

# Tender For

## Annual Rate Contract for Suture Material

### At

### All India Institute of Medical Sciences, Raipur

No.	DME Stage	Start Date & Time
1.	NIT No.	Store/Tender/Suture Material/ 1/2015
2.	NIT Issue Date	05-03-2015
3.	Pre-bid Meeting	23-03-2015 at 3:00 PM Venue: Committee Hall, 2 <sup>nd</sup> Floor, Medical College Building, Tatibandh, AIIMS, Raipur
4.	Last Date of Submission	06-04-2015 at 3:00 PM
5.	Technical bid open	06-04-2015 at 3:30 PM Venue: Committee Hall, 2 <sup>nd</sup> Floor, Medical College Building, Tatibandh, AIIMS, Raipur
6.	EMD Cost	Schedule wise (detailed mentioned in next page)
7.	Tender Cost	₹ 5,000/-
	Venue	Store Officer, AIIMS Raipur-492099



**All India Institute of Medical Sciences, Raipur**  
 G.E. Road, Tatibandh, Raipur – 492099, Chhattisgarh  
 Tele: 0771- 2573777, email: [store@aiimsraipur.edu.in](mailto:store@aiimsraipur.edu.in)  
 Website: [www.aiimsraipur.edu.in](http://www.aiimsraipur.edu.in)

## **Chapter I- Instruction to bidders**

### **Notice Inviting Tender**

#### **“Annual Rate Contract for Suture Material”**

All India Institute of Medical Sciences, Raipur, Chhattisgarh, an apex healthcare institute being established by Parliament of India under aegis of Ministry of Health & Family Welfare, Government of India, invites sealed Tenders for supply & installation of the following item(s) at the institute. You are requested to quote your best offer along with the complete detail of specifications, terms & conditions.

<b>Schedule</b>	<b>Qty.</b>	<b>EMD in ₹</b>
Schedule - 1	As per the Schedule	₹28,800.00
Schedule - 2	As per the Schedule	₹4,700.00
Schedule - 3	As per the Schedule	₹26,300.00
Schedule - 4	As per the Schedule	₹12,500.00
Schedule - 5	As per the Schedule	₹6,800.00
Schedule - 6	As per the Schedule	₹7,400.00
Schedule - 7	As per the Schedule	₹4,200.00
Schedule - 8	As per the Schedule	₹4,400.00
Schedule - 9	As per the Schedule	₹11,000.00
Schedule - 10	As per the Schedule	₹1,100.00
Schedule - 11	As per the Schedule	₹15,200.00
Schedule - 12	As per the Schedule	₹2,800.00
Schedule - 13	As per the Schedule	₹1,500.00
Schedule - 14	As per the Schedule	₹26,500.00
Schedule - 15	As per the Schedule	₹10,700.00
Schedule - 16	As per the Schedule	₹7,600.00
Schedule - 17	As per the Schedule	₹12,500.00
Schedule - 18	As per the Schedule	₹12,500.00

- Interested parties may send their tender in sealed cover addressed to the Store Officer, All India Institute of Medical Sciences, Tatibandh, Raipur superscripted with tender number and complete in all respects latest by **06-04-2015** up to 3:00 pm. The Technical Bid will be opened on the same day at 03.30 PM in the Committee Hall, Medical College Building, All India Institute of Medical Sciences, Raipur. The tenders received after the scheduled date and time will be rejected out rightly.
- The tender is in **two-bid** system i.e. Technical Bid & Financial Bid .The technical bid will be opened on the designated date by the Purchase Committee.

The financial bid containing the rate of various item(s) will be opened on a suitable date, to be intimated later by the Purchase Committee in respect of those who qualify the terms and conditions of the technical bid.

3. The bidder should seal the technical bid and the financial bid in separate covers super scribed "**Technical bid for Annual Rate Contract for Suture Material Tender**" and "**Financial Bid for Annual Rate Contract for Suture Material Tender**". Both Sealed Envelopes should be kept in a main/ bigger envelope super scribed as "**Tender for Annual Rate Contract for Suture Material**". The 'Technical Bid' will be analyzed and 'Financial Bid' of only those firms who are found eligible in 'Technical Bid' will be opened in due course and the eligible firms would be intimated there of accordingly.
4. Tender document may be downloaded from this Institute's official website <http://www.aiimsraipur.edu.in> or [www.tenders.gov.in](http://www.tenders.gov.in) and the tenderer shall deposit a separate Bank Draft/ Pay Order in favour of "All India Institute of Medical Sciences, Raipur" worth ₹ **5,000/-** along with tender Document (Technical Bid). The tenders submitted without tender cost or without EMD shall be liable to be rejected summarily. The cost of the bid document is non-refundable.

**Store Officer  
AIIMS, Raipur**

## **Chapter-II- Conditions of Contract**

### **General Terms and Conditions**

**Subject: - Notice Inviting Tender for Annual Rate Contract for Suture Material at All India Institute of Medical Sciences, Raipur.**

#### **1. Earnest Money:**

Earnest money by means of a Pay Order/DD/BG/FDR should be enclosed with the quotation (Technical Bid). It is also clarified that the quotations received without earnest money will be summarily rejected. The DD/BG/FD may be prepared in the name of "**All India Institute of Medical Sciences, Raipur**".

- a) No request for transfer of any previous deposit of earnest money or security deposit or payment of any pending bill held by the ministry in respect of any previous work will be entertained.
- b) Tenderer shall not be permitted to withdraw his offer or modify the terms and conditions thereof. In case the tenderer fail to observe and comply with stipulations made herein or backs out after quoting the rates, the aforesaid amount of earnest money will be forfeited.
- c) Tenders without Earnest Money or Tender cost will be summarily rejected.
- d) No claim shall lie against the AIIMS in respect of erosion in the value or interest on the amount of EMD.

#### **2. Preparation and Submission of Tender:**

- The tender should be submitted in two parts i.e. Technical Bid and Financial Bid. The Technical Bid and the Financial Bid should be sealed by the bidder in two separate covers "**Technical bid for Annual Rate Contract for Suture Material Tender**" and "**Financial Bid for Annual Rate Contract for Suture Material Tender**". Both Sealed Envelopes should be kept in a main/ bigger envelope super scribed as "**Tender for Annual Rate Contract for Suture Material**"
- Tender shall be rejected if the copy of sales tax registration certificate (now called as VAT) is not furnished. Firm shall furnish a certificate on their firm's letterhead stating that up to date returns have been filed and there are no dues with the concerned department. Firm will also submit the copies of such returns (latest) submitted to the department of trade & taxes.
- Hand written quotations shall be accepted at bidder's risk. In case of any discrepancy in the figures, the rate mentioned in words will only be considered.

- All the equipment quoted should be supplied along with the original catalogue with detailed data sheet.

### **3. Signing of Tender:**

All the duly filled/completed pages of the tender should be given serial /page number on each page seal and signed. The individual signing the tender or other documents connected with contract must specify whether he sign as:

- a) A sole proprietor of the concern or constituted attorney of such sole proprietor;
- b) A partner of the firm, if it is a partnership firm in which case he must have authority to execute the contracts on behalf of the firm and to refer to arbitration disputes concerning the business of the partnership either by virtue of the partnership agreement or by a power of attorney duly executed by the partners of the firm.
- c) Director or a principal officer duly authorized by the Board of Directors of the Company, if it is a company.

### **N.B.**

- i. In case of partnership firms, a copy of the partnership agreement, or general power of attorney duly attested by a Notary Public, should be furnished on stamped paper duly sworn or affirmed by all the partners admitting execution of the partnership agreement or the general power of attorney. The attested copy of the certificate of registration of firm should also be enclosed along with the tender.
- ii. In the case of partnerships firm, where no authority to refer disputes concerning the business of partnership firm has been conferred on any partner, the tender and all other related document must be signed by all partners of the firm.
- iii. A person signing the tender form or any document forming part of the tender on behalf of another person should have an authority to bind such other person and if, on enquiry it appears that the person so signing had no authority to do so, AIIMS, Raipur may without prejudice, cancel the contract and hold the signatory liable for all costs, consequences and damages under the civil and criminal remedies available.
- iv. The tenderer should sign and affix his firm's stamp at each page of the tender and all its annexure as the acceptance of the offer made by tenderer will be deemed as a contract and no separate formal contract will be drawn.**

**NO PAGE SHOULD BE REMOVED/ DETACHED FROM THIS NOTICE INVITING TENDER.**

**4. Opening of Tender**

The tenderer is at liberty to present either him or authorize not more than one representative to be present at the opening of the tender. The representative present at the opening of the tender on behalf of the tenderer should bring with him a letter of authority from the tenderer and proof of identification

**5. Validity of the bids:**

The bids shall be valid for a period of 180 days from the date of opening of the tender. This has to be so specified by the tenderer in the commercial bid which may be extended if required.

**6. Right of acceptance:**

AIIMS, Raipur reserve the right to accept or reject any or all tenders /quotations without assigning any reason there of and also does not bind itself to accept the lowest quotation or any tender. AIIMS, Raipur also reserves the rights to accept all the **Suture material** in the given tender or only part of it in any given schedule without assigning any reason. Any failure on the part of the contractor to observe the prescribed procedure and any attempt to canvass for the work will prejudice the contractor's quotation or any tender.

**7. Communication of Acceptance / Right of Acceptance:**

AIIMS, Raipur, reserves all right to reject any tender including of those tenderers who fails to comply with the instructions without assigning any reason whatsoever and does not bind itself to accept the lowest or any specific tender. The decision of this Institute in this regard will be final and binding. Any failure on the part of the contractor to observe the prescribed procedure and any attempt to canvass the work prejudice the contractor's quotation.

**8. Performance Security:**

The successful tenderer will be required to furnish a Performance Security Deposit of 10% of contract amount in the form of Demand Draft, Fixed Deposit Receipt or Bank Guarantee from any Scheduled Bank duly pledged in the name of the "**All India Institute of Medical Sciences, Raipur**" **within 15 days from the date of issue of LOA**. In case of firm has failed to submit security deposit within above time period, risk purchase will be initiated at risk and cost of defaulter firm and EMD will be forfeited.

The security deposit can be forfeited by order of this Institute in the event of any breach or negligence or non-observance of any condition of contract or for unsatisfactory performance or non-observance of any condition of the contract.

Performance Security shall be submitted in the form of Demand Draft, Bank Guarantee or Fixed Deposit Receipt issued by any Scheduled Bank. Performance Security will be valid up to 60 days after completion of contractual obligations under the contract.

## **9. Delivery:**

The successful bidders should strictly adhere to the following delivery schedule supply should be effected within **1 week** from the receipt of Purchase order and this clause should be strictly adhere to failing Liquidated Damage will be imposed against the defaulter.

## **10. Risk Purchase & Recovery of sums due:**

- Failure or delay in supply of any or all items as per Requisition / Purchase Order, Specification or Brand prescribed in the tender, shall be treated as 'non compliance' or 'breach of contract' and the order in part of full be arranged from alternative source(s) at the discretion of the Store Officer and the difference in price has to be recovered from the tenderer as mentioned elsewhere.
- The amount will be recovered from any of his subsequent / pending bills or security Deposit.
- In case the sum of the above is insufficient to cover the full amount recoverable, the contractor shall pay to the purchaser, on demand the remaining balance due.

## **11. Inspecting, Testing and Quality control**

- i. The purchaser or its nominal representative will inspect and test the ordered goods and the related services to confirm their conformity to the contract specification and other quality control details incorporated.
- ii. The Purchaser reserves the right for stage inspection during manufacturing process, pre-dispatch inspection or post-delivery inspection. The Purchaser as deemed fit shall resort to all these inspection or may waive off any of the inspection.
- iii. Stage Inspection: The Supplier shall offer semi-finished product for stage inspection supported with invoice & test report of major raw material as per relevant specification standards.
- iv. Before resorting to Bulk Manufacture, the supplier shall offer/send the prototype/actual-finished sample for approval by the Inspector. The

approval of Samples shall be in respect of workmanship and finishing and shall be without prejudice to the rights of purchaser/user to get random testing of items during pre-dispatch inspection or from the actual lot offered. In the event of the failure of the supplier to deliver the sample by the date specified in the contract or any other date agreed by the purchaser or in the event of rejection of the sample second time, the purchaser shall be entitled to cancel the contract and purchase the stores at the risk and cost of the supplier.

- v. The Inspector shall have full and free access at any time during the execution of the contract to the supplier's work for satisfying himself that the goods are being manufactured in accordance with the specification mentioned in the Contract, and he may require the Supplier to make arrangements of inspection of the goods or any part thereof or any material at his premises or at any other place specified by the Inspector and if the Supplier has been permitted to employ the services of a sub-inspection of the goods after they have been inspected by the Inspector for the purpose aforesaid. The decision of the purchaser/ inspection authority in this regard shall be final and binding on the Supplier. All terms and condition of the contract as they apply to the inspection shall also apply to the re-inspection.
- vi. The Supplier shall provide, without any extra charge, all material, tools, labour and assistance of every kind, which the Inspector may demand of him for any test, and examination, which he shall require to be made on the Supplier's premises and the Supplier shall bear and pay all costs attendant thereon. If the Supplier fails to comply with condition aforesaid, the Inspector shall, in his sole judgment, be entitled to remove for test and examination all or any of the goods manufactured by the Supplier to any premises other than his (Supplier's) and in all such cases the Supplier's shall bear the cost of transport/and carrying out such tests elsewhere. A certificate in writing of the Inspector, that the Supplier has failed to provide the facilities and the means for test and examination, shall be final.
- vii. The Supplier shall also provide and deliver for test, free of charge, at such place other than his premises as the Inspector may specify such material or goods as he may require for tests for which Supplier does not have the facilities or special/independent tests.
- viii. The Inspector shall have the right to put all the goods or materials forming part of the same or any part thereof to such tests as he may think fit and proper. The Supplier shall not be entitled to object on any ground whatsoever to the method of testing adopted by the Inspector.



- ix. Goods accepted by the purchase/AIIMS, Raipur and/or its inspector at initial inspection and in final inspection in terms of the contract should in no way dilute purchasers/AIIMS, Raipur's right to reject the same later.
- x. The Purchaser's Inspector reserves the right to may draw samples through random sampling method after receiving the finished goods at destination. All the supplies shall be accompanied with the Manufacturer's certificate that the material conforms to the specifications.

Further to above if on the goods being rejected by the Inspector or AIIMS, Raipur at the destination, the Supplier fails to make satisfactory supply within the stipulated period of delivery the Purchaser shall be at liberty to:-

- a. Require the Suppler to replace the rejected goods forthwith but in any event not later than a period of 30 days from the date of rejection and the Supplier shall bear all cost of such replacement, including freight, if any, on such replacing and replaced goods but without being entitled to any extra payment on that or any other account and security deposit will be forfeited.
- b. Purchase or authorize the purchase of quantity of the goods rejected or goods of a similar description when goods exactly complying with particulars are not in the opinion of the Purchase, which shall be final, readily available without notice to the supplier at his risk and cost and without affecting the Supplier's liability as regards the supply of any further installment due under the contract, or
- c. Cancel the contract and purchase or authorized the purchase of the goods or goods of a similar description (when goods complying with particulars are not in the opening of the Purchase, which shall be final, readily available) at the risk and cost of the Supplier.
- d. The Inspector shall have the power:-
  - Before any goods or part thereof are submitted for inspection to certify that they cannot be in accordance with the contract owing to the adoption of any unsatisfactory method of manufacture.
  - To reject any goods submitted as not being accordance with particulars.
  - To reject the whole of the installment tendered for inspection, if after inspection of such portion thereof as he may in his discretion thinks fit, he is satisfied that the same is unsatisfactory.
  - To demand all cost incurred in the inspection and/or test. Cost of test shall be assessed at the rate charged by the Laboratory to private persons for similar work however if goods are accepted all cost incurred shall be borne by the Purchaser.

Inspector's decision as regards the rejection shall be final and binding on the

Supplier.

**12. Liquidated Damages :**

The time for the date of delivery/ dispatch stipulated in supply order shall be deemed to be essence of the contract and if the supplier fails to deliver or dispatch any consignment within the period prescribed for such delivery or dispatch in the supply order, liquidated damages may be deducted from the **bill @ 0.5%** of contract value per week subject to maximum **@ 10%** of contract value of the delayed goods or services under the contract delayed quantity. The competent authority of the institute may also cancel the supply. In such a case, bid security of the supplier shall stand forfeited.

**13. FORCE MAJEURE:**

If, at any time during the subsistence of this contract, the performance in whole or in part by either party of any obligation under this contract is prevented or delayed by reasons of any war or hostility, act of public enemy, civil commotion, sabotage, fire, floods, explosion, epidemics, quarantine restriction, strikers lockout or act of God (hereinafter referred to as events) provided notice of happening of any such eventuality is given by party to other within 21 days from the date of occurrence thereof, neither party shall by reason of such event be entitled to terminate this contract nor shall either party have any claim for damages against other in respect of such non-performance or delay in performance, and deliveries have been so resumed or not shall be final and conclusive.

Further, that if the performance in whole or in part of any obligation under this contract is prevented or delayed by reason of any such event for a period exceeding 60 days, AIIMS, Raipur party may, at least option to terminate the contract.

**14. Insolvency etc.:**

In the event of the firm being adjudged insolvent or having a receiver appointed for it by a court or any other order under the Insolvency Act made against them or in the case of a company the passing any resolution or making of any order for winding up, whether voluntary or otherwise, or in the event of the firm failing to comply with any of the conditions herein specified AIIMS, Raipur shall have the power to terminate the contract without any prior notice.

**15. Breach of Terms and Conditions:**

In case of breach of any terms and conditions as mentioned above, the Competent Authority, will have the right to cancel the work order/ job without assigning any reason thereof and nothing will be payable by AIIMS, Raipur. In

that event the security deposit shall also stand forfeited.

**16. Subletting of Work:**

The firm shall not assign or sublet the work/job or any part of it to any other person or party without having first obtained permission in writing of AIIMS, Raipur, which will be at liberty to refuse if thinks fit. The tender is not transferable. One tenderer shall submit only one tender.

**17. Right to call upon information regarding status of supply:**

The AIIMS, Raipur will have the right to call upon information regarding status of supply position of items at any point of time.

**18. Terms of payment:**

1. The payment would be made for actual supply taken and no claim in this regard should be entertained. 100% payment will be made on receiving of goods in store satisfactorily with approved quality & ordered quantity.
2. No payment shall be made for rejected Stores. Rejected items must be removed by the supplier within two weeks of the date of rejection at their own cost & replace immediately. In case these are not removed, these will be auctioned at the risk and responsibility of the suppliers without notice.

**19. Legal Jurisdiction:**

The agreement shall be deemed to have been concluded in Raipur, Chhattisgarh and all obligations hereunder shall be deemed to be located at Raipur, Chhattisgarh and Court within Raipur, Chhattisgarh will have Jurisdiction to the exclusion of other courts.

**20. Arbitration**

If any difference arises concerning this agreement, its interpretation on payment to the made there under, the same shall be settled out by mutual consultation and negotiation. If attempts for conciliation do not yield any result within a period of 30 days, either of the parties may make a request to Sole Arbitrator will be appointed by the Director, AIIMS, Raipur. Such requests shall be accompanied with a panel of names of three persons to act as the sole arbitrator. In case of such arbitrator refusing, unwilling or becoming incapable to act or his mandate having been terminated under law, another arbitrator shall be appointed in the same manner from among the panel of three persons to be submitted by the claimant. The provision of Arbitration and Conciliation Act, 1990 and the rule framed there under and in force shall be applicable to such proceedings.

## **21. Fall Clause**

1. Prices charged for supplies under Rate Contract by the supplier should in no event exceed the lowest prices at which he offers to sell or sells the stores of identical description to any other State Government / DGS & D/ Public Undertaking during the period of the contract.
2. If at any time during the period of contract, the price of tendered items is reduced or brought down by any law or Act of the Central or State Government, the supplier shall be bound to inform Purchasing Authority immediately about such reduction in the contracted prices, in case the supplier fails to notify or fails to agree for such reduction of rates, the Purchasing Authority will revise the rates on lower side. If there is a price increase for any product after quoting the rates, the bidder will have to supply the item as per quoted rates. This office will not accept any higher rates after wards.
3. If at any time during the period of contract, the supplier quotes the sale price of such Equipments or sells such Equipments to any other State Govt. / DGS&D and Public Undertakings at a price lower than the price chargeable under the rate contract he shall forthwith notify such reduction to Purchasing Authority and the prices payable under the rate contract for the Equipments supplied from the date of coming into force of such price stands correspondingly reduced as per above stipulation however reduction shall not apply to :-
  - (a) Export by the supplier
  - (b) For all contracts entered into prior to the date of the tender or for any backlog of pending orders.

Within six months of the commencement of the rate contract and at the rate contract period a certificate in the following forms will have to be submitted by the supplier :-

“I/We certify that the stores of description identical to the store supplied to the AIIMS Raipur, under the contract herein have not been sold by me/us to any other State Govt. / Central Govt. / DGS & D / Public Undertaking/ Autonomous Body under government during the period of the rate contract of AIIMS Raipur under the contract / except for the quantity of under sub-clause (a) & (b) of the clause 19.”

**Store Officer  
AIIMS, Raipur**

### **Chapter III - Specifications and allied Technical Details**

#### **Parameters and Technical Specifications for Executing the Supply:**

1. The firm should be registered and should have the turnover of atleast **50%** of contract value of business in India the last three consecutive financial years.
2. The firm has to submit Balance Sheet & Profit & Loss A/c of last three financial years as a proof of turnover duly attested by C.A. documentary materials.
3. Tenderer must provide evidence of having supplied to at least 3 reputed government / reputed private organizations in India including at least one government institution & atleast **1/3** contract value in the last three years.
4. The supplier shall submit a notarized affidavit on Indian Non Judicial Stamp Paper of **₹ 10/-** that you have not quoted the price higher than previously supplied to any government Institute/Organization/reputed Private Organisation or DGS&D rate in recent past. Therefore, if at any stage it has been found that the supplier has quoted lower rates than those quoted in this tender; the Institute (the purchaser) would be given the benefit of lower rates by the Supplier. If such affidavit is not submitted, tender will be out rightly rejected.
5. Please submit a notarised affidavit on Indian Non judicial stamp paper of **₹ 10/-** that no case is pending with the police against the Proprietor / firm / partner or the Company (Agency). Indicate any convictions in the past against the Company/firm/partner. Please also declare that proprietor/ firm has never been black listed by any organization.
6. The tenderer can quote for either/all of the schedules mentioned in the bid. If the tenderer is quoting all the Schedules it has to include separate financial bid for each schedule in a separate envelope labeled with the respective schedule on the envelope. Price of the individual Items in each schedule should be mentioned in the financial Bid of the quoted schedule, if not the bid for that schedule will be out rightly rejected.
- 7. AIIMS, Raipur also reserves the rights to accept all the items in the given tender or only part of it in any given schedule without assigning any reason.**
- 8. The comparison of prices will be made item wise.**
9. The delivery of the items will have to be made at AIIMS, Raipur. No transportation and cartridge charges will be provided for the same.
10. The rate quoted should be firm and final and written in ink or typed against each item and should in no case be overwritten.

I / We hereby accept the terms and Conditions given in the tender

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(Signature & Stamp of the bidder)

*Note- Please sign each page of document including terms & conditions & tender*

## **Chapter - IV Contract Form**

### **TENDER FORM - 1 - TECHNICAL INFORMATION AND UNDERTAKING**

(Tenderer may use separate sheet wherever required)

**(In separate sealed Cover-I super scribed as “Technical Bid”)**

Sr.No.	Description	Document Required	Document Supplied (Yes/No)	If yes, provide Reference page number in techno-commercial bid
1.	Name & Address of Tenderer with phone number, email, name and telephone/mobile	Mention in Letter head		
2.	Specify your firm / company is a manufactures / authorised dealer / distributor / Agency	Mention in Letter head		
3.	Name, Address & designation of the authorized person (Sole proprietor / partner / Director)	Mention in Letter head		
4.	Power of Attorney / authorization for signing the bid documents	Mention in Letter head		
5.	Tenderer must provide evidence of having supplied government hospital / reputed private hospital organizations in India similar nature of items of at least <b>1/3</b> value of contract amount in the last three years.	<ul style="list-style-type: none"> <li>• Copy of the all the Supply orders.</li> <li>• Satisfaction certificates (along with contact details) from at least three institutions.</li> </ul>		
6.	The Average annual turnover of the bidder in the last three financial years should not be less than <b>50%</b> of the contract value.	Copies of authenticated balance sheet for the past three financial years		
7.	A partner of the firm, if it is a partnership firm in which case he must have authority to execute the contracts on behalf of the firm and to refer to arbitration disputes concerning the business of the partnership either by virtue of the partnership agreement or by a power of attorney duly executed by the partners of the firm.	Undertaking <b>authorization letter</b>		

Sr.No.	Description	Document Required	Document Supplied (Yes/No)	If yes, provide Reference page number in techno-commercial bid
8.	Permanent Account Number	Copy of the PAN Card		
9.	The product should have USFDA/European CE Certificate.			
10.	Company should have WHO GMP Certificate.			
11.	Company should have ISO Certificate			
12.	Please attach copy of last three years of Income Tax Return			
13.	VAT Certificate	Copy of Certificate		
14.	VAT Clearance Certificate	Copy of Certificate		
15.	Acceptance of terms & conditions attached (Yes/No). Whether each page of NIT and its annexure have been signed and stamped	Please sign each page of terms & conditions as token of acceptance and submit as part of tender document with technical bid. <b>Otherwise your tender will be rejected.</b>		
16.	Please submit a notarised affidavit on Indian Non judicial stamp paper of ₹ 10/- that no case is pending with the police against the Proprietor / firm / partner or the Company (Agency). Indicate any convictions in the past against the Company/firm/partner. Please also declare that proprietor/firm has never been black listed by any organization.			
17.	Have you previously supplied these items to any government/ reputed private organization? If yes, attach the relevant poof. Please provide a notarised affidavit on Indian Non Judicial stamp paper of ₹ 10/- that you have not quoted the price higher than previously supplied to any government Institute / Organisation / reputed Private Organisation or DGS&D rate in recent past. If you don't fulfil these criteria, your tender will be out rightly rejected.			

Sr.No.	Description	Document Required	Document Supplied (Yes/No)	If yes, provide Reference page number in techno-commercial bid
18.	Details of the FDR/DD/BG of bid security (EMD)	FDR/DD/BG No: Date: Payable at:		
	Schedule - 1 = ₹ 28800	FDR/DD/BG No: Date: Payable at:		
	Schedule - 2 = ₹ 4700	FDR/DD/BG No: Date: Payable at:		
	Schedule - 3 = ₹ 26300	FDR/DD/BG No: Date: Payable at:		
	Schedule - 4 = ₹ 12500	FDR/DD/BG No: Date: Payable at:		
	Schedule - 5 = ₹ 6800	FDR/DD/BG No: Date: Payable at:		
	Schedule - 6 = ₹ 7400	FDR/DD/BG No: Date: Payable at:		
	Schedule - 7 = ₹ 4200	FDR/DD/BG No: Date: Payable at:		
	Schedule - 8 = ₹ 4400	FDR/DD/BG No: Date: Payable at:		
	Schedule - 9 = ₹ 11000	FDR/DD/BG No: Date: Payable at:		
	Schedule - 10 = ₹ 1100	FDR/DD/BG No: Date: Payable at:		
	Schedule - 11 = ₹ 15200	FDR/DD/BG No: Date: Payable at:		
	Schedule - 12 = ₹ 2800	FDR/DD/BG No: Date: Payable at:		
	Schedule - 13 = ₹ 1500	FDR/DD/BG No: Date: Payable at:		
	Schedule - 14 = ₹ 26500	FDR/DD/BG No: Date: Payable at:		
	Schedule - 15 = ₹ 10700	FDR/DD/BG No: Date: Payable at:		
	Schedule - 16 = ₹ 7600	DD/Pay Order No. Date:		



Sr.No.	Description	Document Required	Document Supplied (Yes/No)	If yes, provide Reference page number in techno-commercial bid
		Payable at-		
	Schedule - 17 = ₹ 12500	DD/Pay Order No. Date: Payable at-		
	Schedule - 18 = ₹ 12500	DD/Pay Order No. Date: Payable at-		

**Note:**

- i. Page number/serial number may be given to each and every page of Tender Documents and photocopies of the attested documents attached. Mention Page number, wherever the copy (ies) of the document(s) is kept.
- ii. In case of non-fulfillment of any of the above information/ document(s), the Tender will be summarily rejected without giving any notice.

**(Dated Signature of the Tenderer with stamp of firm)**

**Declaration by the Tenderer:**

- 1) That I/we have carefully studied all the terms & conditions of NIT and shall abide by it.
- 2) That I/We shall supply the items of requisite quality.
- 3) That I/We undertake that the information given in this tender are true and correct in all respect and I/We hold the responsibility for the same.

**Place:**.....

**Date:**.....

**(Signature of Tenderer with seal)**

Name:

Address :

**“Annual Rate Contract for Suture Material”****AIIMS, Raipur****FINANCIAL BID**

(In sealed Cover-II super scribed “Financial Bid”)

**SCHEDULE – 1****( Suture Length at least 70 cm) Pack of 12**

SR No	Suture material	USP	Needle Type	Size	Dimension	Tentative Yearly Quantity	Unit	Unit price	Tax if applicable	Total unit price with tax
1.	Polyglactin 910	4-0	Round body	1/2 – 5/8circle,	16-22 mm	60	Box (Pack of 12)			
2.	Polyglactin 910	3-0	Round body	1/2 – 5/8circle,	20-26mm	120	Box (Pack of 12)			
3.	Polyglactin 910,	2-0	Round body	1/2 – 5/8circle,	22-30 mm,	60	Box (Pack of 12)			
4.	Polyglactin 910	1-0	Round body	1/2 – 5/8circle,	28-40 mm	60	Box (Pack of 12)			
5.	Polyglactin 910	1	Round body	½- 5/8 circle	36-40mm	24	Box (Pack of 12)			
6.	Polyglactin910	3-0	Reverse cutting	½- 5/8 circle	22-30mm	24	Box (Pack of 12)			
<b>Total</b>										

**SCHEDULE – 2****( Suture Length at least 70 cm) Pack of 12**

SR No	Suture material	USP	Needle Type	Size	Dimension	Tentative Yearly Quantity	Unit	Unit price	Tax if applicable	Total unit price with tax
1	Polypropylene	7-0	Double needle , round body	3/8- 1/2 circle,	8-12 mm	12	Box (Pack of 12)			
2	Polypropylene	6-0	Double needle , round body	3/8- 1/2 circle,	10-14 mm	12	Box (Pack of 12)			
3	Polypropylene	5-0	Double needle , round body	3/8- 1/2 circle,	10-16 mm	12	Box (Pack of 12)			
4	Polypropylene	4-0	Double needle , round body	3/8- 1/2 circle,	12-18 mm	12	Box (Pack of 12)			
<b>Total</b>										

**SCHEDULE – 3****( Suture Length at least 70 cm) Pack of 12**

SR No	Suture material	USP	Needle Type	Size	Dimension	Tentative Yearly Quantity	Unit	Unit price	Tax if applicable	Total unit price with tax
1	Polypropylene,	5-0	Reverse Cutting	3/8-1/2 circle	12-16 mm	24	Box (Pack of 12)			
2	Polypropylene	4-0	Reverse cutting,	1/2-5/8 circle	12-18 mm	60	Box (Pack of 12)			
3	Polypropylene	3-0	Reverse cutting	1/2-5/8 circle	18-24 mm	120	Box (Pack of 12)			

SR No	Suture material	USP	Needle Type	Size	Dimension	Tentative Yearly Quantity	Unit	Unit price	Tax if applicable	Total unit price with tax
4	Polypropylene	2-0	Round body	½-5/8 circle	20-28 mm	12	Box (Pack of 12)			
5	Polypropylene	1-0	Round body	½-5/8 circle	26-40 mm	24	Box (Pack of 12)			
6	Polypropylene	1	Round body	½-5/8 circle	36-44 mm	60	Box (Pack of 12)			
7	Polypropylene	1	Round body	½-5/8 circle	50-65 mm	24	Box (Pack of 12)			
<b>Total</b>										

**SCHEDULE – 4**  
**( Suture Length at least 70 cm) Pack of 12**

SR No	Suture material	USP	Needle Type	Size	Dimension	Tentative Yearly Quantity	Unit	Unit price	Tax if applicable	Total unit price with tax
8	Polyamide	4-0	Reverse cutting		12-18mm	24	Box (Pack of 12)			
9	Polyamide	3-0	Reverse cutting	3/8-1/2 circle	12-20mm	60	Box (Pack of 12)			
10	Polyamide	2-0	Reverse cutting	3/8-1/2 circle	30-45mm	60	Box (Pack of 12)			
11	Polyamide	1-0	Reverse cutting	3/8-1/2 circle	40-45mm	36	Box (Pack of 12)			
12	Polyamide	1	Round Body	½-5/8 circle	50-65mm	36	Box (Pack of 12)			
<b>Total</b>										

**SCHEDULE – 5****( Suture Length at least 70 cm) Pack of 12**

SR No	Suture material	USP	Needle Type	Size	Dimension	Tentative Yearly Quantity	Unit	Unit price	Tax if applicable	Total unit price with tax
1	Polydioxanone	5-0	Round Body	3/8-1/2 circle	10-16mm	12	Box (Pack of 12)			
2	Polydioxanone	4-0	Round Body	1/2 – 5/8 circle	12-16mm	12	Box (Pack of 12)			
3	Polydioxanone	3-0	Round Body	1/2 – 5/8 circle	22-30mm	12	Box (Pack of 12)			
4	Polydioxanone	2-0	Round Body	1/2 – 5/8 circle	26-34mm	12	Box (Pack of 12)			
5	Polydioxanone	1-0	Round Body	1/2 – 5/8 circle	30-40mm	12	Box (Pack of 12)			
6	Polydioxanone	1	Round Body	1/2 – 5/8 circle	35-48mm	12	Box (Pack of 12)			
<b>Total</b>										

**SCHEDULE – 6****( Suture Length at least 70 cm) Pack of 12**

SR No	Suture material	USP	Needle Type	Size	Dimension	Tentative Yearly Quantity	Unit	Unit price	Tax if applicable	Total unit price with tax
1	Braided Silk	2-0	Reverse Cutting	3/8-1/2 circle	35-50mm	24	Box (Pack of 12)			
2	Braided Silk	2-0	Round body	½- 5/8 circle	30-40 mm	24	Box (Pack of 12)			

SR No	Suture material	USP	Needle Type	Size	Dimension	Tentative Yearly Quantity	Unit	Unit price	Tax if applicable	Total unit price with tax
3	Braided Silk	1-0	Round body	½- 5/8 circle	30-40 mm	24	Box (Pack of 12)			
4	Braided Silk	3-0	Reverse Cutting	3/8-1/2 circle	20-26 mm	60	Box (Pack of 12)			
5	Braided Silk	1	Reverse Cutting	3/8-1/2 circle	35-50mm	24	Box (Pack of 12)			
6	Braided Silk	3-0	Round body	3/8-1/2 circle	20-26 mm	36	Box (Pack of 12)			
<b>Total</b>										

**SCHEDULE – 7**  
**( Suture Length at least 40 cm) Pack of 12**

SR No	Suture material	USP	Needle Type	Size	Dimension	Tentative Yearly Quantity	Unit	Unit price	Tax if applicable	Total unit price with tax
1	Braided Silk	4-0	Reverse Cutting	3/8-1/2 circle	13-22 mm	24	Box (Pack of 12)			
2	Braided Silk	5-0	Reverse Cutting	3/8-1/2 circle	10-16 mm	24	Box (Pack of 12)			
3	Braided Silk	5-0	Reverse Cutting	3/8-1/2 circle	10-18 mm	24	Box (Pack of 12)			
<b>Total</b>										

**SCHEDULE – 8****Topical Skin Adhesive (6 ampoules per box)**

SR No	Suture material	USP	Needle Type	Size	Dimension	Tentative Yearly Quantity	Unit	Unit price	Tax if applicable	Total unit price with tax
1	2- Octyl Cyanoacrylate 0.5 ml fill volume with applicator tip					12	Box (Pack of 6)			
<b>Total</b>										

**SCHEDULE – 9****( Suture Length at least 70 cm) Pack of 12**

SR No	Suture material	USP	Needle Type	Size	Dimension	Tentative Yearly Quantity	Unit	Unit price	Tax if applicable	Total unit price with tax
1	Poliglicaperone	0	Round body	1/2 – 5/8circle	30-40 mm	12	Box (Pack of 12)			
2	Poliglicaperone	2-0	Round body	1/2 – 5/8circle	26-40 mm	12	Box (Pack of 12)			
3	Poliglecaprone	3-0	Reverse Cutting	3/8 -1/2 circle,	20-26 mm,	36	Box (Pack of 12)			
4	Poliglecaprone	4-0	Reverse Cutting	3/8-1/2 circle	12-18 mm,	24	Box (Pack of 12)			
5	Poliglecaprone	4-0	Round body	½ - 5/8 circle	12-18 mm	24	Box (Pack of 12)			
<b>Total</b>										

**SCHEDULE – 10****( Suture Length at least 70 cm) Pack of 12**

SR No	Suture material	USP	Needle Type	Size	Dimension	Tentative Yearly Quantity	Unit	Unit price	Tax if applicable	Total unit price with tax
1	Chromic catgut	0	Round Body	½ circle	36-44 mm	12	Box (Pack of 12)			
2	Chromic catgut	2-0	Round Body	½ circle	22-30 mm	12	Box (Pack of 12)			
3	Chromic catgut	3-0	Round Body	½ circle	20-26 mm	12	Box (Pack of 12)			
<b>Total</b>										

**SCHEDULE – 11**

SR No	Suture material	USP	Needle Type	Size	Dimension	Tentative Yearly Quantity	Unit	Unit price	Tax if applicable	Total unit price with tax
1	Black Braided Silk 25 mts	3-0	NA	NA	Without needle	60	Per piece			
2	Black Braided Silk Reel 25 mts	2-0	NA	NA	Without needle	60	Per piece			
3	Black Braided Silk 25 mts	1-0	NA	NA	Without needle	60	Per piece			
4	Black Braided Silk 25 mts	0	NA	NA	Without needle	60	Per piece			
5	Black Braided Silk 25 mts	1	NA	NA	Without needle	60	Per piece			
<b>Total</b>										



**SCHEDULE – 12****Suture length 45 cm or more( Pack of 12)**

SR No	Suture material	USP	Needle Type	Size	Dimension	Tentative Yearly Quantity	Unit	Unit price	Tax if applicable	Total unit price with tax
1	Polyglactin 910	5-0	Round body	3/8 circle	10-15 mm,	24	Box (Pack of 12)			
2	Polyglactin 910	6-0	Round body	3/8 circle	10-15 mm,	12	Box (Pack of 12)			
<b>Total</b>										

**SCHEDULE – 13****( Box Price) 12 Pkt in 1 Box and 4 suture each pkt**

SR No	Suture material	USP	Needle Type	Size	Dimension	Tentative Yearly Quantity	Unit	Unit price	Tax if applicable	Total unit price with tax
1	Stainless steel suture	5	round body	1/2- 5/ 8 circle	44-65 mm	12	Box (Pack of 12 & 4 each Pkt)			
2	Stainless steel suture	6	round body	1/2- 5/ 8 circle	44-65 mm	12	Box (Pack of 12 & 4 each Pkt)			
<b>Total</b>										

**SCHEDULE – 14**

SR No	Suture material	USP	Needle Type	Size	Dimension	Tentative Yearly Quantity	Unit	Unit price	Tax if applicable	Total unit price with tax
1	Skin stapler – single use, skin stapler appropriation one staple every time the instrument trigger is enacted at least 35 staples in a stapler					600	Per piece			
2	Absorbable Hemostat (Oxidised Regenerated Cellulose) Knitted fabrics made up by controlled oxidation of regenerated cellulose Size 2” X 3 “					240	Per piece			
3	Absorbable Hemostatic Gelatin Sponge Non toxic, non allergic, non immunogenic, non pyrogenic and gamma sterilised Gelatin sponge					360	Per piece			
4	<b>Bone wax</b> - it is composed of refined beewax with softening agent added, supplied in sterile thin sheet. Slab of 2gm					180	Pack of 12			
<b>Total</b>										

**SCHEDULE – 15**

SR No	Suture material	USP	Needle Type	Size	Dimension	Tentative Yearly Quantity	Unit	Unit price	Tax if applicable	Total unit price with tax
	Polypropylene mesh- knitted mesh, individually packed									
1	7 cm X 15 cm					120	Per piece			
2	15 cm X 15 cm					60	Per piece			
3	30 cm X 30 cm					24	Per piece			
Total										

**SCHEDULE – 16**

SR No	Suture material	USP	Needle Type	Size	Dimension	Tentative Yearly Quantity	Unit	Unit price	Tax if applicable	Total unit price with tax
	Abdominal drain kit with bag( PVC, sterile, individually packed)									
1	14 Fr					60	Per piece			
2	16 Fr					60	Per piece			
3	18 Fr					60	Per piece			
4	20 Fr					60	Per piece			
5	22 Fr					60	Per piece			
6	24Fr					60	Per piece			
Total										

**SCHEDULE – 17**

SR No	Suture material	USP	Needle Type	Size	Dimension	Tentative Yearly Quantity	Unit	Unit price	Tax if applicable	Total unit price with tax
	Thoracic drainage catheter with trocar									
1	14 Fr					60	Per piece			
2	16 Fr					60	Per piece			
3	18 Fr					60	Per piece			
4	20 Fr					60	Per piece			
5	22 Fr					60	Per piece			
6	24 Fr					60	Per piece			
7	28Fr					60	Per piece			
8	32Fr					60	Per piece			
<b>Total</b>										

**SCHEDULE – 18**

SR No	Suture material	USP	Needle Type	Size	Dimension	Tentative Yearly Quantity	Unit	Unit price	Tax if applicable	Total unit price with tax
	Thoracic drainage catheter without trocar									
1	14 Fr					60	Per piece			
2	16 Fr					60	Per piece			
3	18 Fr					60	Per piece			
4	20 Fr					60	Per piece			
5	22 Fr					60	Per piece			
6	24 Fr					60	Per piece			
7	28Fr					60	Per piece			
8	32Fr					60	Per piece			
<b>Total</b>										

**OTHER TERMS & CONDITIONS OF THE TENDER:**

1. Rates quoted should be inclusive of all applicable taxes, packing, forwarding and postage and transportation charges at FOR AIIMS Raipur.
2. All the rates should be mention in Indian national currency (INR) only. The rates quoted in foreign currency will not be entertained in this tender enquiry & such tenders will be cancelled straightway.
3. The offer should be **typed or computerized print** without any correction. Offers in pencil/Pen will be cancelled. Telegraphic/ Telex/ Fax offers will not be considered and cancelled straightway.
4. L<sub>1</sub> bidder will be decided by **Item wise** separately for each schedule.

**Special terms and conditions:**

1. The product should have USFDA/European CE Certificate.
2. Company should have WHO GMP Certificate.
3. Company should have ISO Certificate.
4. **Sample Clause:-**Samples of item in original packing duly labeled (Printed) and sealed having date of manufacturing & date of expiry, manufactured with the batch no. Wherever applicable, should be submitted to office of Store Officer, AIIMS, Raipur with or before submitting the offer , the list of samples submitted duly acknowledge should be invariably be attached with technical bid. Those tenders received without samples will be summarily rejected and no correspondence will be entertained in this regard. Selection will be made purely on sample and quality basis. Samples will be given in original pack only.
5. He has to submit EMD schedule wise.
6. Required quantity mentioned as on table, may be increase or decrease as per need.
7. The rate contract will be for **One year** from the date of **enters into rate contract**.
8. Contract may be extended for the next 6 months with mutual consent with supplier.
9. Successful bidder has to supply the mentioned items of the Purchase Order within **One week** of the receipt of Purchase Order. Otherwise **Point no. 12 of Chapter-II-Conditions of Contract** will be imposed.
10. If material is rejected after acceptance material by consignee, firm should be removed within 7 days from the date of issue of rejection advice. Otherwise AIIMS, Raipur will initiate the administrative action and bad performance will be recorded.
11. Vendor, who is not able to do so, should not participate in tender.
12. If non compliance events are observed three times then successful bidder will be debarred.
- 13.

Place:.....

Date:.....

(Signature of Bidder with seal)

Name :

Address :

**MANUFACTURER's / PRINCIPAL's AUTHORIZATION FORM**  
(Clause 7 of the tender)

To  
The Store Officer,  
All India Institute of Medical Sciences Raipur

Dear Sir,

TENDER: \_\_\_\_\_.

We, \_\_\_\_\_ who are established and reputable manufacturers of \_\_\_\_\_, having factories at \_\_\_\_\_ and \_\_\_\_\_, hereby authorize Messrs. \_\_\_\_\_ (name and address of agents) to bid, negotiate and conclude the contract with you against Tender No. \_\_\_\_\_ for the above goods manufactured by us. No company or firm or individual other than Messrs. \_\_\_\_\_ are authorized to bid, negotiate and conclude the contract in regard to this business against this specific tender.

We hereby extend our full guarantee and warranty as per the conditions of tender for the goods offered for supply against this tender by the above firm.

The authorization is valid up to \_\_\_\_\_

Yours faithfully,

(Name)

For and on behalf of Messrs. \_\_\_\_\_

(Name of manufacturers)/Principal