

Notice Inviting Tender for

"Surgical Instruments for OT"

At

All India Institute of Medical Sciences, Raipur

No.	DME Stage	Date & Time
1.	NIT No.	ADMIN/Tender/Surgical Instruments for OT/1/2014
2.	NIT issue date	08-09-2014
3.	Pre bid Meeting	25-09-2014 at 03:00 PM, Venue: Committee Hall, 1 st Floor, Medical College Building, AIIMS, Raipur
4.	Last Date of submission	08-10-2014 at 03:00 PM
5.	Demonstration of items	One week intimation will be given prior to demonstration



All India Institute of Medical Sciences, Raipur

Tatibandh, Raipur – 492099, Chhattisgarh

Tele: 0771- 2573777, email: admin@aiimsraipur.edu.in

Website: www.aiimsraipur.edu.in, www.tenders.gov.in

Chapter I- Instruction to bidders

Notice Inviting Tender

“Surgical Instruments”

All India Institute of Medical Sciences, Raipur, Chhattisgarh, an apex healthcare institute being established by Parliament of India under aegis of Ministry of Health & Family Welfare, Government of India, invites sealed Tenders for supply & installation of the following item(s) at the institute. You are requested to quote your best offer along with the complete detail of specifications, terms & conditions.

Sr. No.	Surgical Instruments	Quantity Required	EMD in INR
1.	Schedule-I	Actual as mentioned in the Specifications	40,000/-
2.	Schedule-II	Actual as mentioned in the Specifications	35,000/-
3.	Schedule-III	Actual as mentioned in the Specifications	42,000/-
4.	Schedule-IV	Actual as mentioned in the Specifications	25,000/-
5.	Schedule-V	Actual as mentioned in the Specifications	30,000/-
6.	Schedule-VI	Actual as mentioned in the Specifications	15,000/-
7.	Schedule-VII	Actual as mentioned in the Specifications	30,000/-
8.	Schedule-VIII	Actual as mentioned in the Specifications	11,000/-
9.	Schedule-IX	Actual as mentioned in the Specifications	5,000/-
10.	Schedule-X	Actual as mentioned in the Specifications	5,500/-
11.	Schedule-XI	Actual as mentioned in the Specifications	5,000/-
12.	Schedule-XII	Actual as mentioned in the Specifications	23,000/-

- Interested parties may send their tender in sealed cover addressed to the Administrative Officer, All India Institute of Medical Sciences, Tatibandh, Raipur superscripted with tender number and complete in all respects latest by 24-09-2014 up to 3:00 pm. The Quotations will be opened on the same day at 03.30 PM in the Committee Hall, Medical College Building, All India Institute of Medical Sciences, Raipur. The tenders received after the scheduled date and time will be rejected out rightly.
- The tender is in **two- bid** system i.e. Technical Bid & Financial Bid .The technical bid will be opened on the designated date by the Purchase Committee. The financial bid containing the rate of various item(s) will be opened on a suitable date, to be intimated later by the Purchase Committee in respect of those who qualify the terms and conditions of the technical bid.

3. The bidder should seal the technical bid and the financial bid in separate covers super scribed "Technical bid for Tender for Surgical Instruments" and "Financial Bid for Tender for Surgical Instruments". Both Sealed Envelopes should be kept in a main/ bigger envelope super scribed as "Tender for Surgical Instruments". The 'Technical Bid' will be analyzed and 'Financial Bid' of only those firms who are found eligible in 'Technical Bid' will be opened in due course and the eligible firms would be intimated there of accordingly.

Schedule of Tender

Issue Date	:	08-09-2014
Last date and time of receipt of tender	:	08-10-2014 at 03:00 PM
Amount of Earnest Money Deposit (EMD)	:	40,000/- (Forty Thousand) for Schedule - I
		35,000/- (Thirty Five Thousand) for Schedule - II
		42,000/- (Forty Two Thousand) for Schedule - III
		25,000/- (Twenty Five Thousand) for Schedule - IV
		30,000/- (Thirty Thousand) for Schedule - V
		15,000/- (Fifteen Thousand) for Schedule - VI
		30,000/- (Thirty Thousand) for Schedule - VII
		11,000/- (Eleven Thousand) for Schedule - VIII
		5,000/- (Five Thousand) for Schedule - IX
		5,500/- (Five Thousand Five Hundred) for Schedule - X
		5,000/- (Five Thousand) for Schedule - XI
		23,000/- (Twenty Three Thousand) for Schedule - XII
Tender Cost	:	₹ 5000/- (Rupees Five Thousand Only)
Date & time of opening of tender	:	24-09-2014 at 03:30 PM
Venue	:	Administrative Officer, AIIMS, Raipur-492099

4. Tender document may be downloaded from this Institute's official website <http://www.aiimsraipur.edu.in> or www.tenders.gov.in and the tenderer shall deposit a separate Bank Draft/ Pay Order/ Banker's cheque in favour of "All India Institute of Medical Sciences, Raipur" worth **₹ 5000/-** along with tender Document (Technical Bid). The tenders submitted without tender cost or without EMD shall be liable to be rejected summarily. The cost of the bid document is non-refundable.

**Administrative Officer
AIIMS, Raipur**

Chapter-II- Conditions of Contract **General Terms and Conditions**

Subject: - Notice Inviting Tender for Surgical Instruments for All India Institute of Medical Sciences, Raipur

1. Earnest Money:

Earnest money by means of a Bank Demand Draft / Pay Order of

- ₹ 40,000/- (Forty Thousand) for Schedule – I
- ₹ 35,000/- (Thirty Five Thousand) for Schedule – II
- ₹ 42,000/- (Forty Two Thousand) for Schedule – III
- ₹ 25,000/- (Twenty Five Thousand) for Schedule – IV
- ₹ 30,000/- (Thirty Thousand) for Schedule – V
- ₹ 15,000/- (Fifteen Thousand) for Schedule – VI
- ₹ 30,000/- (Thirty Thousand) for Schedule – VII
- ₹ 11,000/- (Eleven Thousand) for Schedule – VIII
- ₹ 5,000/- (Five Thousand) for Schedule – IX
- ₹ 5,500/- (Five Thousand Five Hundred) for Schedule – X
- ₹ 5,000/- (Five Thousand) for Schedule – XI
- ₹ 23,000/- (Twenty Three Thousand) for Schedule - XII

Should be enclosed with the quotation (Technical Bid). It is also clarified that the quotations received without earnest money will be summarily rejected. The pay Order/DD/BG/FD may be prepared in the name of "**All India Institute of Medical Sciences, Raipur**".

- a) No request for transfer of any previous deposit of earnest money or security deposit or payment of any pending bill held by the ministry in respect of any previous work will be entertained.
- b) Tenderer shall not be permitted to withdraw his offer or modify the terms and conditions thereof. In case the tenderer fail to observe and comply with stipulations made herein or backs out after quoting the rates, the aforesaid amount of earnest money will be forfeited.
- c) Tenders without Earnest Money or Tender cost will be summarily rejected.
- d) No claim shall lie against the AIIMS in respect of erosion in the value or interest on the amount of EMD.

2. Preparation and Submission of Tender:

- The tender should be submitted in two parts i.e. Technical Bid and Financial Bid. The Technical Bid and the Financial Bid should be sealed by the bidder in two separate covers "**Technical Bid for Tender for Surgical Instruments**" and "**Financial Bid for Tender for**

Surgical Instruments". Both Sealed Envelopes should be kept in a main/ bigger envelope super scribed as **"Tender for Surgical Instruments"**

- Tender shall be rejected if the copy of sales tax registration certificate (now called as VAT) is not furnished. Firm shall furnish a certificate on their firm's letterhead stating that up to date returns have been filed and there are no dues with the concerned department. Firm will also submit the copies of such returns (latest) submitted to the department of trade & taxes.
- Hand written quotations shall be accepted at bidder's risk. In case of any discrepancy in the figures, the rate mentioned in words will only be considered.
- All the equipment quoted should be supplied along with the original catalogue with detailed data sheet.

3. Signing of Tender:

All the duly filled/completed pages of the tender should be given serial /page number on each page and signed. The individual signing the tender or other documents connected with contract must specify whether he sign as:

- a) A sole proprietor of the concern or constituted attorney of such sole proprietor;
- b) A partner of the firm, if it is a partnership firm in which case he must have authority to execute the contracts on behalf of the firm and to refer to arbitration disputes concerning the business of the partnership either by virtue of the partnership agreement or by a power of attorney duly executed by the partners of the firm.
- c) Director or a principal officer duly authorized by the Board of Directors of the Company, if it is a company.

N.B.

- i. In case of partnership firms, a copy of the partnership agreement, or general power of attorney duly attested by a Notary Public, should be furnished on stamped paper duly sworn or affirmed by all the partners admitting execution of the partnership agreement or the general power of attorney. The attested copy of the certificate of registration of firm should also be enclosed along with the tender.
- ii. In the case of partnerships firm, where no authority to refer disputes concerning the business of partnership firm has been conferred on any partner, the tender and all other related document must be signed by all partners of the firm.
- iii. A person signing the tender form or any document forming part of the tender on behalf of another person should have an authority to bind such other person and if, on enquiry it appears that the person so signing had no authority to do so, AIIMS, Raipur may without prejudice, cancel the contract and hold the signatory liable for all costs, consequences and damages under the civil and criminal remedies available.

- iv. The tenderer should sign, put serial page no. and affix his firm's stamp at each page of the tender and all its annexure as the acceptance of the offer made by tenderer will be deemed as a contract and no separate formal contract will be drawn. NO PAGE SHOULD BE REMOVED/ DETACHED FROM THIS NOTICE INVITING TENDER.

4. Opening of Tender

The tenderer is at liberty to present either him or authorize not more than one representative to be present at the opening of the tender. The representative present at the opening of the tender on behalf of the tenderer should bring with him a letter of authority from the tenderer and proof of identification

5. Validity of the bids:

The bids shall be valid for a period of 180 days from the date of opening of the tender. This has to be so specified by the tenderer in the commercial bid which may be extended if required.

6. Right of acceptance:

AllIMS, Raipur reserve the right to accept or reject any or all tenders /quotations without assigning any reason there of and also does not bind itself to accept the lowest quotation or any tender. AllIMS, Raipur also reserves the rights to accept all the equipment/instruments in the given tender or only part of it in any given schedule without assigning any reason. Any failure on the part of the contractor to observe the prescribed procedure and any attempt to canvass for the work will prejudice the contractor's quotation or any tender.

7. Communication of Acceptance / Right of Acceptance:

AllIMS, Raipur, reserves all right to reject any tender including of those tenderers who fail to comply with the instructions without assigning any reason whatsoever and does not bind itself to accept the lowest or any specific tender. The decision of this Institute in this regard will be final and binding. Any failure on the part of the contractor to observe the prescribed procedure and any attempt to canvass the work prejudice the contractor's quotation.

8. Performance Security:

The successful tenderer will be required to furnish a Performance Security Deposit of 10% of tender amount in the form of Demand Draft, Fixed Deposit Receipt or Bank Guarantee from any Nationalized Bank duly pledged in the name of the "All India Institute of Medical Sciences, Raipur". The security deposit can be forfeited by order of this Institute in the event of any breach or negligence or non-observance of any condition of contract or for unsatisfactory performance or non-observance of any condition of the contract.

Performance Security shall be submitted in the form of Demand Draft, Bank Guarantee or Fixed Deposit Receipt issued by any Scheduled/Nationalized Bank. Performance Security will be discharged 60 days after completion of contractual obligations (including Warranty Obligation) under the contract.

9. Demonstration of items :

Demonstration of items is must for every vendor for every item participated in the tender. Failure to demonstrate will make that particular vendor ineligible for the further tender process. Demonstration will be at the cost of vendor.

Demonstration date will be intimated to the respective vendors one week prior.

10. Delivery & Installation:

The successful bidders should strictly adhere to the following delivery schedule supply, installation & commissioning should be effected within 4 to 6 weeks from the date of supply order and this clause should be strictly adhere to failing which administrative action as deemed fit under rules will be taken against the defaulter like Liquidity Damage @ 0.5% per week shall be imposed.

11. Inspecting, Testing and Quality control

- i. The purchaser or its nominal representative will inspect and test the ordered goods and the related services to confirm their conformity to the contract specification and other quality control details incorporated.
- ii. The Purchaser reserves the right for stage inspection during manufacturing process, pre-dispatch inspection or post-delivery inspection. The Purchaser as deemed fit shall resort to all these inspection or may waive off any of the inspection.
- iii. Stage Inspection: The Supplier shall offer semi-finished product without paint for stage inspection supported with invoice & test report of major raw material as per relevant specification standards.
- iv. Before resorting to Bulk Manufacture, the supplier shall offer/send the prototype/actual-finished sample for approval by the Inspector. The approval of Samples shall be in respect of workmanship and finishing and shall be without prejudice to the rights of purchaser/user to get random testing of items during pre-dispatch inspection or form the actual lot offered. In the event of the failure of the supplier to deliver the sample by the date specified in the contact or any other date agreed by the purchaser or in the event of rejection of the sample second time, the purchaser shall be entitled to cancel the contract and purchase the stores at the risk and cost of the supplier.
- v. The Inspector shall have full and free access at any time during the execution of the contract to the supplier's work for satisfying himself that the goods are being manufactured in accordance with the specification mentioned in the Contract, and he may require the Supplier to make arrangements of inspection of the goods or any part thereof or any material at his premises or at any other place specified by the Inspector and if the Supplier has been permitted to employ the services of a sub-inspection of the goods after they have

been inspected by the Inspector for the purpose aforesaid. The decision of the purchaser/ inspection authority in this regard shall be final and binding on the Supplier. All terms and condition of the contract as they apply to the inspection shall also apply to the re- inspection.

- vi. The Supplier shall provide, without any extra charge, all material, tools, labour and assistance of every kind, which the Inspector may demand of him for any test, and examination, which he shall require to be made on the Supplier's premises and the Supplier shall bear and pay all costs attendant thereon. If the Supplier fails to comply with condition aforesaid, the Inspector shall, in his sole judgment, be entitled to remove for test and examination all or any of the goods manufactured by the Supplier to any premises other than his (Supplier's) and in all such cases the Supplier's shall bear the cost of transport/and carrying out such tests elsewhere. A certificate in writing of the Inspector, that the Supplier has failed to provide the facilities and the means for test and examination, shall be final.
- vii. The Supplier shall also provide and deliver for test, free of charge, at such place other than his premises as the Inspector may specify such material or goods as he may require for tests for which Supplier does not have the facilities or special/independent tests.
- viii. The Inspector shall have the right to put all the goods or materials forming part of the same or any part thereof to such tests as he may think fit and proper. The Supplier shall not be entitled to object on any ground whatsoever to the method of testing adopted by the Inspector.
- ix. Goods accepted by the purchase/AIIMS, Raipur and/or its inspector at initial inspection and in final inspection in terms of the contract should in no way dilute purchasers/AIIMS, Raipur's right to reject the same later.
- x. The Purchaser's Inspector reserves the right to may draw samples through random sampling method after receiving the finished goods at destination. All the supplies shall be accompanied with the Manufacturer's certificate that the material conforms to the specifications.

Further to above if on the goods being rejected by the Inspector or AIIMS, Raipur at the destination, the Supplier fails to make satisfactory supply within the stipulated period of delivery the Purchaser shall be at liberty to:-

- a. Require the Supplier to replace the rejected goods forthwith but in any event not later than a period of 30 days from the date of rejection and the Supplier shall bear all cost of such replacement, including freight, if any, on such replacing and replaced goods but without being entitled to any extra payment on that or any other account.
- b. Purchase or authorize the purchase of quantity of the goods rejected or goods of a similar description when goods exactly complying with particulars are not in the opinion of the Purchase, which shall be final, readily available without notice to the supplier at his risk and

cost and without affecting the Supplier's liability as regards the supply of any further installment due under the contract, or

- c. Cancel the contract and purchase or authorized the purchase of the goods or goods of a similar description (when goods complying with particulars are not in the opening of the Purchase, which shall be final, readily available) at the risk and cost of the Supplier.
- d. The Inspector shall have the power:-
 - Before any goods or part thereof are submitted for inspection to certify that they cannot be in accordance with the contract owing to the adoption of any unsatisfactory method of manufacture.
 - To reject any goods submitted as not being accordance with particulars.
 - To reject the whole of the installment tendered for inspection, if after inspection of such portion thereof as he may in his discretion thinks fit, he is satisfied that the same is unsatisfactory.
 - To demand all cost incurred in the inspection and/or test. Cost of test shall be assessed at the rate charged by the Laboratory to private persons for similar work however if goods are accepted all cost incurred shall be borne by the Purchaser.

Inspector's decision as regards the rejection shall be final and binding on the Supplier.

Service

The supplier will ensure regular maintenance service by the appropriate engineer having the technical know-how of the equipment. The supplier shall also ensure the presence of resident engineer in the geographical location of this city of Raipur so that he attends the call without loss of time.

12. Downtime penalty Clause

- During the Guarantee/warranty period, desired uptime of 95% of 365 days (24 hrs) if downtime more than 5% the institute shall be entitled to impose penalty equal to amount of 0.05% of the total cost of the equipment per day for the first seven days will be payable by the vendor which will doubled on subsequent weeks along with extension of warranty period by the excess down time period.
- In no case instrument should remain in non-working condition for more than **7days**, beyond which a penalty of **2%** of cost will be charged per day.

13. Liquidated Damages

If the supplier fails to deliver any or all of the goods or fails to perform the service within the time frame(s) incorporated in the tender, the Purchaser shall, without prejudice to other right and remedies available to the Purchaser under the tender, deduct from the quoted price, as liquidated damages, a sum equivalent to 0.5% per week of delay or part thereof on delayed supply of the quoted price. Once maximum 10% of value of delayed supply is reached, Purchaser may consider termination of the tender.

14. FORCE MAJEURE:

If, at any time during the subsistence of this contract, the performance in whole or in part by either party of any obligation under this contract is prevented or delayed by reasons of any war or hostility, act of public enemy, civil commotion, sabotage, fire, floods, explosion, epidemics, quarantine restriction, strikers lockout or act of God (hereinafter referred to as events) provided notice of happening of any such eventuality is given by party to other within 21 days from the date of occurrence thereof, neither party shall be entitled to terminate this contract nor shall either party have any claim for damages against other in respect of such non-performance or delay in performance, and deliveries have been so resumed or not shall be final and conclusive.

Further, that if the performance in whole or in part of any obligation under this contract is prevented or delayed by reason of any such event for a period exceeding 60 days, AIIMS, Raipur party may, at least option to terminate the contract.

15. Insolvency etc.:

In the event of the firm being adjudged insolvent or having a receiver appointed for it by a court or any other order under the Insolvency Act made against them or in the case of a company the passing any resolution or making of any order for winding up, whether voluntary or otherwise, or in the event of the firm failing to comply with any of the conditions herein specified AIIMS, Raipur shall have the power to terminate the contract without any prior notice.

16. Breach of Terms and Conditions:

In case of breach of any terms and conditions as mentioned above, the Competent Authority, will have the right to cancel the work order/ job without assigning any reason thereof and nothing will be payable by AIIMS, Raipur. In that event the security deposit shall also stands forfeited.

Subletting of Work:

The firm shall not assign or sublet the work/job or any part of it to any other person or party without having first obtained permission in writing of AIIMS, Raipur, which will be at liberty to refuse if thinks fit. The tender is not transferable. One tenderer shall submit only one tender.

17. Right to call upon information regarding status of work:

The AIIMS, Raipur will have the right to call upon information regarding status of work/ job at any point of time.

18. Terms of payment:

1. 70% of the purchase order value will be released after the successful supply & remaining 30% of the amount shall be released after the successful completion of the installment and commissioning of equipment & accessories and demonstration of the performance to the satisfaction of the concerned department.
2. No payment shall be made for rejected Stores. Rejected items must be removed by the supplier within two weeks of the date of rejection at their own cost & replace immediately. In case these are not removed these will be auctioned at the risk and responsibility of the suppliers without notice.

19. Arbitration

If any difference arises concerning this agreement, its interpretation on payment to be made thereunder, the same shall be settled out by mutual consultation and negotiation. If attempts for conciliation do not yield any result within a period of 30 days, either of the parties may make a request to the other party for submission of the dispute for decision by an Arbitral Tribunal containing Sole Arbitrator to be appointed by the Secretary, Department of Legal Affairs. Such requests shall be accompanied with a panel of names of three persons to act as the sole arbitrator. In case of such arbitrator refusing, unwilling or becoming incapable to act or his mandate having been terminated under law, another arbitrator shall be appointed in the same manner from among the panel of three persons to be submitted by the claimant. The provision of Arbitration and Conciliation Act, 1990 and the rule framed there under and in force shall be applicable to such proceedings.

20. Legal Jurisdiction:

The agreement shall be deemed to have been concluded in Raipur, Chhattisgarh and all obligations hereunder shall be deemed to be located at Raipur, Chhattisgarh and Court within Raipur, Chhattisgarh will have Jurisdiction to the exclusion of other courts.

**Administrative Officer
AIIMS, Raipur**

Chapter III - Specifications and allied Technical Details

Parameters and Technical Specifications for Executing the Work:

1. The participant manufacture/companies having own manufacturing units or their authorized dealer can only participate. Proof of manufacturing is to be attached. Client may also visit and inspect the manufacture set up as deemed fit.
2. The firm should be registered and should have the turnover of atleast 50% of contract value of business in India the last three consecutive financial years.
3. The firm has to submit a proof of turnover as mentioned above supported by attested by C.A. documentary materials.
4. Tenderer must provide evidence of having supplied to at least 2 reputed government / reputed private organizations in India including at least one government institution.
5. The demonstration of the equipment forms an essential part of the tender. The bidder has to arrange for the demonstration of the equipment with no financial assistance from AIIMS Raipur.
6. The tenderer can quote for either/all of the schedules mentioned in the bid. If the tenderer is quoting all the Schedules it has to include separate financial bid for each schedule in a separate envelope labeled with the respective schedule on the envelope. **Price of the individual instrument/equipment in each schedule should be mentioned in the financial Bid of the quoted schedule, if not the bid for that schedule will be out rightly rejected.**
7. **AIIMS, Raipur also reserves the rights to accept all the equipment/instruments in the given tender or only part of it in any given schedule without assigning any reason.**
8. The delivery of the items will have to be made at AIIMS, Raipur. No transportation and cartridge charges will be provided for the same.
9. The rate quoted should be firm and final and written in ink or typed against each item and should in no case be overwritten.

I / We hereby accept the terms and Conditions given in the tender

(Signature & Stamp of the bidder)

Note- Please sign each page of document including terms & conditions & tender

Chapter - IV Contract Form

TENDER FORM - 1 - TECHNICAL INFORMATION AND UNDERTAKING

(Tenderer may use separate sheet wherever required)

(In separate sealed Cover-I super scribed as "Technical Bid")

S. N.	Description	Document Required	Document attached (Yes/No)	If yes, provide Reference page number in techno-commercial bid
1.	Name & Address of the tenderer with phone number, email, name and telephone / mobile	Mention in Letter Head		
2.	Specify your firm/company is a manufactures / authorised dealer / distributor / Agency	Mention in Letter Head		
3.	Name, Address & designation of the authorized person (Sole proprietor / partner / Director)	Mention in Letter Head		
A	Original Equipment Manufacturers (OEM) Prequalification:			
4.	(a) Please provide the name, address, and the other details of the OEM. If the OEM is originally incorporated in other country, please furnish such details for India also. (b) Please provide full details of factory /manufacturing units for each item for which the bid is invited. Please provide full details of factory /manufacturing units for each item for which the bid is invited.			
5.	OEM must be present in India for at least 5 Years with business history	Company incorporation certificate		
6.	OEM must have 5+ years of experience supplying and servicing products	Complete installation reports which are older than 2 years		
B	About the tender Offer			
7.	Tenderer must provide evidence of having supplied government hospital / reputed private hospital organizations in India similar nature of items of atleast 1/3 value of contract amount in the last three years.	<ul style="list-style-type: none"> • Copy of the all the Supply orders. • Satisfaction certificates (along with contact details) from atleast two institutions. 		
C	Tenderer's prequalification			
8.	The average annual turnover of the bidder in the last three financial years should not be less than 50% of the contract value.	Copies of authenticated balance sheet for the past three financial years		

Tender Enquiry No. ADMIN/Tender/Surgical_Instruments for OT/1/2014

S. N.	Description	Document Required	Document attached (Yes/No)	If yes, provide Reference page number in techno-commercial bid
9.	Tenderers, if not OEM, must submit OEM's authorization certificate that the tenderer is authorized for selling, and maintaining the equipment quoted for.	OEM's authorization letter		
10.	Tenderers should submit letter from OEM mentioning that OEM shall be fully accountable for the performance of all components of the instruments tendered	Undertaking from OEM		
11.	Tenderers must submit letter from OEM mentioning to agree to provide all post-sale installation and maintenance support	Undertaking from OEM		
12.	A partner of the firm, if it is a partnership firm in which case he must have authority to execute the contracts on behalf of the firm and to refer to arbitration disputes concerning the business of the partnership either by virtue of the partnership agreement or by a power of attorney duly executed by the partners of the firm.	Undertaking authorization letter		
13.	Whether each page of NIT and its annexure have been signed and stamped			
14.	Whether original catalogue of the equipment/instruments quoted with detailed data sheet enclosed.			
D	Other Relevant Information required			
15.	Permanent Account Number	Copy of the PAN Card		
16.	Please attach copy of last three years of Income Tax Return			
17.	VAT/Service Tax Registration Certificate	Please attach certificate copy		
18.	Please submit a notarised affidavit on Indian Non judicial stamp paper of Rs. 10/- that no case is pending with the police against the Proprietor/firm or the Company (Agency). Indicate any convictions in the past against the Company/firm/partner. Please also declare that proprietor/firm has never been black listed by any organization.			
19.	Have you previously supplied these items to any government/ reputed private organization? If yes, attach the relevant poof. Please provide a notarised affidavit on Indian Non Judicial stamp paper of Rs. 10/- that you have not quoted the price higher than previously supplied to any government			

S. N.	Description	Document Required	Document attached (Yes/No)	If yes, provide Reference page number in techno-commercial bid
	Institute/Organisation/reputed Private Organisation or DGS&D rate in recent past. If you don't fulfil these criteria, your tender will be out rightly rejected.			
20.	Copy of the European CE certificate or US FDA certificate must be enclosed.	Please attach certificate copy		
21.	Certificate of medical grade stainless steel (SS 304/316) must be enclosed.	Please attach certificate copy		
22.	Any other information important in the opinion of the tenderer			
E	Tender Related			
	Details of the Earnest Money Deposit (EMD)			
	₹ 40,000/-	FDR/DD/BG No: Date: Payable at		
	₹ 35,000/-	FDR/DD/BG No: Date: Payable at		
	₹ 42,000/-	FDR/DD/BG No: Date: Payable at		
	₹ 25,000/-	FDR/DD/BG No: Date: Payable at		
	₹ 30,000/-	FDR/DD/BG No: Date: Payable at		
	₹ 15,000/-	FDR/DD/BG No: Date: Payable at		
	₹ 30,000/-	FDR/DD/BG No: Date: Payable at		
	₹ 11,000/-	FDR/DD/BG No: Date: Payable at		
	₹ 5,000/-	FDR/DD/BG No: Date: Payable at		
	₹ 5,500/-	FDR/DD/BG No: Date: Payable at		

S. N.	Description	Document Required	Document attached (Yes/No)	If yes, provide Reference page number in techno-commercial bid
	₹ 5,000/-	FDR/DD/BG No: Date: Payable at		
	₹ 23,000/-	FDR/DD/BG No: Date: Payable at		
23.	Details of the cost of the Tender documents worth ₹ 5,000/-(Rupees Five Thousand Only)	FDR/DD/BG No: Date: Payable at		

Note:

- i. Page number/serial number may be given to each and every page of Tender Documents and photocopies of the attested documents attached. Mention Page number, wherever the copy (ies) of the document(s) is kept.
- ii. In case of non-fulfillment of any of the above information/ document(s), the Tender will be summarily rejected without giving any notice.

(Dated Signature of the Tenderer with stamp of firm)

Declaration by the Tenderer:

- 1) That I/we have carefully studied all the terms & conditions of NIT and shall abide by it.
- 2) That I/We shall supply the items of requisite quality.
- 3) That I/We undertake that the information given in this tender are true and correct in all respect and I/We hold the responsibility for the same.

Place:.....

Date:.....

(Signature of Tenderer with seal)

Name:

Address:

“Surgical Instruments”

AIIMS, Raipur

FINANCIAL BID FOR SCHEDULE- I TO XII

(In sealed Cover-II super scribed “Financial Bid”)

Sr. No.	Item Description	Qty of units	Unit Price in INR	Custom duty in INR (if applicable)	Taxes (if applicable) VAT / Sales Tax/etc in INR	Total Unit Price (including all taxes)	Total price (Total Unit price x Quantity)
1	2	3	4	5	6	(4+5+6=7)	(3x7=8)
	Annexure wise Item list attached						
Sub Total							
Warrantee One Year							
Grand Total*							

The grand total * will be the deciding factor for L1 provided all the other conditions mentioned in the tender document (GCC, SCC and the technical conditions) are fulfilled.

DATE:

SIGNATURE WITH NAME AND SEAL

Special terms and conditions:

1. Price has to be quoted in Indian rupees.
2. Any vendor can participate in any number of schedules they want but it is compulsory to quote all items in individual schedule. **In case any vendor has not quoted for one or more item from each schedule the vendor will be disqualified for that schedule.**
3. Separate EMD has to be submitted for each schedule. Vendor has to put unit price for the item as well as total price for that particular schedule for the number of items asked with particular quantity and schedule price. L1 will be decided based on the schedule L1 (unit price x quantity x No of items).
4. Vendor participating in technical bid does not mean that it will be eligible for the financial bid because only those vendors qualifying technical bid will be considered for the financial bid.

Warranty & Service:

Warranty

The equipment price should be quoted along with full comprehensive warranty of One year with proper maintenance service mentioned in this document.

Service

The supplier will ensure regular maintenance service by the appropriate engineer having the technical know-how of the equipment. The supplier shall also ensure the presence of resident engineer in the geographical location of this city of Raipur so that he attends the call without loss of time.

Declaration by the Bidder:

1. This is to certify that I/We before signing this tender have read and fully understood all the terms and conditions contained in Tender document regarding terms & condition of the contract, rules regarding purchase of Maxillofacial Surgery Instruments . I/we agree to abide them.
2. No other charges would be payable by Client and there would be no increase in rates during the Contract period.

Place:.....

(Signature of Bidder with seal)

Date:.....

Name :

Seal :

Address :

Annexure-I**General Surgical Instruments****Specifications**

1. The instruments quoted should be of high quality and standard.
2. The Instruments should be European CE and US FDA certification.
3. Copy of the European CE certificate and US FDA certificate must be enclosed.
4. The instruments should be medical grade stainless steel (SS 304/316), rust free and have antiglare property.
5. After clearance from specification committee, demonstration of each item is must at the cost of bidder.
6. One year's warranty applicable for all the instruments in all schedules.

Schedule-I

Sr. No.	Specifications Required for the Instruments to be purchased	Quantity Required	Compliance by the bidder Yes/No	If, Yes please mention page no.
1.	Towel clip Doyens/Schadel type small size(3-4")	75		
2.	Towel clips Mayo/Backhaus type, 5-6 inches	75		
3.	Straight artery forceps(Spencer Wells type) size 10 inch	75		
4.	Straight artery forceps(Spencer Wells type) size 08 inch	60		
5.	Straight artery forceps(Spencer Wells type) size 06 inch	120		
6.	Curved artery forceps(Spencer Wells type) size 10 inch	60		
7.	Curved artery forceps (Spencer Wells type)size 8 inch	60		
8.	Curved artery forceps(Spencer Wells type) size 6 inch	120		
9.	Curved artery forceps size 10cms (Micro-Mosquito)	60		

Sr. No.	Specifications Required for the Instruments to be purchased	Quantity Required	Compliance by the bidder Yes/No	If, Yes please mention page no.
10.	Curved artery forceps Roberts Type 8-10 inches	25		
11.	Straight artery forceps Roberts Type 8-10 inches	25		
12.	Artery Forceps (Crile type) , straight – 5- 6”	25		
13.	Artery Forceps (CrileType) curved- 5- 6”	25		
14.	Pean (Rochester) Forceps straight 12 inches	10		
15.	Pean (Rochester) Forceps s Curved 12 inches	10		
16.	Pean (Rochester) Forceps straight 8-10”	10		
17.	Right angle artery forceps (Lahey type) Blunt tipped 8-10 inch	10		
18.	Right angle artery forceps (Lahey type) Blunt tipped 6-8 inch	10		
19.	Mixer forceps 6”	10		
20.	Mixer forceps 8”	10		
21.	Baby Mixer Forceps 5-6”	06		
22.	Baby Adsons forceps 5-6”	06		

Schedule-II

Sr. No.	Specifications Required for the Instruments to be purchased	Quantity Required	Compliance by the bidder Yes/No	If, Yes please mention page no.
1.	Toothed dissecting forceps (Standard) 10 inch	60		
2.	Toothed dissecting forceps (Adson type) 6 inch	30		
3.	Toothed dissecting forceps (Bonneys type) 6 inch	30		
4.	Toothed dissecting forceps (Gilleis type) 6 inch	30		

Sr. No.	Specifications Required for the Instruments to be purchased	Quantity Required	Compliance by the bidder Yes/No	If, Yes please mention page no.
5.	Toothed dissecting forceps (Adson type) 4-5 inch	20		
6.	Toothed dissecting forceps (Bonneys type) 4-5 inch	20		
7.	Toothed dissecting forceps (Gilleis type) 4-5 inch	20		
8.	Non -Toothed dissecting forceps(standard) 10 - 12inch	20		
9.	Non tooth dissecting forceps (Gerald type), 9- 10 inches straight	20		
10.	Non -Toothed dissecting forceps (Macindoe) type 6 inch	30		
11.	Non -Toothed dissecting forceps(Adson type) 6 inch	40		
12.	Non -Toothed dissecting forceps (standard) 6 inch	40		
13.	Debakey forceps 20 cm with tip width of 1.5mm	10		
14.	Debakey forceps 30 cm with tip width of 1.5mm	10		
15.	Debakey forceps 30 cm with tip width of 2 mm	10		
16.	Debakey forceps 20 cm with tip width of 2 mm	10		
17.	Iris non tooth forceps (Curved) 4 inches	06		
18.	Iris non tooth forceps (Straight) 4 inches	06		
19.	Iris non tooth forceps (Straight) 4 inches	06		
20.	Bayonet forceps	10		

Schedule-III

Sr. No.	Specifications Required for the Instruments to be purchased	Quantity Required	Compliance by the bidder Yes/No	If, Yes please mention page no.
1.	Lister Bandage Scissors- 5- 6 inches	20		
2.	Lister bandage cutting scissor 8 inches	25		
3.	Spencer Stitch scissors- 4- 5 inches size	30		
4.	Potts scissors 45 ⁰ , 7-8 inches (Tungsten carbide)	02		
5.	Potts scissors 60 ⁰ , 7-8 inches (Tungsten carbide)	02		
6.	Micro metzenbaum straight ,4-5 inches(Tungsten carbide)	10		
7.	Metzenbaum Scissors straight, 6-7 inches(Tungsten carbide)	10		
8.	Metzenbaum scissors curved (Tungsten carbide)- 5-6 inches	10		
9.	Metzenbaum scissors curved(Tungsten carbide)7- 8	10		
10.	Metzenbaum scissors curved(Tungsten carbide)7- 8	10		
11.	Iris scissors curved fine(Tungsten carbide)- 4- 5 inches	06		
12.	Iris scissors straight fine(Tungsten carbide)- 4- 5 inches	06		
13.	Iris scissors curved standard- 4-5 inches	06		
14.	Iris scissors straight standard- 4-5 inches	06		
15.	Suture cutting scissors 6 inch	20		
16.	Mayo heavy straight cutting scissors 9 inch	10 dozen		
17.	Mayo heavy straight cutting scissors 6 inch	50		
18.	Mayo heavy curved cutting scissors (Tungsten carbide)- 9 inch	20		
19.	Raynold scissors 7-8 inch	10		
20.	Raynold scissors 5-6 inch	10		

Schedule-IV

Sr. No.	Specifications Required for the Instruments to be purchased	Quantity Required	Compliance by the bidder Yes/No	If, Yes please mention page no.
1.	Kochers straight forceps (fine tipped 5 - 6 inch)	25		
2.	Kochers curve forceps (fine tipped 5-6 inch)	25		
3.	Kochers straight forceps (fine tipped 7- 8 inch)	25		
4.	Kochers curve forceps (fine tipped 7-8 inch)	25		
5.	Kochers forceps (10-12 inch) straight	10		
6.	Kochers curve forceps (10-12 inch)	10		
7.	Babcock forceps 8 inch	50		
8.	Babcock forceps 6 inch	30		
9.	Babcock forceps 4 -5 inch	20		
10.	Allies forceps 6 inch (1/2 toothed)	10		
11.	Allies forceps 6 inch(3/4 toothed)	60		
12.	Allies forceps 4 inch(3/4 toothed)	20		
13.	Allies forceps 4 inch (1/2 toothed)	10		
14.	Allies forceps 8 inch(3/4 toothed)	30		
15.	Sponge holding forceps 9 inch	30		
16.	Sponge holding forceps 6 inch	15		
17.	Cheatles forceps , heavy type, box joint, 10 inches	30		
18.	Desjardin type Gall stone forceps Set consisting of 5 forceps with varying angle	1set		
19.	Scalpel handle (Bald Parker) no-4	30		
20.	Scalpel handle (Bald Parker) no-3	30		
21.	Scalpel handle (Bald Parker) no-7	30		

Schedule-V**Needle holders**

Sr. No.	Specifications Required for the Instruments to be purchased	Quantity Required	Compliance by the bidder Yes/No	If, Yes please mention page no.
1.	Mayo Straight Needle holder 15-16 cm (Tungsten carbide tip)	10		
2.	Mayo Straight Needle holder 18-20 cm (Tungsten carbide tip)	10		
3.	Mayo Straight Needle holder 18-20 cm	20		
4.	Mayo Straight Needle holder 23-24 cm (Tungsten carbide tip)	10		
5.	Mayo Straight Needle holder 23-24 cm	25		
6.	Mayo Straight Needle holder 28-30cm (Tungsten carbide tip)	10		
7.	Mayo Straight Needle holder 28-30cm	25		
8.	Angled fine tip needle holder 20-22 cm (Tungsten carbide tip)	05		
9.	Crile wood Straight Needle holder 20 cm	05		
10.	Crile wood Straight Needle holder 30 cm	10		
11.	De-Bakey Straight Needle holder 18-20 cm (Tungsten carbide tip)	10		
12.	Bozemann Straight Needle holder 22-24 cm (Tungsten carbide tip)	10		
13.	Mini Ryder Straight Needle holder 13-15 cm (Tungsten carbide tip)	06		
14.	Gillie Straight Needle holder 14-16 cm (Tungsten carbide tip)	10		
15.	Curved at body needle holder 30 cm	04		
16.	Micro Needle holder with catch Length 14cm Straight cm (Tungsten carbide tip)	02		
17.	Micro Needle holder with catch Length 17-18 cm Straight cm (Tungsten carbide tip)	02		
18.	Micro Needle holder Length with catch,14cm curved cm (Tungsten carbide tip)	02		
19.	Micro Needle holder Length with catch 17-18 cm curved cm (Tungsten carbide tip)	02		
20.	Castroviejo needle holder with catch 21-23 cm straight cm (Tungsten carbide tip)	02		

Schedule-VI**Retractors**

Sr. No.	Specifications Required for the Instruments to be purchased	Quantity Required	Compliance by the bidder Yes/No	If, Yes please mention page no.
1.	Deavers retractor 19mmX 18 cm	06		
2.	Deavers retractor 25mmX 30 cm	06		
3.	Deavers retractor 38mmX 30 cm	06		
4.	Deavers retractor 51mmX 30 cm	06		
5.	Deavers retractor with handle 76mmX 30 cm	06		
6.	Langenbacks Retractor ultra small	10		
7.	Langenbeck retractor small	10		
8.	Langenbeck retractor medium	15		
9.	Langenbeck retractor large	15		
10.	Morris Abdominal retractor 70x40 mm blade	10		
11.	Morris Abdominal retractor 70x65 mm blade	10		
12.	Zerney Retractor 28-30cms	15		
13.	Zerney Retractor 18-20cms	15		
14.	Retractors, Single sharp hook	6		
15.	Retractors, Single blunt hook	6		
16.	Retractors, Double blunt hook	06		
17.	Henderson/Mollison/ Adson – Anderson medium size self retaining retractor 6 inch	02		
18.	Balfour doyen medium size self retaining retractor adult size	1		
19.	Balfour doyen medium size self retaining retractor pediatric size(Baby Balfour)	1		
20.	Denis Brown self retaining retractor (Standard blade size)	1		
21.	Thyroid retractor (Joll's type) Self retaining 15-18 cms	1		
22.	Urinary bladder self retaining retractor Judd Masson	1		
23.	Thoracic Finochitto type self Retaining retractor (infant size)	1		
24.	Thoracic Finochitto type self Retaining	1		

Sr. No.	Specifications Required for the Instruments to be purchased	Quantity Required	Compliance by the bidder Yes/No	If, Yes please mention page no.
	retractor (Medium size)			
25.	Thoracic Finochitto type self Retaining retractor (Large size)	1		
26.	Hook skin retractors	10		
27.	Cat's paw retractor	20		
28.	Copper malleable retractor width 30 mm	06		
29.	Copper malleable retractor width 15 mm	06		
30.	Oral self retaining retractor	02		

Schedule-VII

Vascular Clamps

Sr. No.	Specifications Required for the Instruments to be purchased	Quantity Required	Compliance by the bidder Yes/No	If, Yes please mention page no.
1.	Satinsky clamp Titanium Straight, curved ,right angled length 8-9 inches	2		
2.	Satinsky clamp Titanium Straight, curved ,right angled length 9- 10 inches	2		
3.	Atraumatic vascular clamp straight 20-22 cms	2		
4.	Atraumatic vascular clamp right angled 18-20 cms	2		
5.	Bulldog Clamps (straight) 4 cm lengths extremely light weight, delicate, corrosion resistant, atraumatic, Different closing pressure for vein and arteries	4		
6.	Bulldog Clamps (straight) 6 cm lengths extremely light weight, delicate, corrosion resistant, atraumatic, Different closing pressure for vein and arteries	4		
7.	Bulldog Clamps (straight) 7 .5cm lengths extremely light weight, delicate, corrosion resistant, atraumatic, Different closing pressure for vein and arteries, Different closing pressure for vein and arteries	4		
8.	Bulldog Clamps (straight) 9 cm lengths extremely light weight, delicate, corrosion resistant, atraumatic, Different closing pressure for vein and arteries	4		
9.	Bulldog Clamps (Curved) 4 cm lengths extremely light weight, delicate, corrosion resistant, atraumatic, Different closing pressure for vein and arteries	4		

Sr. No.	Specifications Required for the Instruments to be purchased	Quantity Required	Compliance by the bidder Yes/No	If, Yes please mention page no.
10.	Bulldog Clamps (Curved) 6 cm lengths extremely light weight, delicate, corrosion resistant, atraumatic, Different closing pressure for vein and arteries	4		
11.	Bulldog Clamps (Curved) 7.5 cm lengths extremely light weight, delicate, corrosion resistant, atraumatic, Different closing pressure for vein and arteries	4		
12.	Bulldog Clamps (Curved) 9 cm lengths extremely light weight, delicate, corrosion resistant, atraumatic, Different closing pressure for vein and arteries	4		

Schedule-VIII

Gastrointestinal Clamps

Sr. No.	Specifications Required for the Instruments to be purchased	Quantity Required	Compliance by the bidder Yes/No	If, Yes please mention page no.
1.	Non crusting Twin Gastrojejunostomy Clamp (Lane) 30 cms straight	1sets		
2.	Non crusting Twin Gastrojejunostomy Clamp (Lane) 30 cms curve	1 sets		
3.	Payr stomach Crushing clamp 34- 36cm	1		
4.	Baby Payr stomach Crushing clamp 14- 16cm	1		
5.	Intestinal non crushing clamp straight (large size/Adult), 28-30 cms	06		
6.	Intestinal non crushing clamp straight (Pediatric/ medium size), 18-20 cms	02		
7.	Intestinal non crushing clamp straight (Small size/ Neonatal) 12-14cms	02		
8.	Intestinal non crushing clamp curved(large size/Adult) 28-30 cms	06		
9.	Intestinal non crushing clamp curved (Pediatric/ medium size) 18-20 cms	06		
10.	Intestinal non crushing clamp curved (Small size/ Neonatal) 12-14 cms	02		
11.	Bronchus clamp 23-25 cms	01		

Schedule-IX**Thoracotomy instruments**

Sr. No.	Specifications Required for the Instruments to be purchased	Quantity Required	Compliance by the bidder Yes/No	If, Yes please mention page no.
1.	Periosteum elevator Length 160-180 mm blade width 6- 8 mm	2		
2.	Bone nibbler Length 7 inches, 4 mm wide	2		
3.	Bone Cutter fine 7-8 inches, straight, double action(rib shear)	2		
4.	Rib raspatory set Adult size (right and left) 17 cms	3 each		
5.	Rib raspatory set pediatric size(right and left) 24 cms	1 each		
6.	Rib approximator Adult size 18-20 cms	2		
7.	Rib approximator pediatric size 15-16 cm	1		
8.	Duvals lung grasping forceps	2		
9.	Allison lung retractor	2		

Schedule-X

Sr. No.	Specifications Required for the Instruments to be purchased	Quantity Required	Compliance by the bidder Yes/No	If, Yes please mention page no.
1.	Park Anal Speculum Complete with (i) central blade approximately 95 mm (ii) paired blades approximately 70 mm (iii) Paired blades approximately 93 mm	4		
2.	MATHIEU anal speculum Adult type, 19.5cm long, 90 mm long blades, 15mm autoclavable	2		
3.	Haemorrhoid Band Ligation System Made of stainless steel with compatible Proctoscope and obturator Non Disposable (Barron type) with suction system	1		
4.	Proctoscope adult size Reusable, stainless steel with obturator	06		
5.	Proctoscope Paediatric Reusable, stainless steel with obturator	06		
6.	Nabatoff Vein Stripper Set. Probe type: 9,12,15mm Olives. Handle with screws on either end, 34" cable in sterilizer case.	01		
7.	Humbeys skin grafting knife handle(Small)	01		
8.	Humbeys skin grafting knife handle(Large)	01		

Schedule XI

Sr. No.	Specifications Required for the Instruments to be purchased	Quantity Required	Compliance by the bidder Yes/No	If, Yes please mention page no.
9.	Titanium clip applicator forceps for small size clips 19-21cms	1		
10.	Titanium clip applicator forceps for medium size clips 19-21 cms	1		
11.	Titanium clip applicator forceps for large size clips 19-21 cms	1		

Schedule XII

Sr. No.	Specifications Required for the Instruments to be purchased	Quantity Required	Compliance by the bidder Yes/No	If, Yes please mention page no.
1.	Micro Scissors Length ultra fine nano blade radialis round handle Length 180mm/7' 45 degree nano blade	1		
2.	Micro Scissors Length ultra fine nano blade radialis round handle Lenth 180mm/7' 90 degree nano blade	1		
3.	Micro Scissors Length ultra fine nano blade radialis round handle Lenth 180mm/7' 120 degree nano blade	1		
4.	Micro Scissors (Nano blade, swedish edge, flat handle) spring style Length 18 cm, Curved angle 45degree	1		
5.	Micro Scissors Length 18 cm, Curved angle 60 degree	1		
6.	Micro Scissors Length 18 cm, Curved angle 90 degree	1		
7.	Micro Scissors Length 18 cm, Curved angle 120 degree	1		
8.	Ring tipped titanium micro tissue forceps Enhanced needle grip surface , round handle ring smooth, jaw diamond dusted Length160- 180mm/7"- 8" 0.5mm x 1mm	1		
9.	Ring tipped titanium micro tissue forceps Enhanced needle grip surface , round handle ring smooth, jaw diamond dusted Length200- 210 mm/7"- 8" 0.5mm x 1mm	1		
10.	Cushing vein retractor 250mm size blade size10mm, 12mm, 14mm,16mm	1		

MANUFACTURER'S / PRINCIPAL'S AUTHORIZATION FORM
(Clause C (11) of the tender)

To

The Administrative Officer,
All India Institute of Medical Sciences Raipur

Dear Sir,

TENDER: _____.

we, _____, _____ who are established and reputable manufacturers of _____, having factories at _____ and _____, hereby authorize Messrs. _____ (name and address of agents) to bid, negotiate and conclude the contract with you against Tender No. _____ for the above goods manufactured by us. No company or firm or individual other than Messrs. _____ are authorized to bid, negotiate and conclude the contract in regard to this business against this specific tender.

We hereby extend our full guarantee and warranty as per the conditions of tender for the goods offered for supply against this tender by the above firm.

The authorization is valid up to

Yours faithfully,

(Name)

For and on behalf of Messrs. _____
(Name of manufacturers)/Principal