institute of Medical Sciences (AIIMS) Raipur, for the desired Kitchen Equipments, shall be deducted from the selected firm's pending bills or Performance Security, as the case may be.

3. The Agency shall be bound by the details furnished by him/her to the AIIMS Raipur while submitting the tender or at subsequent stage. Upon selection of the Agency, if at any stage, the documents furnished by him/her is found to be false or the quality of the Equipment or rates are found of poor quality/ different specifications, it would be deemed to be a breach of terms of contract, the contract shall be cancelled and performance security shall be stand forfeited.
4. The rate quoted by the selected Agency, and as approved by the AIIMS Raipur, shall remain valid throughout the period of contract and the request to increase the rates for any or all items, during the currency of contract, shall not be entertained at any stage.
5. The selected Agency shall not be allowed to transfer, assign, pledge or sub contract its rights and liabilities under this contract to any other agency/ies without prior written consent of the AIIMS Raipur. If it is found that the firm has given sub-contract for Supply, Installation, Testing and Commissioning of Kitchen Equipment on the basis of procurement/ supply order, the contract shall stand cancelled & the performance security shall stand forfeited.
6. AIIMS Raipur shall not be responsible for any financial loss or other damaged or injury to any item or person deployed/supplied by the successful bidder in the course of their performing the duties to this office in connection with purchase order/supply order for Supply, Installation, Testing and Commissioning of Kitchen Equipment.
7. The Competent Authority of AIIMS Raipur reserves the right to relax/withdraw any of the terms and conditions mentioned in the tender documents, if doing so is in the interest of the AIIMS Raipur.
8. The rate quoted by the Agency should not be higher than the rates at which the Kitchen Equipment are being supplied and installed by it to other Govt. Institutes/Ministries/Departments. If subsequently it is found that the firm has



supplied and installed the Kitchen Equipment at higher rates to the AIIMS Raipur, the excess amount shall be recovered from the Performance Security of the firm.

9. Any complementary scheme offered by the manufacturer shall be provided to the AIIMS Raipur with no additional cost.
10. The contract shall be for a period of 90 days from the date of award of contract or as indicated in the letter communicating award of contract to the selected firm.

The AIIMS Raipur reserves the right to place an order for Supply, Installation, Testing and Commissioning of any items mentioned in the Financial Bid or otherwise, to any other firm(s) in emergency/unavoidable situation i.e. auxiliary/ancillary/incidental to **“Dictionary meaning”** of Kitchen Equipment.

THIS AGREEMENT will take effect from \_\_\_\_\_ day of \_\_\_\_\_ Two Thousand Fourteen IN WITNESS WHEREOF both the parties here to have caused their respective common seals to be hereunto affixed / (or have hereunto set their respective hands and seals) the day and year mentioned above in Raipur in the presence of the witness:

<p>For and on behalf of the <b>‘Agency’</b></p> <p>Signature of the authorized Official</p> <p>Name of the Official</p> <p>Stamp / Seal of the <b>‘Agency’</b></p> <p>SIGNED, SEALED AND DELIVERED</p> <p>By the Said</p> <p>_____ Name</p> <p>on behalf of the <b>‘Agency’</b></p> <p>in presence of</p> <p>Witness: _____</p> <p>Name : _____</p> <p>Address: _____</p> <p>_____</p>	<p>For and on behalf of the <b>“AIIMS Raipur”</b></p> <p>Signature of the authorized Officer</p> <p>Name of the Officer</p>   <p>By the said</p> <p>_____ Name</p> <p>on behalf of the <b>“AIIMS Raipur”</b></p> <p>in presence of</p> <p>Witness: _____</p> <p>Name: _____</p> <p>Address: _____</p> <p>_____</p>
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**Format of Performance Bank Guarantee**  
**(To be made on Rs 100.00 Non Judicial Stamp/E Stamp Paper)**

To,

**The “Director”,  
All India Institute of Medical Sciences (AIIMS),  
Tatibandh, Raipur – 492 099 (CG) INDIA**

WHEREAS \_\_\_\_\_ (Name and address of the supplier)  
(Hereinafter called “the Agency”) has undertaken, in pursuance of contract  
no \_\_\_\_\_ dated \_\_\_\_\_ to  
Supply, Installation, Testing and Commissioning of Kitchen Equipment (description of  
goods and services) (herein after called “the Agency”).

AND WHEREAS it has been stipulated by you in the said contract that the Agency shall  
furnish you with a bank guarantee by a scheduled commercial bank recognised by you  
for the sum specified therein as security for compliance with its obligations in  
accordance with the contract;

AND WHEREAS we have agreed to give the Agency such a bank guarantee;

NOW THEREFORE we hereby affirm that we are guarantors and responsible to you, on  
behalf of the Agency, up to a total of. \_\_\_\_\_ (Amount of the  
guarantee in words and figures), and we undertake to pay you, upon your first written  
demand declaring the Agency to be in default under the contract and without cavil or  
argument, any sum or sums within the limits of (amount of guarantee) as aforesaid,  
without your needing to prove or to show grounds or reasons for your demand or the  
sum specified therein.

We hereby waive the necessity of your demanding the said debt from the Agency before  
presenting us with the demand.

We further agree that no change or addition to or other modification of the terms of the  
contract to be performed there under or of any of the contract documents which may  
be made between you and the Agency shall in any way release us from any liability  
under this guarantee and we hereby waive notice of any such change, addition or  
modification.

This guarantee shall be valid up to 15 (Fifteen) months from the date of issue (indicate  
date) ..... valid up to .....

.....  
(Signature with date of the authorised officer of the Bank)

.....  
Name and designation of the officer

.....  
Seal, name & address of the Bank and address of the Branch